

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
MAY 1, 2023

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE - Alderman Farris gave the invocation and Alderman Craine led to the pledge of allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS –
 - Mayor Lee advised that the FY 2022 audit is complete and available for review and comment.
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of April 17, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Authorize Sharon Womack and Jarrad Craine to travel to Biloxi, MS. to attend the MML annual conference June 26-28,2023 and approve travel, hotel and related expenses.
 2. Approve a professional services agreement with Headwaters in accordance with the memo and authorize the Mayor to execute the same.
 3. Approve a professional services agreement with Gunner Construction Services, LLC for the assembly of existing materials for a maintenance shop at the Quarry Park in the amount of \$16,200.00, conditioned upon receipt of proof of licensure, and proof of liability and workers' compensation insurance, and receipt of a certificate of insurance designating the City as an additional insured, and subject to such conditions, authorize payment of the same.

Alderman Williams made the motion to approve agenda item 5.1-5.3, in accordance with the memos from the Mayor's Office, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK
 1. Spread onto the record the minutes from the public hearing regarding the CDBG Project held on April 25, 2023.

2. Approve matching funding resolution regarding the CDBG Diamond/Emerald Sewer Rehabilitation Project and authorize a match of city funds in the amount of \$122,600.00.
3. Approve:
 - a. Docket of Claims for May 1, 2023.
 - b. Fox Everett claims released on April 20, 2023.
 - c. Electronic fund transfers for April 2023.

Alderman Craine made the motion to approve agenda items 6.1-6.3(a-c), in accordance with the memos from the Clerk's Office, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. CARLEY KEYES, EVENT SERVICES

1. Approve an amphitheater sponsorship with AgUp for the 2023 concert season and authorize the Mayor to execute the same.
2. Approve payment of the renewal license and support services for the City's SpotOn point of sales system which is a sole source provider for the City's system.
3. Approve the purchase and installation of 325' of string lighting from Elcon Electrical, as the lowest and best quote received, in the amount of \$10,915.00 and authorize payment of the same.

Alderman Farris made the motion to approve agenda items 7.1-7.3, in accordance with the memos from the Event Services Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Accept the resignation of Utility Clerk, Shai Fayette, effective May 3, 2023.
2. Rescind board action taken on February 21, 2023 with regard to the hiring of Jarvis Taylor.
3. Declare as an emergency of the repair of the Country Meadows/Glenridge Drive lift station from Harvey Services in the amount of \$6,232.14 and authorize payment of the same.
4. Declare as an emergency the storm debris cleanup from Specialty Tree Service in the amount of \$24,879.00 and authorize payment of the same.
5. Approve adjustment approvals and adjustment denials pursuant to the memo, with the exception of the proposed adjustments for 5 Minute Express Car Wash and Kenrick Johnson which will be reviewed and considered subsequently.

Alderman Womack made the motion to approve agenda items 8.1-8.5, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Set public hearings to be held during the Regular Board Meeting of May 15, 2023 with regard to the following:
 1. Consideration of the rezoning request made by Forestry Suppliers for 27.13+/- Acres (Parcels H8-1-42 and H8-1-43).
 2. Consideration of the rezoning request made by Consolidated Pipe & Supply, Inc. for 11 acres (Parcel H8-1-40).

Alderman Womack made the motion to approve agenda items 9.1(1)&(2), in accordance with the memos from the Community Development Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

10. WAYNE DEARMAN, POLICE CHIEF

1. Accept the resignation of Officer Michael Humphreys effective April 30, 2023.
2. Authorize the transfer of Officer Richard Myers from Patrol to Detective effective May 2, 2023, administer oath, and set the rate of pay in accordance with the memo.
3. Approve the salary increases for six (6) certified officers effective May 2, 2023 in accordance with the salary rates that were Board approved on February 3, 2023 pursuant to the memo.
4. Approve the salary increase of five (5) officers effective May 2, 2023 upon completion of MELOTA training pursuant to the memo.
5. Approve the travel requests as follows:
 1. Officer William McIntyre to Meridian, MS to attend the ERASE course on May 22- 24, 2023.
 2. Lieutenant Joseph French and K9 Hassan to Biloxi, MS to attend the MLEOA 2023 Summer Conference K9 training course on June 4-9, 2023.
6. Declare one (1) 2021 Dodge Ram 1500 bearing VIN # ending 4308 as an unmarked vehicle for investigative and surveillance purposes in accordance with MCA 25-1-87.
7. Revise board action taken on April 3, 2023, to correct the VIN# regarding the surplus of a 2018 Dodge Charger, pursuant to the memo.

Alderman Farris made the motion to approve agenda items 10.1-10.7, in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: No. Thorngate and Shiloh Park.

Issues: Undetermined. Repairs ordered.

EMS Report; # of P1 calls: 152.

Average Response Time: 8 : 22 .

2. Approve the salary increases for eight (8) Firefighters (firefighter trainees to certified firefighter) effective May 1, 2023 upon completion of the State Fire Academy and receiving certification, pursuant to memo, and to administer oaths.

Alderman Williams made the motion to approve agenda item 11.2 in accordance with the memo from the Fire Department, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss personnel matters involving the Public Works Department and discussions regarding the location of a business or industry, seconded by Alderman Farris and upon unanimous vote the motion carried.

Alderman Womack made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

13. ADDITIONAL ITEMS – PUBLIC WORKS

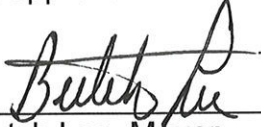
Alderman Craine made the motion to hire T. Paul Brannon as Public Works Director, with an effective date as mutually agreed by Mr. Bannon and Mayor Lee, and to set salary in accordance with the memo from the Mayor's Office, seconded by Alderman Vinson and upon unanimous vote the motion carried.

14. ADJOURN

Alderman Womack made them motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried.

(Next Regular Board Meeting: May 15, 2023.)

Minutes approved this the 15th day of May 2023.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

