

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
FEBRUARY 21, 2023

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 1. Invocation – Meredith Dees, Mayor's Youth Council
 2. Pledge of Allegiance - Sophia Caviness, Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Presentation - Lisa Ponder, MS ESGR, 172nd AW/Civil Engineer Squadron – Presented the Patriot Award from Maj. William A. Thompson to the Mayor and Board of Aldermen.
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of February 6, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Approve Memorandum of Understanding with Rankin County, Mississippi, utilizing proceeds appropriated by the Mississippi Legislature in House Bill 1353 during the 2022 Legislative Session, and authorizing the Mayor to execute the same.
 2. Authorize for Georganna Keenum to travel to Starkville, MS to attend the Welcome Home Mississippi Spring Managers meeting April 27-28, 2023.

Alderman Coker made the motion to approve agenda items 5.1 & 5.2, in accordance with the memos from the Mayor's Office, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK
 1. Approve the replacement of approximately 1,900 square feet of sidewalk at the Brandon Amphitheater utilizing commodity pricing and in accordance with the quotes provided in the memo.

2. Approve the replacement of the boiler at the Library from Metro Mechanical in the amount of \$31,885.00, as the lowest and best quote received; approve Upchurch Services to integrate the boiler into HVAC system in the amount of \$3,103.00; and authorize payments of the same.
3. Approve the purchase of three (3) Dell computers from Business Communications, Inc. (BCI) in the amount of \$6,902.01, as the lowest and best quote received and authorize payment of the same.
4. Approve a professional services agreement for the purpose of promoting tourism in accordance with HB 1629 (2018 MS Legislative Session) and such other lawful purposes and authority, with Tisbury Tours, Inc. (James Taylor) for a performance on June 13, 2023 and authorize the Mayor to execute the same; and approve and authorize all related show expenditures.
5. Approve rates for on-call professional services for the 2023 concert season at the Brandon Amphitheater pursuant to the terms listed in the attached memorandum and authorize the Mayor to execute any related documents.
6. Approve:
 - a. Docket of Claims for February 21, 2022.
 - b. Fox Everett claims released on February 9, 2023.

Alderman Womack made the motion to approve agenda items 6.1 - 6.6 (a)&(b) in accordance with the memo of the City Clerk, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

7. Reject the Amphitheater Point of Sale reverse auction bids received on February 17, 2023 and authorize the readvertisement/solicitation for the same.

Alderman Craine made the motion to approve agenda item 6.7 in accordance with the memo of the City Clerk, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS

1. Acknowledge and confirm that Proctor Circle is a public street as described in the memo attached hereto.
2. Spread onto the minutes an order from the Public Service Commission granting approval of a supplemental certificate of public convenience and necessity to construct, operate and maintain a water distribution system.
3. Accept and award the commodity bids as advertised, bid, and awarded by Rankin County effective through June 30, 2023 pursuant to the memo.

4. Adopt a resolution authorizing the application for grant funding with regard to the Outdoor Stewardship Trust Fund and authorize the Mayor to execute related documents.
5. Hire the following effective February 22, 2023 and set rates of pay pursuant to the memos:
 - a. Taylor Jarvis as Water Laborer II
 - b. Cole Rowland as Water Laborer II
6. Approve Hemphill Construction Co. pay request #8 in the amount of \$82,814.82 and authorize payment of the same with regard to the College Street Waterline Improvement Project.

Alderman Craine made the motion to approve agenda items 7.1-7.6 in accordance with the memos of the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. Declare as an emergency in accordance with MCA 31-7-13(k), the Meadow Pointe lift station repairs from Harvey Services in the amount of \$11,138.24 and authorize payment of the same.
8. Approve repairs made by Gould Enterprises in accordance with the approved professional services fee schedule in the amount of \$11,617.95 and authorize payments of the same.
9. Accept the quote from Thornton Construction Co. in the amount of \$65,708.00, as the lowest and best quote received, for Brookstone Place Drainage Improvements Project.
10. Authorize the purchase of ten (10) fire hydrant assemblies from Consolidated Pipe & Supply in the amount of \$39,550.00, as the lowest and best quote received, and authorize payment of the same.
11. Authorize the purchase of two (2) submersible recessed impeller pumps from Fluid Services in the amount of \$70,730.00, the lowest and best quote received, for Country Meadows - Willow Creek Lift Station Pump Upgrades.
12. Approve the SCADA system upgrades from LEC, a sole source provider, in the amount of \$39,327.59 and authorize payment of the same.

Alderman Williams made the motion to approve agenda items 7.7 – 7.12 in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

8. COMMUNITY DEVELOPMENT

1. Approve the site and architectural plans for a proposed C-store/Gas station to be located at the corner of Hwy 80 and Grants Ferry Parkway (Parcel # J8-59-11).

Alderman Williams made the motion to approve agenda item 8.1 in accordance with the memo from the Community Development Department, which is appended herein, with such approval to supersede any previous site plan approval for this parcel, and such approval conditioned upon the issuance of a building permit within six (6) months and further conditioned upon there not being another outstanding site approval regarding a future convenience store within $\frac{3}{4}$ of a mile of the Rankin County Co-Op, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. WAYNE DEARMAN, POLICE CHIEF

1. Approve travel for Sgt. Jarrot Langston to attend the Emergency Vehicle Operation course in Meridian, MS on March 13-17, 2023.
2. Accept the resignation of Municipal Court Clerk Tara Yates effective March 1, 2023.
3. Transfer the following and set rates of pay in accordance with the memo:
 - a. Patrol Sergeant Taaffe McGruder to Warrants Officer as a Lieutenant effective February 22, 2023.
 - b. Deputy Court Clerk Shelby Gould to Municipal Court Clerk effective March 1, 2023.
4. Hire Bryan Edmonson as a Communication Officer effective February 22, 2023 and set rate of pay pursuant to the memo.

Alderman Womack made the motion to approve agenda items 9.1 – 9.4, in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Approve the Memorandum of Understanding between the Brandon Fire Department and the Secretary of the Air Force regarding mutual aid and authorize Mayor Butch Lee to execute the same.

Alderman Coker made the motion to approve agenda item 10.1 in accordance with the memo from the Fire Department, which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Coker made the motion to enter into Executive Session for the following reasons, to-wit: personnel matters involving the police department, potential litigation regarding the temporary moratorium and to discuss the transaction of business regarding the location, relocation or expansion of a business, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Williams made the motion to terminate employee #2121, effective immediately, and to designate that such employee is not eligible for rehire, in accordance with the recommendation of the Police Chief, and to include a memo in the employee's personnel file regarding the same, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Williams made the motion to rescind the promotion of employee #2025 and return him to his previous rank and pay, effective immediately, in accordance with the recommendation of the Police Chief, and to include a memo in the employee's personnel file regarding the same, seconded by Alderman Craine and upon unanimous vote the motion carried.

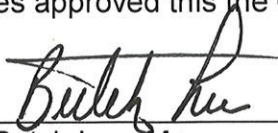
Alderman Womack made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

(That votes were taken in Executive Session was announced upon return to the Board Room).

12. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried. (Next Regular Board Meeting: March 6, 2023).

Minutes approved this the 6th day of March, 2023.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

