

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JULY 1, 2024

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of June 17, 2024.
5. BUTCH LEE, MAYOR
 1. Conduct a management in-service training session regarding the proposed changes to the FLSA and how these changes effect the City of Brandon.
 2. Consideration of the reappointment of Mark Baker as the City Attorney for the City of Brandon, with the same terms and conditions as the current term.
 3. Consideration of approving a professional services agreement with Neel-Schaffer Engineering Firm for the civil site design for the City Park Roadway Extension project. This project includes developing plans for the extension of the roadway east of the City Park Tennis facility and the provision of stormwater detention for the adjacent site project.
 4. Consideration to approve an invoice to SR & Son, LLC in the amount of \$13,200.00 for hauling 44 loads of concrete to Marquette Road.
 5. Consideration of a professional services contract for the strategic planning regarding finding asbestos pipe.
 6. Consideration of the approval of community infrastructure regarding a water well on Starr-Brandon Road.
 7. Consideration of a proposal the City of Brandon and WBA Architecture for setting architectural guidelines/designs within the City of Brandon.
 8. Consideration to approve Task Order No. 2: the General Services Agreement between Waggoner Engineering and the City of Brandon.
6. MARY ANN HESS, CITY CLERK
 1. Consideration of the approval of a sponsorship agreement between the Mississippi Lottery Corporation and the City of Brandon Amphitheater and authorize the Mayor to sign agreement.
 2. Consideration to approve a resolution requesting assistance from the Central Mississippi

Planning and Development District and showing the City's intent to apply for Delta Regional Authority funds, and that the District is requested to aid the City of Brandon, Mississippi in this matter. The Board further designates the Mayor to act as a representative of the City in this matter and to execute all necessary forms and documents on behalf of the City.

3. Consideration of a request to pay the invoice from Pelican Playground in the amount of \$178,669.00. This invoice is for the playground installation at Brandon City Park, which included the labor, materials, and equipment to meet the new PIP Safety Surfacing requirements.
4. Consideration of the acceptance of the lowest and best bid from Hemphill Construction Company, Inc. for the Burnham Road Water Line Project in the amount of \$1,498,217.00, as recommended by Benchmark Engineering & Surveying, LLC.
5. Consideration to approve:
 - a. Docket of Claims for July 1, 2024.
 - b. Fox Everett claims released on June 27, 2024.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Consideration to approve utility adjustment approvals and denials as presented by the Public Works Department.
2. Consideration to approve Change Order 1 in the amount of \$5,500.00 and allow the Mayor to execute the same and approve Pay Request 2 in the amount of \$165,435.86 from Simmons Erosion Control for the Mary Ann Drive Sidewalk Improvements Project and authorize payment of the same.
3. Consideration to approve Pay Request 5 in the amount of \$546,221.90 from Hemphill Construction Company for the Highway 80 Signal Improvements Project Stonegate and Woodgate and authorize payment of the same.
4. Consideration to approve Pay Request 1 in the amount of \$20,788.00 from Sullivan Construction Services for the Afton Drive Drainage Improvements Project and authorize payment of the same.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Set public hearing for the following cases for July 15, 2024
 - A. Case # 24-013 conditional use application 3004 Daves Circle
 - B. Case # 24-009 conditional use application 112 Cherry Hill Lane
 - C. Case # 24-007 rezoning request 101 Pearl St.
2. Consideration to approve the development review applications for the following projects:
 - A. Case # 23-022 - Subway - 904 W Government Street
 - B. Case # 24-001 - Shops at Greenfield - Hwy 18 at Orleans Way

9. JOSEPH FRENCH, POLICE CHIEF

1. Declare \$43,385.00 as forfeited funds and deposit into the Drug Seizure Account and authorize disbursements to Attorney Marc Brand in the amount of \$40,000.00 and the Rankin County District Attorney and the Rankin County Sheriff's Department in accordance with MS Code 41-29-181.
2. Request permission for Connor Smith to travel to DeSoto County, MS November 4-8, 2024, to attend the ALECHA 2024 K9 seminar.
3. Consideration of the acceptance of a resignation letter from Police Officer Cody Small.

10. BRIAN ROBERTS, FIRE CHIEF

1. Request permission to travel to Natchez, MS to attend the Emergency Services Administrative Professional Association Conference and approve all travel expenses on Sept 3-6, 2024.
2. Request permission to repair the 1997 Pierce Ladder truck (VIN # 0647) for the estimated amount of \$6,441.11 as emergency repair and authorize payment for the same.

11. EXECUTIVE SESSION

12. ADJOURN