

MINUTES OF THE REGULAR BOARD MEETING OF THE  
BRANDON BOARD OF ALDERMEN OF MAY 20, 2024  
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Middleton, Coker, Womack, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Williams gave the invocation and Alderman Craine led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS

1. Mara Polk, Amy Lee, and Renette Nicols with the Central Mississippi Library System – Provided a Fiscal Year Update for the Brandon Library.
2. Robert Graham, Melissa Skaggs, Lance Stevens with the Brandon Chamber of Commerce provided an update regarding 2024 Lemonade Days and announced the following awards:

Best Stand – Winner - Liz Steverson, Lemon Lips  
Honorable Mention - Khloe Jones, K's Lemonade Korner  
Honorable Mention - Kyle Kendricks, Tangy Twist Duo Lemonade

Planet Fitness – Sponsor

Best Marketing - Winner - Amelia Woolsey and Annie Woolsey. Sweet and Sour Sisters  
Honorable Mention – Grayson Blake, Lemzee's Fresh Squeeze at the Rez  
Honorable Mention - Fresh Squeeze by Eloise – Eloise Doyle

Watkins Construction & Roofing - Sponsor

Entrepreneur of the Year - Winner - Bryson Rector, That's One Sweet Lemon  
Honorable Mention - Kendall Watson, Southern Sips

Rasing Cane's – Sponsor

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of May 6, 2024.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Authorize permission to apply for the Mississippi Board of Animal Health "I Care for Animals" Car Tag Grant program with assistance from Mississippi Spay and Neuter and authorize the Mayor and City Clerk to execute all related documents.
2. Authorize permission to advertise Welcome Home Brandon in Ideal Living Magazine in the amount of \$1,238.00 to promote the City and its resources.

3. Authorize permission to approve professional hauling services of SR & Son, Inc., to haul concrete materials from Rosewood Apartments to Marquette Road property in the amount of \$27,000.00 and authorize payment of the same.
4. Spread onto the Minutes the award letter from CMPDD regarding the commitment of Federal Surface Transportation Block Grant Funds.
5. Authorize the Mayor to advertise for Request for Proposals to update the City's Comprehensive Plan.

Alderman Farris made the motion to approve agenda items 5.1–5.5, in accordance with the memos from the Mayor's office, which are appended hereto, seconded by Alderman Coker and upon affirmative vote of the members present with the exception of Alderman Vinson who voted "NAY", the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Declare a surplus of the following items as they are no longer of use to the City and authorize the sale of all on GovDeals.com:
  - 5-Piece Sofa, Love Seat, and Ottoman Set.
  - Cushioned Armchairs (2)
  - Misc. Framed Artwork (7)
  - Wooden Coffee Tables (2)
  - Appetize Point-of-Sale System - Cash registers, credit card readers, portable sales units, etc. (9 Handhelds - 51 Credit Card Scanners - 55 Mini-Size POS - 10 Full-Size POS). (Subject to receipt from Tech Source, the City's IT provider, confirming that the memory of all such devices has been erased and that any data is cleaned from the devices).
  - Large Area Speakers (10) - Rack – Component
2. Approve a professional service agreement with Green Oak Nursery for City Hall plant maintenance in the amount of \$150.00 per month and authorize the Mayor to execute the same.
3. Accept the lowest and best quote in the amount of \$29,994.00 from Southern Electric Corporation of MS, to bring primary electrical service to the new maintenance building located at 200 Boyce Thompson Drive and authorize the Mayor to execute the same and authorize payment.
4. Approve authorized signers on Community Bank accounts in accordance with the memo.
5. Adopt a resolution appointing Mayor Butch Lee as the MS Municipal League 2024 Voting Delegate.
6. Approve:
  - a. Docket of Claims for May 20, 2024
  - b. Fox Everett claims released on May 16, 2024

Alderman Womack made the motion to approve agenda items 6.1-6.6(a)&(b), in accordance

with the memos of the City Clerk's office which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

#### 7. BRIAN BARLOW AND HEATHER BURRIS, EVENTS DEPARTMENT

1. Accept the quote from Puckett Rents-The Rental Store as the lowest and best quote for two (2) Wacker LTT6 Light Towers at the price listed in the attached quote (\$24,468.00) and revise the Brandon Amphitheater operational budget and authorize payment.

