

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
MARCH 20, 2023

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 1. Invocation - Sarah Jayroe, Mayor's Youth Council
 2. Pledge of Allegiance - Lanie Phillips, Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Donna Yowell – Presented the 2023 Scenic Community of Mississippi Award to the City.
 2. Proclamation - World Down Syndrome Day. Mayor Lee gave read the proclamation and recognized Florence Bass, her son Nicholas Bass and others present with the Mississippi Down Syndrome Advocation Coalition.
 3. Mayor Lee recognized Michael Walker with AT&T for his invaluable and timely assistance with the East Metro Corridor Project.
 4. Lance Stevens thanked all who participated in the St. Patrick's Day Bike Race.
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of March 6, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Approve the Professional Service Agreement with Sims, Spengler & Trussell to engage in an employment search for the position of Public Works Director and authorize the Mayor to execute all related documents.
 2. Accept the quote from Hotel & Restaurant Supply, as the lowest and best quote received, in the amount of \$12,287.81 regarding the purchase of chairs and tables for the Brandon Amphitheater and authorize payment of the same.
 3. Accept the proposal from Ambiance Landscaping for landscape services for the north and south corporate box area in the amount of \$6,929.54 as the best and lowest quote and authorize the mayor to execute the same.

4. Accept the quote from H & E Equipment Services for 2 WANCO LED Light Towers at \$28,576.46 as the best and lowest quote and authorize the Mayor to execute the same.
5. Accept the resignation of Charles Smith, Public Works Director, effective March 24, 2023.
6. Revise the Civic Center Lighting Project contract to include the following language: Owner and contractor acknowledge unprecedented lead times and supply chain issues. Reasonable accommodations will be made to the schedule in the event there are delays outside of the contractor's control, pending the contractor provides sufficient documentation that materials were ordered in the timeliest manner possible.

Alderman Coker made the motion to approve agenda items 5.1-5.6, in accordance with the memos from the Mayor's Office, which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

7. ANGELA BEAN, CITY CLERK

1. Approve an Amphitheater sponsorship agreement with C-Spire and Visit MS for the 2023 concert season and authorize the Mayor to execute the same.
2. Approve a professional services agreement for the purpose of promoting tourism in accordance with HB 1629 (2018 MS Legislative Session) and for such other lawful and related purposes; authorize the Mayor to execute the same; and approve and authorize all related show expenditures for Woods Band LLC (The Steel Woods) for a performance on April 8, 2023.
3. Approve a professional services agreement with Paylocity for payroll and HR services and authorize the Mayor to execute all related documents.
4. Approve an extension of the professional services agreement for cleaning services by Jani-King of Jackson at the Brandon Amphitheater pursuant to the memo and authorize the Mayor to execute the same.
5. Approve the purchase of Microsoft licenses from SHI, a state contract vendor, in the amount of \$43,667.22 and authorize payment of the same.
6. Approve:
 - a. Docket of Claims for March 20, 2023.
 - b. Fox Everett claims released on March 9, 2023.

Alderman Womack made the motion to approve agenda items 6.1–6.6(a & b), in accordance with the memos from the Clerk's Office, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. CARLEY KEYES, EVENT SERVICES

1. Approve the outdoor facility rental agreement and establish a rental rate schedule for Quarry Trails, Quarry Parking Lot, Amphitheater Trails, and Amphitheater Parking Lot.
2. Approve the print and social media marketing plan for the 2023 Brandon Jubilee at the terms and schedule listed and authorize the Mayor to execute the same.

Alderman Vinson made the motion to approve agenda items 7.1 and 7.2, in accordance with the memos from the Event Services Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

9. CHARLES SMITH, PUBLIC WORKS

1. Approve the M&R Protective Systems, Inc. quote in the amount of \$12,813.00, as the lowest and best quote received, for the purchase and installation of six (6) Maglock door locks at the City Shop and authorize payment of the same.
2. Approve the quote from Murphy's Lawn & Landscape in the amount of \$5,965.28, as the lowest and best quote received, for landscape services and supplies at City Hall and authorize payment of the same.
3. Approve Hemphill Construction Co. pay request #5 in the amount of \$42,705.75 with regard to the Highway 80 Signal Improvements at Eastgate Drive & Municipal Drive and authorize payment of the same.
4. Approve Hemphill Construction Co. pay request #9 in the amount of \$77,108.08 with regard to the College Street Waterline Project and authorize payment of the same.

Alderman Williams made the motion to approve agenda items 8.1 – 8.4 in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. Approve repairs made by Gould Enterprises in accordance with the approved professional fee schedule in the amount of \$8,943.41 and authorize payments of the same.
6. Approve pay request #1 in the amount of \$81,530.59 from Ambiance Landscape, LLC for the Pecan Ridge Subdivision Entrance Rehab Project and authorize payment of the same.
7. Approve pay request #1 in the amount of \$456,915.67 from Thornton Construction Company for the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.
8. Approve a water tank professional maintenance program agreement with Southern Corrosion in accordance with MCA Section 31-7-13(d)(xxiii) and authorize the Mayor to execute all related documents.

9. Hire Braylen Tillis as a seasonal employee and set rate of pay in accordance with the memo effective March 21, 2023.

Alderman Womack made the motion to approve agenda items 8.5-8.9 in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

10. WAYNE DEARMAN, POLICE CHIEF

1. Authorize permission for Lieutenant French and K9 Hassan to travel to Madison to attend problem solving Training for Patrol Dogs: April 17-21, 2023.
2. Authorize permission for Lieutenant French to apply for a MOHS grant for 2 LPR systems.
3. Authorize permission to purchase eight (8) Point Blank Tactical vests, SRV front and back plates, and omega plates from The Southern Connection, a sole source provider, in the amount of \$17,496.16, authorize payment of the same from the Drug Seizure Fund and amend the budget accordingly.
4. Accept the letter of retirement from Assistant Chief Chris Butts, effective March 31, 2023 and remove one (1) Glock firearm bearing serial number BLDR402 from city inventory and authorize the purchase in accordance with MCA 45-9-131 (1972, as amended); and authorize retirement credentials and a retirement badge in accordance with MCA 45-1-71 (1972, as amended).

Alderman Williams made the motion to approve agenda items 9.1-9.4, in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Approve the Memorandum of Understanding between the Brandon Fire Department and Rankin County for the use of the Marquette Road Training Facility and authorize the Mayor and City Clerk to execute the same.
2. Authorize permission to purchase six (6) air packs, six (6) face pieces and twelve (12) 4500 PSI 45 min. carbon cylinders from EEP, a State Contract Vendor in the amount of \$56,558.70 and amend the budget accordingly.
3. Remove a part-time firefighter from the roster in accordance with the memo.

Alderman Womack made the motion to approve agenda items 10.1-10.3 in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss location of a business or industry, potential litigation regarding the temporary moratorium, personnel matters involving the public works department and the acquisition of real property, seconded by Alderman Farris and upon unanimous vote the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

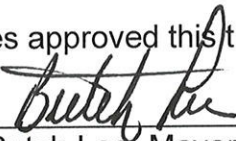
(That no votes were taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

13. ADJOURN

Alderman Coker made them motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried.

(Next Regular Board Meeting: April 3, 2023.)

Minutes approved this the 3rd day of April 2023.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

