

MINUTES  
BRANDON BOARD OF ALDERMEN &  
MAYOR REGULAR BOARD MEETING  
BUTCH LEE, MAYOR  
PRESIDING  
NOVEMBER 20, 2023

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Vinson and Craine were present. Alderman Williams was absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Lauryn Lewis with the Mayor’s Youth Council, gave the invocation and led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
  1. Pafford EMS - Greg Pafford and Terry Wages.
4. OLD BUSINESS
  1. Approve the Regular Board Meeting Minutes of November 6, 2023 and Special Board Meeting Minutes of November 8, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. ANGELA BEAN, CITY CLERK

1. Approve payment of the invoice from Specialty Tree Service, LLC in the amount of \$15,000.00, for professional services, first finding that these professional services were rendered and completed within the understanding and expectation of the board and further finding that the cost for the same is just and consistent therewith and further finding that the claim for the professional services is bone fide and lawful and further that the provider will likely prevail in the event of litigation to collect the same and further in order to avoid litigation expenses and for such other reasons that such claims may be lawfully paid, authorizes payment of the same in accordance with MCA Section 25-1-47(2) (1972, as amended) and such other authority as may be applicable in the premises.

Alderman Coker made the motion to approve agenda item 5.1 in accordance with the memo of the City Clerk, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

2. Accept the terms of the Local Consent Agreement with Mississippi Office of Homeland Security regarding the FY22 State Local Cybersecurity Grant Program allowing MOHS to retain funds from said grant cycle and further authorize submission of MOHS FY22 SLCGP Interest Survey indicating the City's interest in participating in the State and Local Cybersecurity Grant Program as administered by the State, and further authorize the Mayor to execute related documents.

3. Declare as surplus property various items from the Parks & Recreation Department as presented, finding such items to no longer be of use or benefit or value to the City, and further authorize the sale of same through GovDeals, according to the memo.
4. Authorize permission to publish a bid notice for a point of sales system for the Brandon Amphitheater.
5. Accept quote from Metro Building Services in the amount of \$9,069.00 as lowest and best for repairs needed to Circuit #1 and Circuit #2 of the library chiller.
6. Consideration to approve:
  - a. Docket of Claims for November 20, 2023.
  - b. Fox Everett claims released on October 30, November 2, and November 16, 2023.

Alderman Craine made the motion to approve agenda items 5.2-5.6(a)&(b), in accordance with the memos from the City Clerk's Office, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

#### 6. CARLEY KEYES, EVENT SERVICES

1. Approve professional services agreements for the purpose of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and such other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures for:
  - Great Day Touring, Inc. for a performance by Travis Tritt on April 27, 2024, at the Brandon Amphitheater.
  - Great Day Touring, Inc. for a performance by Frank Foster on April 27, 2024, at the Brandon Amphitheater.

Alderman Womack made the motion to approve agenda item 6.1, in accordance with the memo from the Event Services Department, which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

#### 7. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Accept quotes from Sullivan Construction and Southern Rock, LLC for the Bella Vista Drainage Improvement Project and award to Sullivan Construction as the lowest and best quote received in the amount of \$7,750.00.
2. Authorize permission to develop plans and publish a bid notice for the Glen Arbor Court Drainage Improvement Project.
3. Declare as an emergency in accordance with MCA Section 31-7-13(k) the repairs to Ellington Court lift station and authorize payment to WW Solutions in

the amount of \$18,832.49.

4. Award the bids for the Lance Martin Easthaven Sewer Rehabilitation Project and award to Suncoast Infrastructure as the lowest and best bid received in the amount of \$1,374,492.00 and authorize the Mayor and City Clerk to execute contract documents.

Alderman Craine made the motion to approve agenda items 7.1-7.4, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Vison and upon unanimous vote the motion carried.

#### 8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Authorize Wilson Kia to expand temporary staging, laydown, and overflow parking pursuant to the memo.

Alderman Coker made the motion to approve agenda item 8.1, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

#### 9. JOSEPH FRENCH, POLICE CHIEF

1. Accept \$41,080.00 as forfeited funds and deposit into the Drug Seizure Account and authorize disbursements to the Rankin County District Attorney and the Rankin County Sheriff's Department in accordance with MS Code 41-29-181 and such other lawful and related authority.
2. Authorize permission to hire Valora Lewis as a deputy court clerk, effective November 21, 2023, and set a rate of pay in accordance with the memo.
3. Approve the salary increase of officer Hayden Lukens effective November 20, 2023 upon completion of MLEOTA training pursuant to the memo.

Alderman Womack made the motion to approve agenda items 9.1-9.3, in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

#### 10. BRIAN ROBERTS, FIRE CHIEF

1. Authorize permission to hire Cody Cole as a probationary firefighter, effective December 4, 2023, and set a rate of pay pursuant to the memo.

Alderman Craine made the motion to approve agenda item 10.1, in accordance with the memo from the Fire Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

#### 11. EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss the

transaction of business and discussion regarding the prospective purchase of land, the location of a business in the City, potential litigation involving the East Metro Corridor Commission and involving Clear River Construction regarding the Hwy. 80/ Walking/Bike Trail Improvements Project and involving the collection of the Rosewood Apartments utility account, and personnel matters involving the Event Services Department, seconded by Alderman Craine and upon unanimous vote the motion carried.

Alderman Farris made the motion to authorize the City Attorney to file suit against relevant parties to collect unpaid account for water/sewer utility services for service at Rosewood Apartments, 601 W. Jasper Street, seconded by Alderman Craine and upon unanimous vote the motion carried.

Alderman Womack made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Farris, and upon unanimous vote the motion carried.

(That a vote was taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

12. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried.

(Next Regular Board Meeting: December 4, 2023)

Minutes approved, this the 4<sup>th</sup> day of December 2023.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

