

AGENDA  
BRANDON BOARD OF ALDERMEN & MAYOR  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
JUNE 3, 2024

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
  1. Oath of Office - City Clerk Mary Ann Hess
4. OLD BUSINESS
  1. Approve the Regular Board Meeting Minutes of May 20, 2024.
5. BUTCH LEE, MAYOR
  1. Consideration to approve sponsorship of B Club, Inc. in the amount of \$10,000 in accordance with the agreement adopted December 2, 2021.
  2. Adopt an Order of the Mayor and the Board of Aldermen of the City of Brandon to proclaim a Local State of Emergency with regard to the trees that died as a result of the 2023 drought.
6. MARY ANN HESS, CITY CLERK
  1. Consideration to accept the fiscal year 2023 audit report as prepared by Barlow & Company and authorize publication of notice regarding the same.
  2. Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session); authorize the Mayor to execute the same; and approve payment of all show related expenditures:
    - Whitney Morgan Music, LLC for a performance on Thursday, June 27, 2024, for a performance by WHITNEY MORGAN AND THE 78'S
  3. Accept the Certificate of Substantial Completion for the Civic Center Renovations and authorize the Mayor to execute all related documents and issue the final payment in the amount of \$22,613.30.
  4. Consideration to approve:
    - a. Docket of Claims for June 3, 2024
    - b. Fox Everett claims released on May 17, May 20 and May 30, 2024.
7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT
  1. Consideration to approve certain Public Works Department employees to house city

vehicles pursuant to the memo.

2. Consideration to approve Change Order 3 in the amount of \$9,804.00 & Pay Request 2 FINAL in the amount of \$34,620.67, including the Final Summary Change Order, from Utility Constructors, Inc. for the Highway 80 Waterline Relocation Project and authorize payment of the same.
  3. Consideration to approve Pay Request 2 in the amount of \$5,235.00 from Hemphill Construction Company for the Marquette Road Fire Hydrant Relocation Project and authorize payment of same.
  4. Consideration to approve invoice #H24023-04 in the amount of \$128,778.63 from Hemphill Construction Company for General Construction Services for the month of April 2024, authorize payment of the same, and amend the budget accordingly.
  5. Request permission for Sunbelt Sealing, Inc. to perform crack sealing services along various city streets at the Ranking County FY24 Spring commodity pricing, not to exceed \$30,000.00, in preparation for the 2024 Overlay Project.
  6. Request permission to proceed with the development of plans and publish a bid notice for the construction of a new city parking lot at the Southwest corner of Dining Street and Poindexter.
  7. Consideration to approve Pay Request 1 in the amount of \$231,087.50 from Griner Drilling Service, Inc. for the Cornerstone Water Well Project and authorize payment of the same.
  8. Consideration to approve utility adjustment approvals and denials as presented by the Public Works Department.
  9. Consideration to award the bid in the amount of \$103,593.00 to Hemphill Construction Company for the Edgewood Waterline Loop Project as the best and lowest bid received.
  10. Consideration to approve the quote in the amount of \$6,599.13 from Gray-Daniels Ford Fleet Service for repairs to the 2003 Ford F250 - vin #4212.
  11. Consideration to approve the hiring of James Meadows as water laborer II effective July 1, 2024 and set rate of pay in accordance with the memo.
  12. Request permission to increase the number of Magcor employees from 8 to 12 effective immediately.
8. SAM HAWKINS, COMMUNITY DEVELOPMENT
1. Public Hearing and Board Action regarding case # 23-028: consideration of a rezoning request from Jett Investments LLC and S & S Builders of MS Inc regarding property located on Old Hwy 471 - 13.8 acres (parcel # I9E-2)
  2. Public Hearing and Board action regarding case # 24-004: consideration of a conditional use application to operate a liquor store at 1578 W. Government St (parcel # H9B-8)
  3. Public Hearing and Board Action regarding case # 24-005: consideration of conditional use application to operate a liquor store at 1659 W. Government Cove (parcel # H8N-5-

33).

4. Consideration to approve proposed development plans for 1382 W. Government Street.

9. JOSEPH FRENCH, POLICE CHIEF

1. Request permission for Captain Brian Elwell and Officer Palmer Robbins to help escort the Vietnam Traveling memorial Wall from The Harley Davidson Dealership in Jackson, MS to the Bolivar County Expo Center in Cleveland, MS on June 12, 2024.
2. Request permission to hire Margaret Ely as a Communications Officer effective June 3, 2024 and set rate of pay in accordance with the memo.

10. BRIAN ROBERTS, FIRE CHIEF

1. Request permission to travel to Biloxi, MS to attend the Mississippi Municipal League Conference June 23-26, 2024.

11. EXECUTIVE SESSION

12. ADJOURN