

MINUTES
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
OCTOBER 2, 2023

1. CALL TO ORDER - Mayor Lee and Aldermen Middleton, Farris, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Graylon Blackshear gave the invocation and Haley Cagle led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS:
 - Willie Simmons, Central Transportation Commissioner addressed the board regarding various matters occurring in Brandon.
 - Johnny Beck, Brandon Main Street Association addressed the board regarding the Brandon Wine Down Event and future planned events, including Oktoberfest on October 21st and another Wine Down event on October 26th.
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of September 18, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Adopt a resolution authorizing Municipal Intercept Company, LLC to submit City of Brandon debts to the Mississippi Department of Revenue as authorized by the Local Government Debt Collection Setoff Act, designate Assistant City Clerk Joshua Sutton, as the City's appointee for the program, and authorize Mayor to execute the Agreement to Collect Municipal Debt.

Alderman Womack made the motion to approve agenda item 5.1, in accordance with the memo from the Mayor's office which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve the quote from Nixon (formerly RP Power, LLC) in the amount of \$22,470.00 for a professional services generator maintenance agreement and authorize Mayor to execute agreement.
2. Approve the professional services agreement with Fuse.cloud for telecommunications services for a period of 3 years and authorize Mayor to execute related documents.
3. Authorize payment in the amount of \$10,638.00 for Logics Software annual professional services maintenance and support.
4. Authorize permission to deposit excess funds from the Meter Account in the amount of \$1,000,000 into the Trustmark Investment Account.

5. Adopt an ordinance setting the salary of the Mayor at \$115,000 per year and authorize Mayor Pro Tempore, Lu Coker to execute the same.
6. Approve salary realignments effective October 16, 2023 in accordance with the memo.
7. Accept the Municipal Compliance Questionnaire for fiscal year 2023 and authorize the Mayor and Clerk to sign the same.
8. Approve the fiscal year 2023 budget amendments and authorize publication of the same.
9. Authorize to approve:
 - a. Docket of Claims for October 2, 2023 and September 29, 2023.
 - b. Fox Everett claims released on September 21, 2023.
 - c. Electronic fund transfers for September 2023.

Alderman Craine made the motion to approve agenda items 6.1-6.9(a-c), in accordance with the memos of the City Clerk's office which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. CARLEY KEYES, EVENT SERVICES

1. Approve a professional service agreement for the purpose of promoting tourism in accordance with H.B.1521 (2023 MS Legislative Session) and for other lawful and related purposes; authorize the Mayor to execute the same; and approve and authorize all related show expenditures:
 - Live Nation for the Outlaw Music Festival on October 13, 2023.
2. Authorize permission to hire Selena Lovejoy as a part-time amphitheater runner effective 10/03/2023 and set rate of pay in accordance with the memo.
3. Authorize permission to rent equipment for the set-up of Magic of Lights from United Rentals, a state contract vendor, in accordance with the memo.

Alderman Farris made the motion to approve agenda items 7.1- 7.3 in accordance with the memos of the Event Services Department, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Amend action item 7.11 from February 21, 2023, which authorized the purchase of two (2) 75hp pumps from Fluid Services, to reflect a declaration of emergency due to the then present conditions, and further to extend such declaration of emergency and authorize payment in the amount of \$42,550.00 from Harvey Services, Inc. for the purchase and installation of a control panel, and further authorize payment for installation of the two (2) aforementioned pumps once completed for Country Meadows Lift Station.
2. Approve Jerry Taylor to attend the Mississippi Rural Water Association Wastewater Collection System Certification training to be held in Biloxi, MS on October 15th - October 20th, 2023 and authorize payment of travel expenses.

3. Approve the quote from Jefcoat Fence Company, Inc in the amount of \$23,236.00 as the lowest and best quote received for the replacement, expansion, and upgrade of the fence and gates at Chamber Well (103 Service Drive).
4. Approve the quote from Puckett Power Systems in the amount of \$8,279.35 as the lowest and best quote received for the repairs to Appleridge Lift Station generator.
5. Authorize advertisement for bids for the Shiloh Park EWP Bank Stabilization Project.
6. Approve utility adjustment approvals and denials as recommended by the Public Works Department first making the requisite findings that the adjustments are in accordance with the City's established policy and that the adjustments are because of unforeseen circumstances and the customers did not receive the benefit of the service thereby warranting a reduction or compromise.
7. Authorize advertisement for bids for the FY24 Paving Project.

Alderman Vinson made the motion to approve agenda items 8.1-8.7 in accordance with the memos of the Public Works Department, which are appended hereto, seconded by Alderman Craine, upon unanimous vote the motion carried.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Approve the release of Letters of Credit for phases 1 & 2 of Longleaf Subdivision in accordance with the memo.

Alderman Middleton made the motion to approve agenda item 9.1, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

10. WAYNE DEARMAN, POLICE CHIEF

1. Authorize permission to re-advertise for public sale of surplus firearms.
2. Authorize permission to hire Joseph Latham as a Law Enforcement Trainee effective October 2, 2023 and set rate of pay in accordance with the memo.
3. Authorize to increase the rate of pay for Officer John Boyd in accordance with the memo due to the educational benchmark being met.
4. Authorize permission to remove a Remington model 870 shotgun from the Police Department inventory.
5. Accept the resignation of Communication Officer Valora Lewis effective October 11, 2023.

Alderman Coker made the motion to approve agenda items 10.1-10.5 in accordance with the memos of the Police Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: 2 Issues: Pleasant and Co-op
EMS Report; # of P1 calls: 183 Average Response Time: 9:32

2. Accept the resignation of Firefighter Dallyn Owens as a full-time firefighter and remain as Volunteer/Reserve Firefighter.
3. Authorize salary increase for passing EMT-Advanced for Lieutenants Allen and Stewart.
4. Authorize permission to hire Jacob Hust as probationary firefighter and set a rate of pay per memo.
5. Authorize permission to adjust the hourly rate of pay for part-time firefighters in accordance with the memo.

Alderman Womack made the motion to approve agenda items 11.2- 11.5 in accordance with the memos of the Fire Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

Chief Roberts presented a 25-year plaque to Deputy Chief Patrick Woffard.

Joseph Latham was sworn as a Brandon Police Officer by the Mayor.

12. EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Farris then made the motion to enter into Executive Session to discuss personnel matters involving the police department and economic development involving the location of a business in the City, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Coker made the motion to demote employee #1873 from investigations to patrol effective immediately and adjust his rate of pay to \$41,000.00, in accordance with the recommendation of the police chief with a memo regarding the same to be included in the employee's personnel file, seconded by Alderman Vinson and upon affirmative vote of the members with the exception of Alderman Womack who voted "NAY", the motion carried.

Alderman Vinson made the motion to terminate employee #2051, effective immediately, because of the employee's failure to obtain certification from the Bureau of Minimum Standards to serve as a full-time certified police officer in the State of Mississippi with all rights and emoluments derived therefrom, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Williams then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

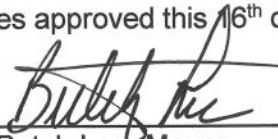
(That votes were taken in Executive Session regarding personnel matters was announced upon return to the Board Room).

13. ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried.

(NEXT REGULAR BOARD MEETING: OCTOBER 16, 2023)

Minutes approved this 16th day of October, 2023.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

