

MINUTES OF THE REGULAR BOARD MEETING OF THE
BRANDON BOARD OF ALDERMEN OF APRIL 15, 2024
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Middleton, Coker, Womack, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE –Keith Forbes of the Mayor’s Youth Council gave the invocation and Emory Merritt of the Mayor’s Youth Council led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Mike Shaw, 23 Pebble Hill Drive. Mr. Shaw made comments concerning his home flooding due to a broken water line and discussed their experience since and the problems that they have encountered with the City’s insurance carrier and in working to repair the house.
 2. Camille Wright, MS Spay & Neuter, The Big Fix Clinic. Ms. Shaw requested that the City apply for a spray and neuter grant to reimburse their organization for procedures for dogs and cats associated with the 39042-zip code.
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of April 1 and April 3, 2024.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Approved change order for 2024 Overlay Project.

Alderman Coker made the motion to approve agenda item 5.1, in accordance with the memo from the Mayor, first finding that the change order to the 2024 Overly Project changes work for a planned parking lot from Marquette Road to Shiloh Road with no additional cost or expense, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Appoint Benchmark Engineering to provide professional services for the 2024 Diamond/Emerald Street Sewer Line Rehabilitation CDBG Project and authorize the Mayor to execute all related documents.
2. Set a public hearing to be held on May 3, 2024 at 9:00 a.m. for the purpose of obtaining citizen input regarding the 2024 Diamond Emerald Street Sewer Rehabilitation Project.
3. Approve purchase of Microsoft licenses from SHI, a state contract vendor, in the amount of \$49,012.86 and authorize payment of the same.
4. Approve the renewal of a professional services agreement with Civic Plus in the amount of \$9,688.98 and authorize the Mayor to execute the same.

5. Accept the fiscal year 2023 Continuing Disclosure Statement as prepared by Butler Snow.
6. Approve:
 - a. Docket of Claims for April 15, 2024
 - b. Fox Everett claims released on April 4, 2024
7. Spread onto the minutes approval letters from Attorney General Lynn Fitch and certifications from Secretary of State Michael Watson and associated previously approved interlocal agreements re:
 - Interlocal Cooperation Agreement between Rankin County and the cities of Pearl and Brandon regarding construction of the I-20 Connector loop- KCS Grade Separation.
 - Interlocal Cooperation Agreement between Rankin County and the City of Brandon regarding construction of the I-20 Connector Loop-East Loop.
 - Interlocal Cooperation Agreement between the City of Brandon and Rankin County regarding the Crossgates Crossing TIF Project.

Alderman Craine made the motion to approve agenda items 6.1-6.7, in accordance with the memos of the City Clerk's office which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. BRIAN BARLOW / HEATHER BURRIS, EVENT SERVICES

1. Approve a professional services agreement with Mississippi Race Timing & Management, LLC for the Brandon Jubilee 5k on Saturday, April 27, 2024, and authorize the Mayor to execute the same.
2. Approve a professional services agreement with Rod's Racers LLC to promote the Brandon Jubilee 2024 - 5k on the Rod's Racers area-wide social media outlets regarding the Brandon Jubilee and authorize the Mayor to execute the same.
3. Approve a professional services agreement with Ambiance Landscape, LLC for landscaping services at the Brandon Amphitheater and authorize the Mayor to execute the same.
4. Authorize the purchase of a Kubota Cargo RTV at state contract price from EZ Wheels, Inc., at state contract price and revise the Brandon Amphitheater operational budget to reflect the same.
5. Approve a professional services agreement from Pelahatchie Pyro's Fireworks, LLC for a fireworks show at the Brandon Jubilee 2024 and authorize the Mayor to execute the same.
6. Approve the Brandon Jubilee 2024 professional services advertisement campaign for the purpose of promoting the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interest of the citizenry and authorize payment of the same:
 - Rankin County News

- Your Country US96

7. Approve professional services agreement (Live Nation and Brandon Sell-Off Agreement) for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes, with Live Nation Worldwide, Inc., for a performance of NEEDTOBREATHE at the Brandon Amphitheater on Tuesday, April 30, 2024, and authorize the Mayor to execute the same; and approve payment of all show related expenditures.

Alderman Womack made the motion to approve agenda items 7.1-7.7, in accordance with the memos of the Event Services Department which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

8. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Accept the quote from Southern Electric Corp. in the amount of \$13,857.00 for the installation of two (2) streetlight poles, with new LED fixtures, along Municipal Drive as the lowest and best quote received and authorize payment of the same.
2. Rescind the Board action of April 1, 2024, approving the hire of Greg Cole as a Laborer IV in the Public Works Department.
3. Approve invoice #H23113-02-Final (51026) in the amount of \$7,097.55 from Hemphill Construction Company for emergency water leak repairs at 25 Pebble Hill Drive and authorize payment of the same.
4. Approve the permanent electrical utility easement to Entergy for the Quarry Maintenance Building located at 200 Boyce Thompson Drive and authorize the Mayor to execute the same.
5. Approve Invoice #H23113-02-FINAL in the amount of \$48,216.27 from Hemphill Construction Company for previously approved emergency repairs in November 2023, December 2023 and January 2024, authorize payment of the same, and amend the budget accordingly.

