

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JUNE 5, 2023

1. CALL TO ORDER – Mayor Lee and Alderman, Farris, Middleton, Womack, Coker, Vinson, Craine and Williams were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Williams gave the invocation and Alderman Vinson led the pledge of allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
 - Annie McAfee, praying for the city and the family of those affected by the events of June 2nd.
 - Mayor Lee spoke about the events of June 2nd and announced the upcoming bid opening for the Cornerstone Water Well project, and the receipt of federal grant for a multi-use path from Cornerstone Drive to Hwy. 471.

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of May 15, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Public Hearing with respect to a Tax Increment Financing Plan, Brandon Heights Project, City of Brandon, Mississippi April 2023, and adoption of Resolution Approving the Adoption and Implementation of the "Tax Increment Financing Plan, Brandon Heights Project, City of Brandon, Mississippi, April 2023".

The Public Hearing was opened with respect to the referenced Tax Increment Financing Plan as presented, whereupon the City Clerk advised that all of the pre-requisites to the public hearing have been met, proof of publication of which is appended to the Minutes, and thereafter those interested in providing public comment regarding the same were given the opportunity to come forward and speak, whereupon no public comments were made, and the public hearing was closed. Thereafter, Alderman Vinson made the motion to adopt a Resolution Approving the Adoption and Implementation of the "Tax Increment Financing Plan, Brandon Heights Project, City of Brandon, Mississippi, April 2023", which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

2. Approve the professional services television advertisement schedule with WJTV in the amount of \$4,000 for the purpose of advertising and bringing into favorable notice the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the citizenry.
3. Approve the Subaward Agreement between MDEQ and the City of Brandon to provide funds for the Hwy 18/Hwy 468 Sewer Force Main Replacement Project and authorize the Mayor to execute all related documents.
4. Adopt a Resolution appointing Mayor Butch Lee as voting delegate and Alderman at Large Sharon Womack as an alternate delegate for the Mississippi Municipal League's annual election and authorize the Mayor and Clerk to execute the same.
5. Spread on the minutes the Agreed Order of Dismissal regarding cause no.: 22-1236 as recorded in the Rankin County Chancery Clerk's Office.

Alderman Womack made the motion to approve agenda items 5.2-5.5, in accordance with the memos from the Mayor's Office, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Reject reverse auction bids received on March 31, 2023 regarding GPS/Telematics Services.
2. Approve a professional services agreement with Comsouth Inc., for fleet tracking services in the amount of \$2,340.00 per month (also the lowest and best quote received) and authorize the Mayor to execute all related documents.
3. Authorize the purchase a used Ford Transit T-150 van from Rogers Dabbs Chevrolet in the amount of \$28,189.00, as the lowest and best quote received, and authorize payment of the same and amend the budget accordingly.
4. Approve the 2023 Top Dog Scoreboard Sponsorship in the amount of \$10,000 for the purposes of advertising and bringing into favorable notice the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the citizenry.

Alderman Coker made the motion to approve agenda items 6.1-6.4, in accordance with the memos from the City Clerk's Office, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

5. Approve a Construction Phase Labor Standards Professional Services Agreement with Sample & Hicks and authorize the Mayor to execute the same.
6. Authorize publication for bids for a Pour in Place Safety System for City Park Playground (behind the library).
7. Authorize increase in the City Clerk's Office petty cash fund.

8. Authorize the destruction of documents in accordance with the MDAH retention schedule in accordance with the memo.
9. Approve:
 - a. Docket of Claims for June 5, 2023.
 - b. Fox Everett claims released on May 19 and June 1, 2023.
 - c. Electronic fund transfers for May 2023.

Alderman Womack made the motion to approve agenda items 6.5-6.9(a)-(c), in accordance with the memos from the Clerk's Office, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. CARLEY KEYES, EVENT SERVICES

1. Accept the resignation of Carley Cook effective June 1, 2023.
2. Approve a professional services agreement for the purpose of promoting tourism in accordance with HB 1521 (2023 MS Legislative Session) and other lawful and related purposes, authorize the Mayor to execute the same, and approve and authorize all related show expenditures for Amboy Dukes, Inc., for a performance by Ted Nugent at City Hall Live on Tuesday, July 18, 2023.
3. Approve professional services agreement with North American Midway - Astro Amusement, LLC for Brandon Jubilee Days April 24-28, 2024, and authorize the Mayor and City Clerk to execute the same.

Alderman Farris made the motion to approve agenda items 7.1-7.3, in accordance with the memos from the Event Services Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Hire James Byrd as a Street Laborer I effective June 6, 2023, pending completion of hiring prerequisites and set rate of pay pursuant to the memo.
2. Reject the Crossgates Sidewalk & Railing Project bids received on May 26, 2023.
3. Declare as an emergency and approve the commodity pricing by Hemphill Construction, invoice # H23035-01-Final (March 2023), in the amount of \$49,319.18 in accordance with MCA 31-7-13(k) and 31-7-13(n) and authorize payment of the same.
4. Approve the Lewis Electric Inc. invoice in the amount of \$21,018.00 for street light pole replacement as the lowest and best quote received and authorize payment of the same.

