

MINUTES OF THE REGULAR BOARD MEETING OF THE
BRANDON BOARD OF ALDERMEN OF JUNE 17, 2024
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Rev. Kyle Reno gave the invocation and Mayor Lee led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
 - Mayor Lee provided a report of the State Games and read a letter from Mayor Larry Gill of Marion, Mississippi. Mayor Lee also mentioned a Management in Training Module for City Employees and the recent Aa3 bond rating from Moody's and A- from S&P.
 - Pastor Kyle Reno- Crossgates Baptist Church – Announced that the church is celebrating its 50-year anniversary and discussed events occurring at Crossgates Baptist Church.
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of June 3, 2024.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Authorize request from Brandon Mainstreet Association, presented by Meredith McCullough, to assist with initial programming and hiring of an Executive Director to promote desirable activities to promote and expand the economic position of the City of Brandon, in the amount of \$150,000.00, effective October 1, 2023, subject to and contingent on receipt of Network Status by August 31, 2024, and accountability information provided quarterly as required, in accordance with MCA Section 21-19-44 and 21-19-44.1.

Alderman Vinson made the motion to approve agenda item 5.1, in accordance with the memo from the Mayor's office, which is appended hereto, seconded by Alderman Farris and upon affirmative vote of the members present with the exception of Alderman Williams vote voted "NAY", the motion carried.

2. Accept the lowest and best quote received from D.A.T.S. (Davis Thornton) in the amount of \$42,400.00 for professional services for Right-of-Way Tree Removal in the Luckney Road area (Work Proposal #2) and authorize notice to proceed and payment upon completion.
3. Approve professional services by Pelahatchie Pyro's Fireworks to provide professional services of a 12-15 minute fireworks display on July 3, 2024 at the Brandon Amphitheater in the amount of \$8,000.00, and approve payment, and to authorize the accounting department to make such budget amendments/revisions necessary for this transaction.
4. Approve Agreement to Purchase and Sell Real Estate between Entergy Mississippi, LLC and the City of Brandon, Mississippi, comprised of 5.24 acres in the NW ¼ of the

NE ¼ and the NE ¼ of the NW ¼ of Section 17, T5N, R3E (Hwy. 80 property adjacent to the Police Department) and authorize the Mayor and City Clerk to execute contract, to perform the terms thereof and to execute related closing documents, first finding that all prerequisites to the purchase have been met in accordance with MCA 43-37-3 and that the purchase price is in accord with the provisions thereof.

5. Authorize scheduling an item for the July 1, 2024, Board Meeting, an in-service management Training Session (re: proposed changes to the FLSA regarding hourly and salaried employees), presented by Todd Butler with the Phelps Dunbar law firm.

Alderman Coker made the motion to approve agenda items 5.2 - 5.5, in accordance with the memos from the Mayor's office, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

6. MARY ANN HESS, CITY CLERK

1. Approve professional services agreements for the purposes of promoting "tourism, parks and recreation" in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures, to-wit:
 - Zandi Holup for an Amphitheater performance on Thursday, June 27, 2024.
 - Night Ranger for a City Hall Live performance on Sunday, August 18, 2024.
 - Frank Foster for a City Hall Live performance on Friday, October 18, 2024.
 - Emporium and Brandon Sell-Off Agreement for Parker McCollum on July 18, 2024.
2. Accept the lowest and best quote received from Barry Landscape, Inc. in the amount of \$41,400.00 for the Library Planting Design renovation and authorize notice to proceed and payment upon completion.
3. Accept the quote from TechSource Solutions, in the amount of \$14,000.00 as the lowest and best quote received for the replacement desktop computers for the Police Department and authorize payment, with the funds for the purchase to be derived from the drug seizure fund.
4. Authorize payment of the annual invoice for professional services from CivicPlus, a single source provider, for emergency and mass notifications for the City in the amount of \$19,146.46.
5. Accept a water utility easement from Trustmark National Bank regarding the Brandon Heights Development.
6. Accept two sewer utility easements pertaining to property on Morris Drive off Highway 18, across from Brown Bottling.

Alderman Vinson made the motion to approve agenda items 6.1-6.6, in accordance with the memos of the City Clerk's office, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

7. Designate City Clerk Mary Ann Hess as the FY 24 MOHS Designation of Secondary Signatory Official for the City of Brandon, Mississippi and authorize her to sign all official documents associated with this grant each month.

8. Designate City Clerk Mary Ann Hess as the official authorized signer for the City of Brandon, Mississippi regarding the "National Prescription Opiate Litigation" which must be executed in order to participate in the relevant Kroger Opioid Settlement and authorizing her to sign all official documents associated with this settlement.
9. Authorize the closure of city offices on Friday, July 5th, 2024 in further observation of Independence Day, in accordance with the Proclamation of Governor Tate Reeves dated June 3, 2024.
10. Authorize City Clerk Mary Ann Hess to travel to Biloxi, Mississippi to attend the Mississippi Municipal League Conference June 23-26, 2024 and reimbursement of travel expenses.
11. Approve:
 - a. Docket of Claims for June 17, 2024.
 - b. Fox Everett claims released on June 3, 2024 June 4, 2024; June 10, 2024; and June 13, 2024.
 - c. Electronic fund transfers for May 2024.

