

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
NOVEMBER 7, 2022

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Williams, and Craine were present. Alderman Vinson was absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE - Alex Woods with Mayor's Youth Council gave the invocation and Sophie Warren with Mayor's Youth Council led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS –
 - Mayor Lee provided the following reminders/announcements: Election Day is tomorrow; The Magic of Lights begins on November 18th; The Committee of 100 luncheon is at City Hall on the 10th; The Veteran's Day Program at City Hall will be on the 11th beginning at 8:00; The Brandon Business Association will have the lighting of the City Christmas tree on December 1st; and the annual Christmas Parade will be on December 2nd.
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of October 17, 2022.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Authorize submission of an Americorps service project application and authorize the Mayor and City Clerk to execute all related documents.
 2. Approve travel to Biloxi, MS to attend the 2023 Mississippi Municipal League Conference on June 25-28, 2022.
 3. Approve travel to Jackson, MS to attend the 2023 Mississippi Municipal League Mid-Winter Conference on January 10-12, 2022.
 4. Approve submission of a support and commitment letter regarding the MDOT SMART Grant Program Application.

Alderman Womack made the motion to approve agenda items 5.1-5.4 in accordance with the memos from the Mayor's Office which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Purchase one (1) Exmark 60" mower from Frederick's Sale and Service, a state contract vendor, in the amount of \$12,012.00 and authorize payment of the same.
2. Approve the proposed 2023 holiday schedule.
3. Accept the Full and Final Proof of Loss Agreement and final payment in the amount of \$73,021.33 due to adverse weather insured occurrence at the Brandon Amphitheater and authorize the Mayor to execute the same.
4. Approve Amy Davis and the City Clerk to attend the MS Clerk & Collectors, IIMC Region IV Conference in Flowood, MS on December 14-16, 2022.
5. Accept the CPI adjustment for the 16th Section Land Lease for Parcel 16-5-3 I8J-52 and authorize payment of the annual lease in the amount of \$4,977.28.
6. Approve continuation of employee health insurance coverage with agent of record.
7. Approve:
 - a. Docket of Claims for November 4 & 7, 2022.
 - b. Electronic transfers for October 2022.
 - c. Fox Everett claims released on October 20, 2022.

Alderman Craine made the motion to approve agenda items 6.1-6.6(a)-(c) in accordance with the related memos of the City Clerk which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Approve Hemphill Construction Co. pay request #1 (Final) in the amount of \$49,616.00 with regard to the Grandeur Storm Drain Project and authorize payment of the same.
2. Approve the final summary change order with Hemphill Construction Co. increasing the cost \$1,600.00, in accordance with MCA Section 31-7-13(g) and the pay request #1 in the amount of \$20,905.00; and authorize payment and execution of the same with regard to the Municipal Drive Storm Drain Repair Project.
3. Approve pay request #1 in the amount of \$27,603.20 and pay request #2 (Final) in the amount of \$6,527.80 for Hemphill Construction Co. with regard to the Cross Creek Cove Storm Drain Repair Project and authorize payment of the same.
4. Approve pay request #4 in the amount of \$226,756.42 with regard to the Highway 18 at Louis Wilson Signal and Intersection Improvement Project and authorize payment of the same.

5. Approve the final summary change order with Hemphill Construction Co. reducing the contract cost \$4,396.00, in accordance with MCA Section 31-7-13(g); pay request #2 in the amount of \$45,281.27; and pay request #3 (Final) in the amount of \$20,287.46 and authorize payment and execution of the same with regard to the Cornerstone Storm Drain Repair Project.
6. Approve the Hemphill Construction Co. pay request #5 in the amount of \$197,923.54 with regard to the College Street Waterline Improvements Project and authorize payment of the same.

