

AGENDA  
BRANDON BOARD OF ALDERMEN & MAYOR  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
JULY 15, 2024

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
  1. Approve Minutes from the Work Sessions on July 9, 10, and 11, 2024 and Regular Board Meeting Minutes of June 17, 2024.
5. BUTCH LEE, MAYOR
  1. Consideration to approve a professional services agreement with SR & Sons Hauling (Scott Russell) for final debris hauling services at Rosewood Apartments.
6. MARY ANN HESS, CITY CLERK
  1. Set for a public hearing for the FY 2025 Budget on August 12, 2024 at 6:00 p.m.
  2. Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures:  
The Sell-Off Agreement re: AEG Presents Productions, LLC re: Lauren Daigle.
  3. Consideration of the renewal of a contract (Bizhub C360i Digital Color Copier/Printer at the amphitheater), off state contract, from Advantage Business Systems in the amount of \$169.00/month for a 36-month rental.
  4. Consideration to approve payment to Morrow Realty, LLC for the Real Estate Appraisal Report of 5.24 +/- Acres, Brandon, Rankin County, MS in the amount of \$750.00. Owner of Record: Mississippi Power & Light Company.
  5. Consideration to approve Candance Hunley and Rebecca Pevey to enroll in the Certified Municipal Clerk's training program and attend all required training and conferences, beginning with the Fall Certification Training Program for Municipal Clerks and authorize payment of registration fee(s) and all related travel expenses.
  6. Consideration to approve travel for Niki Jobe, HR Manager, to attend the Phelps' Annual Mississippi Labor and Employment Conference at the Grand Centennial Hotel in Gulfport, MS on July 25-26, 2024. This complimentary seminar is offered to clients of the firm. The hotel, mileage, and per diem will be taken from the General Government travel budget.
  7. Consideration to approve the out-of-state travel of City Clerk Mary Ann Hess, the

Immediate Past IIMC President, to attend the IIMC Budget Committee Meeting/Executive Committee Meeting in Rancho Cucamonga, CA on September 5-8, 2024. All travel expenses will be paid by the International Institute of Municipal Clerks.

8. Consideration to approve:

- a. Docket of Claims for July 15, 2024.
- b. Fox Everett claims released on July 3 and July 11, 2024.
- c. Electronic fund transfers on June 14, 2024 and June 28, 2024.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Consideration to rescind Board action item #7.11 of the June 3, 2024, to hire James Meadows as a Water Laborer II in the Public Works Department pursuant to the memo.
2. Consideration to declare an emergency the repairs to the Marquette Road Lift Station, approve invoice #6925 in the amount of \$8,612.50 from Harvey Services, Inc., and authorize payment of the same.
3. Permission to proceed with sewer point repairs as listed for the Hunters Woods Sewer Repair Project - Group 3 at the FY24 commodity bid pricing.
4. Consideration to approve the invoices from Hemphill Construction Company totaling \$41,711.73 for the Hunters Woods Sewer Repair Project Group 1 of 6 as listed on the memo, authorize payment of the same, and amend the budget accordingly.
5. Consideration for the following items from Eubank Construction Company for the Highway 18 Highway 468 Sewer Force Replacement Project:
  1. Approve Pay Request 2 in the amount of \$365,464.69 and authorize payment of the same.
  2. Approve Change Order 1 in the amount of \$7,831.43 and authorize the Mayor to execute the same.
6. Consideration to declare an emergency the following repairs and authorize payment of the Hemphill Construction Company invoices for each repair.
  1. 61 Terrapin Cove - \$8,062.22 - invoice #H24023-06-52838 - ER sewer repair
  2. Old Lakeland Drive at North Street - \$7,810.18 - invoice #H24023-06-52853 - ER sewer repair
  3. 119 Easthaven Drive - \$8,336.00 - invoice #H24023-06-53251 - ER water repair
  4. 903 Filmore Drive - \$6,078.00 - invoice #H24023-06-53330 - ER sewer repair
  5. 526 East Jasper Street - \$8,078.55 - invoice #H24023-06-54216 - ER sewer repair
  6. 1009 Heritage Drive - \$4,333.00 - invoice #H24023-06-53357 - ER sewer repair
7. Consideration to approve the adjustment recommendation in the amount of \$66,359.58 for Merit Health Rankin cooling tower located at 350 Crossgates Blvd pursuant to the memo.
8. Consideration to approve Pay Request 6 in the amount of \$16,341.20 from Hemphill Construction Company for the Highway 80 Signals Improvements Project Stonegate Drive and Woodgate Drive and authorize payment of the same.
9. Consideration to approve Pay Request 1 FINAL in the amount of \$45,671.08 from

Outdoor Innovations Design and Build LLC for the Stoneybrook Shiloh Park Bridge Project and authorize payment of the same.

10. Consideration to declare an emergency repairs to Richland Creek Lift Station and authorize payment of invoice #6921 in the amount of \$6,300.00 from Harvey Services, Inc. and authorize payment of the same.
11. Consideration to award the quote in the amount of \$43,400.00 to Duraco Construction for the Pecan Circle Drainage Improvements Project as the lowest and best quote received.
12. Consideration to approve invoice #H24023-06 in the amount of \$109,628.19 from Hemphill Construction Company for General Construction Services in the month of May 2024 at the FY24 commodity pricing.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public and hearing and board action regarding the following cases:
  1. 24-007 Rezoning application for 101 Pearl St.
  2. 24-009 Conditional Use application for 112 Cherry Hill Ln
  3. 24-013 Conditional Use application for 3004 Daves Circle
2. Board action regarding Comprehensive Sign plan proposal from Spark Hotel at 215 Dande Dr

9. JOSEPH FRENCH, POLICE CHIEF

1. Consideration to approve the salary increase of officers Dylan Dragoo and Tanna Green effective July 22, 2024 upon completion of MLEOTA training pursuant to the memo.
2. Request permission to accept 52 FLEXR's short sleeve armorskin base shirts purchased by the Rankin County District Attorney's office.
3. Request permission to hire Eric Fulton and Dan Rawlinson as paid part-time patrol officers and set rate of pay in accordance with the memo.
4. Request permission for a purchase order to Ben Nelson Golf & Outdoor to purchase a 2024 EZ-Go goft cart on state contract in the amount of \$12,686.00.

10. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to approve the Addendum to Agreement to amend and extend the Professional Services Agreement with Pafford Medical Services to provide continuous ALS emergency ambulance service to the City twenty-four (24) hours per day per calendar year.

11. ADJOURN