

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JANUARY 17, 2023

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Vison, Williams and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Mary Frances Grondin with Mayor’s Youth Council gave the invocation and McKenzie McIlwain with Mayor’s Youth Council led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of January 3, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Authorize permission to purchase decals and installation for the Brandon Amphitheater from Alphagraphics, as the lowest and best quote received, in the amount of \$4,453.37 and amend the budget accordingly.
 2. Approve bids received for the Civic Center Audio/Visual Improvement Project and award to Academic Technologies, Inc., as the best and lowest bidder, at a total bid amount of \$318,000.00 and authorize the Mayor to execute contract documents.
 3. Approve to the provision of a meal with the Brandon Amphitheater staff meeting, as determined, in an effort to achieve particular goals and perform functions concerning Quarry Park facility operations for the betterment of the guest experience at the Brandon Amphitheater, in accordance with the memo, in the amount of not to exceed \$750.00, first finding that the activity described is related and incident to such goals and functions, and to amend the budget accordingly and authorize payment of the same.
 4. Authorize the Mayor to travel to Biloxi, MS to attend the 2023 MS Association of Planning and Development Districts Conference on April 18-21, 2023.

Alderman Coker made the motion to approve agenda items 5.1-5.4 in accordance with the related memos from the Mayor’s Office which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve an amphitheater sponsorship agreement with Mississippi Lottery Corporation for the 2023 season and authorize the Mayor to execute the same.
2. Declare as surplus property one (1) 2006 Ford FreeStar Mini-Van, VIN ending #8115; one (1) refrigerator; and one (1) freestanding range that are no longer of use and authorize the sale of the same on GovDeals online auction.
3. Approve an amphitheater artist deal point memo as presented and authorize the Mayor to execute the same.
4. Consideration to approve:
 - a. Docket of Claims for January 17, 2023.
 - b. Fox Everett Claims released on January 17, 2023.

Alderman Womack made the motion to approve agenda items 6.1-6.4(a)&(b) in accordance with the related memos of the City Clerk which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS

1. Approve repairs made by Gould Enterprises per their professional services fee schedule in the amount of \$26,734.25 and authorize payments of the same.
2. Declare as an emergency and approve the commodity pricing by Hemphill Construction, Invoice # 4523-H22178-01(October 2022), in the amount of \$107,957.38 in accordance with MCA 31-7-13(k) and 31-7-13(n) and authorize payment of the same.
3. Accept the Permanent Sewer Line Easement and Temporary Construction Easement from Grants Ferry Parkway, LLC and authorize execution of the Release and Abandonment of the Permanent Sewer Line Easement.
4. Authorize permission to purchase concrete from Delta Industries Redi Mix, as the lowest and best quote received, in the amount of \$7,500.00 for the foundation of the metal building being relocated to Quarry Park.
5. Hire Randall Amason as a Water Laborer III effective January 18, 2023 and set rate of pay in accordance with memo.
6. Approve AJ Construction, Inc pay request #3 and pay request #4 (final) in the total amount of \$493,850.39, including the final summary change order, with regard to the 2022 Asphalt Resurfacing Project and authorize payment of the same.
7. Authorize resolutions for MPO transportation alternatives funds for the Shiloh Park shared use path and the Grants Ferry shared use path.

Alderman Williams made the motion to approve agenda items 7.1-7.7, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

8. WAYNE DEARMAN, POLICE CHIEF

1. Accept the resignations of:
 - a. Patrolman Darren Sollek effective January 10, 2023.
 - b. Lieutenant Bradley Turner effective January 20, 2023.
2. Hire and set rate of pay in accordance with the memo:
 - a. Kenyatta Dewan Stapleton as Patrolman effective January 18, 2023.
 - b. Alicia Summer Zuniga as Communications Officer effective January 30, 2023.
3. Authorize permission to transfer Lydia Easley from Communications Officer to Administrative Assistant and adjust rate of pay in accordance with the memo effective January 18, 2023.

Alderman Craine made the motion to approve agenda items 8.1-8.3 in accordance with the memos from the Police Department which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

9. BRIAN ROBERTS, FIRE CHIEF

1. Hire Conner Prewitt as Firefighter effective January 18, 2023 and set rate of pay pursuant to memo.
2. Approve the pay adjustment for Lt. Autery Dunbar in accordance with the memos:
 - a. Educational benchmark and authorize the date to be effective nunc pro tunc to December 3, 2022.
 - b. National Registry of Paramedics effective January 16, 2023.

Alderman Farris made the motion to approve agenda items 9.1-9.2(a)&(b) in accordance with the memos from the Fire Department which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Womack made the motion to go into Executive Session to discuss personnel matters involving the police department and the public works department, potential litigation regarding police department personnel and flooding matters and the transaction of business and discussions or negotiations regarding the location of a business or an industry at or near Quarry

Park and other areas of the City, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Farris made the motion to retain Phelps Dunbar in accordance with previously approved general services agreement, to provide a position statement and otherwise respond on behalf of the City to EEOC Charge 423-2023-00437, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Williams made the motion to terminate employee #1279 effective immediately based on the recommendation of the Public Works Director, with the Director to provide his written recommendation for the employee's personnel file, seconded by Alderman Craine and upon unanimous vote the motion carried.

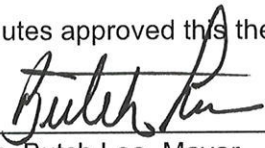
Alderman Craine then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

(That votes were taken in Executive Session was announced upon return to the board room.)

ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried. (Next Regular Board Meeting; February 6, 2023).

Minutes approved this the 6th day of February 2023.



Hon. Butch Lee, Mayor

Attest:


Hon. Angela Bean, City Clerk