Alderman Coker made the motion to approve agenda item 7.1, in accordance with the memo of the Event Services Department, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

#### 8. PUBLIC WORKS DEPARTMENT

1. Approve invoice #5182723 in the amount of \$140,868.40 from Griner Drilling Service, Inc for emergency repairs to the Highway 468 Well and authorize payment of same.
2. Approve Pay Request #1 in the amount of \$117,976.04 from Simmons Erosion Control Company, Inc. for the Mary Ann Drive Sidewalk Improvements Project and authorize payment of the same.
3. Award the bid in the amount of \$265,115.79 from Simmons Erosion Control for the 2024 Eastgate Sidewalk Project as the best and lowest bid received.
4. Approve Pay Request #1 in the amount of \$81,297.75 from Thornton Construction Company for the Marquette Road Multi-Use Path Project and authorize payment of the same.
5. Approve Pay Request #1 in the amount of \$93,638.65 from Suncoast Infrastructure, Inc. for the Lance Martin Easthaven Sewer Rehabilitation Project and authorize payment of the same.
6. Approval to proceed with sewer point repairs as listed for the Hunters Woods Sewer Repair Project - Group #2 at the FY24 commodity bid pricing.

Alderman Womack made the motion to approve agenda items 8.1-8.6 in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

#### 9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Set public hearing for June 3, 2024 - request from S&S Builders of MS Inc and Jett Investments LLC to rezone property at Roy Harris Dr and Old Hwy 471 (parcel # I9E-2)
2. Set public hearing for June 3, 2024 - request to approve a conditional use application to operate a package store at 1578 W Government St (parcel H9B-8).
3. Set public hearing for June 3, 2024 - request to approve a conditional use application to operate a package store at 1659 W Government cove (parcel # H8N-5-33).

Alderman Vinson made the motion to approve agenda items 9.1-9.3, in accordance with the memos of the Community Development Department which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

#### 10. JOSEPH FRENCH, POLICE CHIEF

1. Authorize the purchase of the equipment in the total amount of \$51,593.34, from the vendors, who provided the lowest and best quotes, as presented by the Chief of Police and reflected in his memo regarding the same which is appended hereto, utilizing funds from the Mississippi Office of Homeland Security Grant # 22LE128R, to-wit:
  - Videoscope from Optim at a total cost of \$9,027.00, as the lowest and best quote received, and authorize payment;
  - Five (5) Point Blank tactical vests with SRV front and back panels (5 each), ten (10) Point Blank Omega front and rear plates and two Point Blank rifle rated ballistic shields from Southern Connection at a total cost of \$28,355.10, as the lowest and best quote received, and authorize payment; and
  - Twelve (12) Peltor ComTac Headsets and Push to Talk Adaptors for Motorola APX radios from Mallory Safety and Supply at a total cost of \$14,211.24, as the lowest and best quote received and authorize payment.

Alderman Womack made the motion to approve agenda item 10.1 in accordance with the memo from the Police Department, which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

#### 11. BRIAN ROBERTS, FIRE CHIEF

1. Change the employment status of FF Andrew Thoman from full-time to part-time firefighter effective July 26, 2024, and set the rate of pay pursuant to the memo.
2. Correct salary for Lt. B. Gaunt and Lt. C. Millett due to scrivener's error, *nunc pro tunc* May 6, 2024.
3. Promote Lt. Jeff Allen and Lt. Jaymaih McClora to Captain and set the rate of pay in accordance with the memo.

Alderman Williams made the motion to approve agenda items 11.1-11.3 in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

#### 12. EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Farris then made the motion to enter into Executive Session to discuss personnel matters, potential litigation, the acquisition of real property and the location of a business or industry in the City, seconded by Alderman Vison and upon unanimous vote the motion carried.

The Mayor provided the appraisal of the 1.88 +/- acre tract at the corner of Windchase Dr. and Hwy. 468 performed by Robert R. "Bob" Morrow in the amount of \$60,000,00, dated May 15, 2024 to the Clerk to be appended to the Minutes.

Alderman Womack made the motion to authorize and direct the Mayor to seek the resignation of employee #1029, effective immediately, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Womack made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

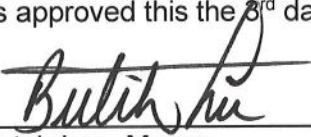
(That there was a vote taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).


13. ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried.

(Next Regular Board Meeting: June 3, 2024).

Minutes approved this the 3<sup>rd</sup> day of June 2024.

  
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Hon. Butch Lee, Mayor

Attest:  
  
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Hon. Angela Bean, City Clerk