Alderman Craine made the motion to approve agenda items 8.1- 8.5 in accordance with the memos of the Public Works Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

6. Approve Pay Request 3 in the amount of \$91,531.17 from Hemphill Construction Company for the Highway 80 Signal Improvements Project Stonegate Drive and Woodgate Drive and authorize payment of the same.
7. Approve Change Order #1 in the amount of \$14,275.00 for the Highway 471 Sewer Line Extension Project, first finding that the change is necessary and would better serve the purpose of the City and is being made in a commercially reasonable manner and not to circumvent the public purchasing statutes...
8. Approve sewer point repairs as listed for the Hunters Woods Sewer Repair Project - Group 1 at the FY24 commodity bid pricing.
9. Award the quote in the amount of \$23,250.00 from Sullivan Construction

Services for Afton Drive Drainage Improvements Project.

10. Approve Harvey Services invoice #6751 in the amount of \$6,908.75, Inc. for the remaining emergency repairs to the Shelby Circle Lift Station and authorize payment of the same.

Alderman Craine made the motion to approve agenda items 7.1-7.10, in accordance with the memos of the Public Works Department which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public hearing and board action regarding PUD overlay request for Dale Partners Architects and The Thrash Group - Parcel # H8Q-7-20.

The Public Hearing was opened regarding a PUD overlay request for Dale Partners Architects and The Thrash Group regarding Parcel #H8Q-7-20. The Director of Community Development advised that all prerequisites to the public hearing have been met and that the Planning Commission voted to recommend approval of the same. The Director of Community Development then presented Staff Report 23-027 which is appended hereto and incorporated herein, which includes all related documents and things pertaining to the same and the Department's recommendation for the approval of the application. The City Attorney then asked for public comments with respect to the same and no one else appeared. The Public Hearing was then closed. Alderman Vinson made the motion to adopt an ordinance approving the application, which is appended hereto, first incorporating the referenced Staff Report and the recommendations of the Planning Commission and the Department of Community Development, seconded by Alderman Womack, and upon unanimous vote the motion carried.

2. Set Public Hearing for May 6, 2024 regarding a zoning reversal from PUD to R-12 for Parcel # I8L-27.
3. Set Public Hearing for May 6, 2024 regarding a rezoning request for Mirror Lake Land Co. / Ergon to rezone Parcel # G8L-1-20 from CC to RH.

Alderman Womack made the motion to approve agenda items 8.2 & 8.3, in accordance with the memos of the Community Development Department which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

4. Consideration of approval of the Site Plan and Development Review for Consolidated Pipe (Parcel # H8-1-40).

Alderman Womack made the motion to approve agenda item 8.4, in accordance with the memo of the Community Development Department which is appended hereto and subject to the conditions therein and the additional condition that the improvements be connected to the City's sanitary sewer system, seconded by Alderman Middleton and upon unanimous vote the motion carried.

10. JOSEPH FRENCH, POLICE CHIEF

1. Hire and set rate of pay for the following in accordance with the memo and administer oaths where applicable:
 - Joseph Branch as a Patrolman effective April 15, 2024.
 - LaWanda Lucien as a Communications Officer effective April 29, 2024.
 - William Saul as a Sergeant effective April 15, 2024.
2. Authorize Sgt. Conner Smith to travel to Biloxi to participate in the MLEOTA 2024 Summer Conference K9 training course and certification on June 2, 2024 through June 7, 2024.

Alderman Farris made the motion to approve agenda items 9.1 & 9.2 in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Change the employment status of Lt. Dan Vance from full-time to part-time firefighter/paramedic and set the rate of pay pursuant to the memo.
2. Authorize the purchase a bar light, side and grill lights, hand-held siren, and the installation of the equipment to outfit a new 2024 Chevrolet pickup truck with Moore's Installations in the amount of \$5,643.00 as the lowest and best quote received and authorize payment of the same.
3. Approve the salary increases for Firefighters Cody Cole, Jay Moloney and Jimmy Lee Wilson effective April 15, 2024, upon completion of the State Fire Academy and receiving certification pursuant to memo.

Alderman Womack made the motion to approve agenda items 11.1-11.3 in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Middleton and upon unanimous vote the motion carried.

Alderman Craine then made the motion to enter into Executive Session to discuss personnel matters involving the office of the City Clerk and the Public Works Department, potential litigation, and the acquisition of real property, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Coker made the motion to authorize the Mayor to extend an offer of employment to Rebecca Peavy as an Assistant City Clerk at an annual salary of \$60,000.00, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Williams made the motion to authorize the attorney representing the City in *Oliver vs. The City of Brandon* to file an amicus brief with the 5th Circuit regarding the issues in *Oliver*, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

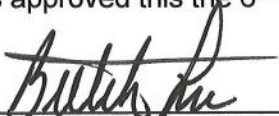
(That there were votes were taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

13. ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Womack and upon unanimous vote the motion carried.

(Next Regular Board Meeting: May 6, 2024)

Minutes approved this the 6th day of May 2024.



Hon. Butch Lee, Mayor

Attest:


Hon. Angela Bean, City Clerk

