

MINUTES  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
APRIL 17, 2023

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
  1. Invocation - Abby Goldberg, Mayor's Youth Council
  2. Pledge of Allegiance - Emily Harvel, Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS
  1. Members of the Brandon Chapter Order 269 of the Eastern Star raised money for the purchase of a canine vest for the Police Department.
  2. Caroline Gilbert, Tax Collector. Described her efforts during the last 4 years and discussed her re-election efforts.
  3. Mayor's Youth Council members, Bailey Pouncey and Maggie Bennett - raffle ticket drawing for Lynyrd Skynyrd concert. Kristi McElwaine and Kristi Thomas were drawn as the winners.
4. OLD BUSINESS
  1. Approve the Regular Board Meeting Minutes of April 3, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
  1. Adopt a resolution of the Board of Mayor and Aldermen of the City of Brandon, MS, determining the necessity for and invoking the authority granted to the City by the Legislature with respect to Tax Increment Financing as set forth in Chapter 45 of Title 21, Mississippi Code of 1972, as amended, determining that the Brandon Heights project is a project eligible for Tax Increment Financing under the laws of the State, that a public hearing be conducted on May 15, 2023 at 6:00 p.m. during the Regular Board Meeting in connection with the Tax Increment Financing Plan, and for related purposes.

Alderman Craine made the motion to approve agenda item 5.1, in accordance with the memo from the Mayor's office which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

#### 6. ANGELA BEAN, CITY CLERK

1. Approve budget amendments for fiscal year 2023 and authorize publication of the same.
2. Surplus one (1) 2006 Ford F150 bearing vin ending 7602, various equipment from Parks and Recreation and one (1) HP HD Pro scanner pursuant to the memo and authorize the sale of the same through GovDeals online auction or dispose of as scrap metal.
3. Approve:
  - a. Docket of Claims for April 17, 2023.
  - b. Fox Everett claims released on April 11, 2023.

Alderman Womack made the motion to approve agenda items 6.1 -6.3(a)-(b), in accordance with the memos from the City Clerk department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

#### 7. CARLEY KEYES, EVENT SERVICES

1. Approve a professional service agreement for the purpose of promoting tourism in accordance with HB 1629 (2018 MS Legislative Session) and such other lawful and related purposes; authorize the Mayor to execute the same; and approve and authorize all related show expenditures for Randy Houser and Chris Colston on April 29, 2023 and Alabama and The Frontmen on May 20, 2023.
2. Approve a professional services agreement with Avlossa Firework Productions, LLC in the amount of \$10,000.00 for services requiring special training and experience, for a Jubilee fireworks display and authorize the Mayor to execute related documents and payment of the same.

Alderman Womack made the motion to approve agenda items 7.1 & 7.2 in accordance with the memos of the Event Services Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

#### 8. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Approve the renewal of the herbicide treatment commodity bid with Chempro Services, Inc. for the 2023 spraying season.
2. Approve the repair of two lift station pumps from Harvey Services, Inc. in the total amount of \$9,970.00 and authorize payment of the same.

3. Approve Thornton Construction Co. pay request #2 in the amount of \$357,254.53 with regard to the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.
4. Declare as an emergency and approve the commodity pricing repairs by Hemphill Construction, invoice # 4533-H23014-01-Final (January 2023), in the amount of \$123,583.49 in accordance with MCA 31-7-13(k) and 31-7-13(n) and authorize payment of the same.
5. Declare as an emergency the Highway 80 water leak repairs near Edgewood Subdivision in accordance with MCA 31-7-13(k) and authorize payment of all related invoices pursuant to the memo.
6. Hire the following effective April 18, 2023 and set rates of pay pursuant to the memos:
  - a. Kielen Harvey as Water Laborer II.
  - b. Charles Johnson as Street Laborer I.
  - c. Howard Harris as Water Laborer I.
7. Approve the Pipeline Crossing Contract with Meridian Speedway, LLC, authorize the Mayor to execute the same, and authorize payment of the contract fee of \$9,375.00 for the Highway 80 Waterline Relocation Project.
8. Accept and approve the professional services fee schedule from Burney Dirt & Gravel, LLC and approve services effective through December 31, 2023.

Alderman Craine made the motion to approve agenda items 8.1 – 8.8 in accordance with the memos of the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9. WAYNE DEARMAN, POLICE CHIEF

1. Hire Erik Monroe as a certified Patrol Officer and Danielle Butler as a Patrol Officer trainee effective April 18, 2023, pending completion of all hiring prerequisites, and set rates of pay in accordance with the memo.
2. Accept the resignation of Detective Shane Roberts effective March 31, 2023.
3. Accept the donation of \$500.00 from the Brandon Chapter 269 Order of the Eastern Star to be used for the purchase of a canine vest.
4. Authorize purchase of one (1) 2021 Dodge Ram truck from Noel Daniels Motor Company, as the lowest and best quote received, in the amount of \$48,141.00 and authorize payment from the Drug Seizure Fund.

5. Approve the following travel requests:

- a. Captain Brian Elwell and Officer Palmer Robbins to travel to Biloxi to participate in the MLEOA 2023 Summer Conference Motorcycle Training Course on June 4- 9, 2023.
- b. Captain Brian Elwell to travel to Flowood to participate in the Servant Officer course on June 13-15, 2023.
- c. Captain Brian Elwell to travel to Biloxi to participate in the Mississippi Law Enforcements Accreditation Commission Training course on June 21 & 22, 2023.
- d. Assistant Chief Marshall Pack to travel to Biloxi to participate in the 2023 MACP Annual Conference on June 20-23, 2023.

Alderman Williams made the motion to approve agenda items 9.1–9.5(a)-(d) in accordance with the memos of the Police Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

#### 10. BRIAN ROBERTS, FIRE CHIEF

1. Accept the resignation of Captain Jay Glenn effective April 16, 2023.
2. Accept the donation of a table tennis table for Station 5 from Lance Stevens.
3. Authorize Ray Husband, Scott Webb and Eric Stringer to travel to Fairhope, Al to confer on pre-build plans of the new ladder truck on April 20-21, 2023.

Alderman Farris made the motion to approve agenda items 10.1-10.3 in accordance with the memos of the Fire Department, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

#### 11. EXECUTIVE SESSION

Alderman Craine made the motion to consider the need to enter into Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Farris then made the motion to enter into Executive Session to discuss the location of a business or industry in the City, potential litigation involving stormwater issues and personnel matters involving the Community Development, Public Works Department, Police Department, and Fire Department, seconded by Alderman Womack, and upon unanimous vote the motion carried.

Alderman Womack made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Vinson and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

12. ADDITIONAL ITEMS

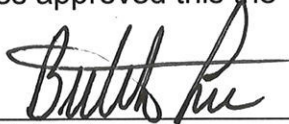
Alderman Womack made the motion to authorize participation in National Concert Week May 10-16 sponsored by Live Nation and approve ticket and related expense adjustments, in accordance with the memo of the Circuit Clerk, which is appended hereto, seconded by Alderman Craine and upon unanimous.

13. ADJOURN

Alderman Womack made them motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried.

(Next Regular Board Meeting: May 1, 2023.)

Minutes approved this the 1<sup>st</sup> of May 2023.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