Alderman Williams made the motion to approve agenda items 8.1-8.4, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

5. Declare as an emergency in accordance with MCA Section 31-7-13(k), the repairs made by Griner Drilling and authorize payment as follows:
 - a. Hospital Well repairs in the amount of \$7,025.00.
 - b. Overby Street Well repairs in the amount of \$21,855.00.
6. Declare as an emergency in accordance with MCA Section 31-7-13(k), the repairs made by Harvey Services, Inc. and authorize payment as follows:
 - a. Easthaven Lift Station in the amount of \$11,545.76.
 - b. Richland Creek Lift Station in the amount of \$32,240.93.
 - c. Ambiance Lift Station in the amount of \$9,288.00.
7. Approve the Lyle Machinery quote in the amount of \$9,304.29 for repairs to the excavator bearing VIN ending 0259 in accordance with MCA 31-7-13(m)(ii) and authorize payment of the same.
8. Approve the utility adjustments and denials pursuant to the memo (with the exception of the adjustment re: Rosewood Apartments – consideration and action to be taken at a later date).

Alderman Vinson made the motion to approve agenda items 8.5-8.8, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. Approve utility adjustment Kendrick Johnson, 716 West Sunset Drive and authorize an 18-month payment plan for the balance, with the condition that a missed payment will result in all past due being immediately due and payable.

Alderman Williams made the motion to approve agenda item 8.9, in accordance with the memo from the Public Works Department, which is appended hereto, seconded by Alderman Coker and upon affirmative vote of the members, with the exception of Alderman Vinson who voted NAY, the motion carried.

10. Approve utility adjustment for 5 Minute Express Car Wash, 2183 Highway 18.

Alderman Coker made the motion to approve agenda item 8.10, in accordance with the memo from the Public Works Department, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

11. Approve utility adjustment for Merit Health, 350 Crossgates Blvd., and require the installation of a new City meter at the customer's expense and authorize monthly adjustments for billing for non-sewer use as reflected from such meter flow.

Alderman Womack made the motion to approve agenda item 8.11 in accordance with the memo from the Public Works Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Authorize initiation of the project activation request for the Grants Ferry Parkway Multi- use Path, a Federal Transportation Alternative (TA) funded project administered through the MPO and authorize the Mayor to execute all related documents.
2. Approve a Resolution re: The Brandon Central Business District zones and incentive package in accordance with MCA Section 17-21-5.
3. Set public hearing regarding the determination of a public nuisance at 601 West Jasper Steet, Building D (parcel I8E-8-10), during the regular board meeting on June 19, 2023.
4. Authorize for Cassie Burnette to travel to Biloxi, MS to attend the MS Association of Code Enforcement educational conference from August 16-18, 2023.

Alderman Womack made the motion to approve agenda items 9.1-9.4, in accordance with the memos from the Community Development Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10. WAYNE DEARMAN, POLICE CHIEF

1. Hire the following pending completion of employment prerequisites and set rates of pay in accordance with the memos:
 - a. John Wilson Boyd as a certified Patrol Officer effective June 26, 2023.
 - b. Dianna Berry as a part-time Communications Officer effective June 6, 2023.
 - c. Perla Garcia Maldonado as a Communications Officer effective June 6, 2023.
2. Accept the resignation of Officer Nicholas Pittman effective May 25, 2023.
3. Authorize purchase of two (2) LPR sites in the amount of \$59,990.00 from TCS Ware, a sole-source vendor, and authorize payment of the same.
4. Authorize purchase of two (2) speed awareness monitors and message centers from STALKER, a sole-source vendor, in the amount of \$17,024.00; authorize payment from General and Drug Seizure funds; and amend the budget accordingly.
5. Authorize Lieutenant Beau Edgington to travel to New Orleans, LA to attend the AVERT class on June 25, 2023.

Alderman Coker made the motion to approve agenda items 10.1-10.5, in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report:

Functions properly: N. College did not function, repairs are pending.

Issues: Undetermined.

EMS Report:

of P1 calls: 189

Average Response Time: 8:47

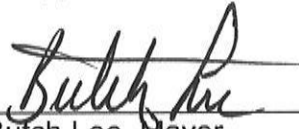
2. Hire Joel Chastain as a part-time certified Firefighter/Paramedic effective June 6, 2023, and set rate of pay in accordance with the memo.
3. Approve Sunbelt Fire final pay request in the amount of \$62,692.62 for repairs to the 2016 E-One Engine (Vin #9942) that were approved at the October 3, 2022, Board Meeting.

Alderman Farris made the motion to approve agenda items 11.2 and 11.3 in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

12. ADJOURN

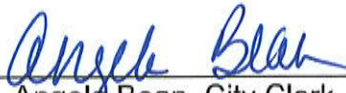
Alderman Womack made them motion to adjourn the Regular Board Meeting, seconded by Alderman Coker, after swearing in of John Wilson Boyd, and upon unanimous vote the motion carried. (Next Regular Board Meeting: June 19, 2023.)

Minutes approved this the 19th day of June 2023.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