Alderman Farris made the motion to approve agenda items 7.1-7.6, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. Approve the AJ Construction, Inc. pay request #2 in the amount of \$1,768,865.92 with regard to the 2022 Asphalt Resurfacing Project and authorize payment of the same.
8. Approve the Clear River Construction Co. pay request #7 in the amount of \$77,537.46 and pay request #8 in the amount of \$93,957.52 with regard to the Highway 80 Multi-Use and Sidewalk Improvements Project and authorize payment of the same.
9. Accept the permanent sewer line easements and temporary construction easements from Frank and Ida Cooksey as recorded in the Rankin County Chancery Clerk's Office in Book 2022, Page 27236-27240 with regard to the Grants Ferry Parkway Project and from Entergy Mississippi, LLC re: Grants Ferry Sewer Project, and authorize the Mayor to execute the same.
10. Approve the Gould Enterprises invoices for professional services in the total amount of \$44,545.00, in accordance with the professional services pricing for emergency repairs and authorize payment of the same.
11. Declare an emergency in accordance with MCA Section 31-7-13(k), the electrical repairs at 307 W. Government Street from Elcon Electrical in the amount of \$6,877.46 and authorize payment of the same.
12. Declare an emergency in accordance with MCA Section 31-7-13(k), the repairs to the Hospital Water Well from Griner Drilling Service Inc. in the amount of \$8,990.11 and authorize payment of the same.

Alderman Williams made the motion to approve agenda items 7.7-7.12, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

13. Declare an emergency in accordance with MCA Section 31-7-13(k), the repairs at Morgan's Way lift station from Harvey Services in the amount of \$9,046.57 and authorize payment of the same.
14. Approve the utility adjustments and utility denials pursuant to the memo.

15. Hire Russell Fitzhugh as a Water Laborer II effective November 8, 2022 and set rate of pay pursuant to the memo.
16. Approve and accept the professional service rates for labor and equipment (excluding materials/commodities) from Gould Enterprises.
17. Approve and accept commodity bids pursuant to the memo, as the lowest and best bids received, effective November 8, 2022 through September 30, 2023.
18. Purchase two (2) Honda generators from Frederick's Sales & Service, as the lowest and best quote received, in the amount of \$5,298.00 and authorize payment of the same.

Alderman Craine made the motion to approve agenda items 7.13-7.18, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

8. COMMUNITY DEVELOPMENT DEPARTMENT

1. Spread onto the minutes the Cancellation of Lis Pendens Notice for 96 Summit Ridge Drive (Parcel H9J-2-460) pursuant to the memo.
2. Approve the site plan and architectural for Highpointe Properties to build an office building located at 100 Highpointe Court.
3. Approve the site plan and architectural for Farm Bureau to demolish existing building and build a new office building located at 104 Louis Wilson Drive.

Alderman Williams made the motion to approve agenda items 8.1-8.3 in accordance with the related memos from the Community Development Department which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

9. WAYNE DEARMAN, POLICE CHIEF

1. Purchase two vehicles from Noel Daniels Auto Company in the amount of \$54,670.00 as the lowest and best quotes received.
2. Modify employment status of Shane Roberts to part-time Investigator effective November 3, 2022 and set rate of pay pursuant to the memo.
3. Hire Aaron Dwight Conley as a Patrolman effective November 8, 2022 and set rate of pay in accordance with the memo

Alderman Womack made the motion to approve agenda items 9.1-9.3 in accordance with the memos from the Police Department which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried

10. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: Yes

Issues: None

EMS Report; # of P1 calls: 172

Average Response Time: 8:29

2. Approve the additional repairs to the ladder truck from Emergency Equipment Professionals in the amount of \$4,699.52 and authorize payment of the same pursuant to MCA 31-7-13(m)(ii).
3. Authorize submission of an application for the Rural Fire Truck Acquisition Assistance Program and authorize the Mayor and City Clerk to execute all related documents.
4. Hire Brendon Gaunt and Dallyn Owens as Firefighters effective November 8, 2022 and set rate of pay pursuant to the memo.

Alderman Womack made the motion to approve agenda items 10.2-10.4 in accordance with the memos from the Fire Department which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Craine made the motion to consider the need to enter into Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

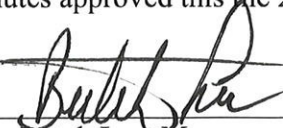
Alderman Craine then made the motion to enter into Executive Session to discuss personnel matters with police department, the discussion of the location, relocation or expansion of a business or industry re: Brandon Main Street Project, and pending litigation re: *Siders vs. City of Brandon*, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Womack then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon return to the board room.)

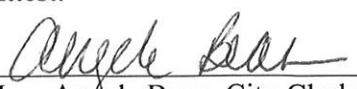
Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried. (Next Regular Board Meeting November 21, 2022).

Minutes approved this the 21st day of November 2022.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