Alderman Craine made the motion to approve agenda items 6.7-6.11(a)-(c), in accordance with the memos of the City Clerk's office, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Approve Pay Request #4 in the amount of \$257,847.48 from Hemphill Construction Company for the Highway 80 Signal Upgrades Stonegate and Woodgate Project and authorize payment of the same.
2. Declare as an emergency in accordance with MCA Section 31-7-13(k) repairs to the Marquette Road Well. At the board meeting next following the emergency purchase or repair contract, documentation of the purchase or repair contract, including a description of the commodity purchased, the price thereof and the nature of the emergency shall be presented to the board and shall be placed on the Minutes.
3. Accept the quote in the amount of \$10,350.00 from Sullivan Construction Services, LLC for the Serenity Court Drainage Improvements Project as the best and lowest quote received and authorize payment.
4. Approve Pay Request #3 in the amount of \$621,813.84 from Adcamp, Inc. for the 2024 Overlay Project and authorize payment of the same.
5. Approve Pay Request #1 in the amount of \$268,705.60 from Eubank Construction Company for the Hwy 18 Hwy 468 Sewer Force Main Replacement Project and authorize payment of same.
6. Accept the quote in the amount of \$15,250.00 from Sullivan Construction Services, LLC for the Louis Wilson Drive Box Culvert Retaining Wall Repairs as the best and lowest quote received and authorize payment.

7. Declare as an emergency sewer line repairs near the end of Morrow Street and Orr Drive as reflected in Invoice #H24023-07-52829 as part of item #7.4 of the Minutes of the June 3, 2024 Meeting, in accordance with MCA Section 31-7-13(k) and revise the Minutes of said meeting accordingly and authorize payment.

Alderman Womack made the motion to approve agenda items 7.1-7.7 in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Approve the site plan and architectural review applications for the following projects in accordance with the Staff Reports of the Community Development Department, to-wit:
 1. Brandon Heights – Staff Report #23-027
 2. Home2Suites – Staff Report #24-014
 3. Herrin Dental – Staff Report #24-016

Alderman Vinson made the motion to approve agenda item 8.1(1)-(3), in accordance with the memo of the Community Development Department, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

2. In Re: Rezoning request for Jett Investments, LLC and S&S Builders of MS, Inc. regarding property located on Old Hwy 471 - 13.8 acres (Parcel #19E-2).

Alderman Middleton made the motion to reconsider the vote whereby at the Regular Board Meeting on June 3, 2024, (Agenda Item 8.1), the application was denied, seconded by Alderman Womack, whereupon Aldermen Farris, Middleton, Womack, Coker and Williams voted "AYE" and Aldermen Craine and Vinson who voted "NAY", and the motion carried.

Alderman Middleton then made the motion to approve the application and to adopt an Ordinance rezoning the property from NC (Neighborhood Center) to R-8 (Suburban Medium Density Neighborhood) as presented which is appended hereto, seconded by Alderman Womack, whereupon Aldermen Farris, Middleton, Womack and Coker voted "AYE" and Aldermen Vinson, Williams and Craine voted "NAY", and the motion carried.

9. JOSEPH FRENCH, POLICE CHIEF

1. Authorize permission to transfer Jesse Beeman from a Communications Officer to a Patrolman Trainee effective June 24, 2024, and set rate of pay in accordance with the memo.
2. Accept the sum of \$8,341.10 from the Mississippi Bureau of Narcotics re: Case File B6-006-4-2023, and direct deposit of the same into the drug seizure fund.
3. Hire Ellen Farr as a Deputy Court Clerk effective June 24, 2024, and set rate of pay in accordance with the memo.

4. Authorize purchase of five (5) 2025 Ford Explorers, from drug seize funds, as presented by the Police Chief in his memo to the Mayor and Board of Aldermen, from Kirk Auto Group, in the amount of \$221,204.00, first finding that the vehicles are the same as those offered under state contract and that the purchase price for such vehicles is at or under state contract pricing (State Contract No. 8200071232 – Item No. 071-8046050-8), as authorized by MCA Section 31-7-12(2).

Alderman Womack made the motion to approve agenda items 9.1-9.4 in accordance with the memo from the Police Department, which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Authorize Battalion Chiefs Adcock, Beck, Division Chief Jerry King and Chief Brian Roberts to travel to Biloxi, MS for the 2024 MEMS Conference and authorize travel expenses.

Alderman Coker made the motion to approve agenda item 10.1 in accordance with the memo from the Fire Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

11. ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried.

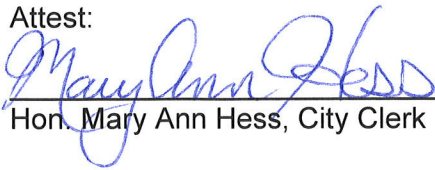
(Next Regular Board Meeting: July 1, 2024)

Minutes approved this the 1st day of July 2024.



Hon. Butch Lee, Mayor

Attest:



Hon. Mary Ann Hess, City Clerk

