

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
WORK SESSION
BUTCH LEE, MAYOR PRESIDING
SEPTEMBER 23, 2024

1. CALL TO ORDER
2. OLD BUSINESS
3. BUTCH LEE, MAYOR
 1. 2024 Street Improvements Project
 2. Rankin First - Christmas Tourism Support
 3. MDOT Funding - Hwy Miles to Achieve Federal Targets
 4. Quarry Park - Turf Repair / Replacement
 5. Shiloh Park - MUSCO Lights on Soccer Fields
 6. Continued - Greenfield Station Sewer Project
 7. Towne Station - Storm Water Repairs
 8. Sunchase Street Project - Briars Bend / Windchase Drive
4. ADJOURN

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
RECESSED REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
SEPTEMBER 23, 2024

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of September 16, 2024.
5. BUTCH LEE, MAYOR
 1. Append Recessed Board Meeting with appropriate notices.
 2. Consideration to accept a Right-of-Entry Agreement, in the consideration of Ten Dollars, between Optio Realty, LLC and the City of Brandon, Mississippi at 203 S. College Street, Brandon, Mississippi 39042 (Parcel #18J-5--00; PPIN: 032346) and authorize the Mayor to sign and execute agreement.
 3. Consideration to authorize the Mayor to sign four (4) environmental letters that are necessary for the implementation of the CDBG Emerald Sewer Extension Project.
 4. Consideration to approve raising canopy and trimming lower limbs services as a professional services contract to Murphy's Lawn and Landscape, Inc. in the amount of \$7,436.21 along Hwy 80 between College Street and Louis Wilson.
 5. Consideration to approve raising canopy and trimming lower limbs services as a professional services contract to Murphy's Lawn and Landscape, Inc. in the amount of \$7,786.45 along Maxey Drive behind Auto Zone and Live Oaks on the south side of Hwy 80 in front of Mazzio's Pizza.
 6. Consideration to approve the quote from MUSCO Lighting for the emergency sole-source replacement of a non-functioning MUSCO control link for the lights at Shiloh Soccer fields 1-7. The quote is in the amount of \$13,500.00.
 7. Consideration to request the Mississippi Department of Transportation to conduct a traffic study at the intersection of Highway 18 and Sunset Drive, and based on anticipated results of study, request a traffic signal system.
 8. Consideration to accept a donation from Rankin First for funding assistance for Rankin County tourism during the Christmas Holiday Season in the amount of \$10,000.00.
 9. Consideration to proceed with the development of a 6" water line project (including securing all easements and providing fire hydrants and water meters) and permission to bid the project along Alex Seale Lane off Burnham Road.

6. MARY ANN HESS, CITY CLERK

1. Request permission to transfer (1) 2019 Dodge Grand Caravan VIN ending #1597 from Parks and Recreation to General Government, effective immediately.
2. Consideration to approve the lowest and best quote from Puckett Power Systems for generator maintenance at all of our facilities in the amount of \$14,789.00, effective 10/1/24 through 9/30/25. An additional quote was obtained from Nixon Power Services in the amount of \$17,746.00.
3. Consideration to approve the service agreement from Metro Building Services for HVAC equipment maintenance cost of \$38,702.00 with an option for a 2nd coil cleaning of \$1,100.00 and a total annual service agreement cost of \$39,802.00 and approve the Mayor to execute all related documents. An additional quote was received from Environment Masters in the total amount of \$45,647.00.
4. Consideration to approve the lowest and best quote from Rawls Irrigation LLC for installing a new irrigation system and controller along Gray Daniels Blvd. in the amount of \$16,900.00 and authorize the mayor to execute all related documents. An additional quote from received from Love Irrigation in the amount of \$17,884.80.
5. Consideration to approve the final closeout packages for the MCWI/ARPA funded projects and authorize the Mayor to sign and execute the final reimbursement forms.
 1. College Street Waterline Replacement (56-1-DW-5.15)
 2. Waterline Relocation at Hwy 80 & Value Road (60-2-DW-5.15)
 3. Grants Ferry Parkway Sewer Extention (57-2-CW-5.5)
6. Consideration of the adoption of an addendum to the Administration Services Agreement between the City of Brandon and RxBenefits.
7. Consideration to approve:
 - a. Docket of Claims for September 23, 2024.
 - b. Fox Everett claims released on September 19, 2024.
 - c. Electronic fund transfers for September, 2024.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Supplemental Agreement No. 1 with Thornton Construction Company, Inc. for the Marquette Road Multi-Use Path Project and authorize execution of the same.
2. Consideration to approve invoice #2041 in the amount of \$124,000.00 from Ivy Testing Service, Inc. for emergency sewer boring repairs near 437 & 439 Greenfield Ridge Circle and authorize payment of the same. This repair was declared an emergency by the Board on 8/19/2024.
3. Consideration to approve the following invoices from Hemphill Construction Company for emergency repairs in the month of July 2024 at FY24 commodity pricing and authorize payment of the same.
 1. 205 West Brandon Court - \$6,834.00 - invoice #H24023-08-53877 - ER sewer repair due to Cspire bore

2. 32 Timber Ridge Drive - \$6,567.00 - invoice #H24023-08-53991 - ER sewer repair due to sewer line issue at road
3. 41 Eastgate Drive - \$11,398.50 - invoice #H24023-08-53649 - ER sewer repair due to collapsed sewer line
4. Consideration to approve the following invoices from Hemphill Construction Company for non-emergency repairs in the month of July 2024 at the FY24 General Construction Services commodity bid pricing and authorize payment of the same.
 1. Parker Cove - \$2,235.00 - invoice #H24023-08-52675 - final invoice for storm drain pipe replacement
 2. Lanoah Lane - \$10,746.00 - invoice #H24023-08-52819 - water leak repair
 3. 406 Briars Bend - \$6,567.00 - invoice #H24023-08-53453 - water leak investigation
 4. 93 Terrapin Drive - \$6,394.00 - invoice #H24023-08-54620 - cross drain replacement for 2024 Overlay Project
 5. Crossgates Drive - \$12,537.00 - invoice #H24023-08-54261 - cross drain replacement for 2024 Overlay Project
5. Consideration to award the quote in the amount of \$44,776.00 to Sullivan Construction Services for the Morrow Orr Drainage Improvements Project.
6. Monthly Report for August 2024:
 1. Water Meter Service Calls: Total #: 768 (Customer Leaks: 674; Other: 94)
 2. Phone Calls thru Answering Service: 4,959
 3. Work Order:
 4. Locates:
 5. Billing:
8. SAM HAWKINS, COMMUNITY DEVELOPMENT
 1. Consideration to approve a development review application submitted by Gilreath Construction for Parcel # I9B-12
 2. Consideration to approve Cornerstone Part 11 final plat.
9. JOSEPH FRENCH, POLICE CHIEF
 1. Requesting to change Jesse Beeman from a Patrol Officer Trainee to a Patrol Officer and adjust his rate of pay in accordance with the memo effective September 23, 2024.
 2. Requesting permission for a check to the Missouri State Highway Patrol in the amount of \$194,000.00 for the purchase of one (1) 2017 Harley-Davidson, six (6) 2021 Dodge Chargers, and two (2) 2023 Dodge Chargers.
 3. Request permission for Mayor Butch Lee and City Clerk Mary Ann Hess to sign the School Law Enforcement Officer Agreement for the FY24-FY25 school year.
10. ADJOURN