

MINUTES OF THE BRANDON BOARD OF ALDERMEN & MAYOR REGULAR BOARD
MEETING - BUTCH LEE, MAYOR PRESIDING DECEMBER 18, 2023

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Emily Harvel gave the invocation and Ava Abernathy led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Sports Facilities Company
 2. Magic of Lights,
 3. Stormwater compliance update
 4. Red Mountain Entertainment/Live Nation
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of December 4, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Adopt a resolution declaring the intention of the Mayor and Board of Aldermen of the city of Brandon, Mississippi to issue General Obligation Bonds of the City in an aggregate principal amount not to exceed three million dollars (\$3,000,000) to raise money for the purpose of constructing, improving and paving streets, sidewalks and walkways and purchasing land therefor, establishing storm and draining systems and repairing, improving and extending the same and constructing bridges and culverts, all as authorized by the laws of the State of Mississippi, directing the publication of a notice of such intention; and for related purposes.
2. Adopt a resolution hiring legal counsel and a municipal advisor in connection with the sale and issuance by the City of Brandon, Mississippi of general obligation bonds of the city in an aggregate principal amount not to exceed three million dollars (\$3,000,000); and for related purposes.

Alderman Coker made the motion to approve agenda items 5.1-5.2, in accordance with the memos from the Mayor's office, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

3. Adopt a resolution of the City of Brandon, Mississippi regarding segment 3 of the East Metro Corridor in Rankin County, Mississippi; authorize the Mayor to execute the same and authorize payment in the amount of \$300,000 to the East Metro Corridor Commission.

Alderman Craine made the motion to approve agenda item 5.3, in accordance with the memo from the Mayor' office, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

4. Approve a professional services agreement between Live Nation Worldwide, Inc. and the City of Brandon in regard to the Brandon Amphitheater and authorize the Mayor to execute the same.
5. Accept resignation from Event Services Coordinator, Carley Keyes, effective December 18, 2023, and change employee status to part-time runner at the Brandon Amphitheater and set rate of pay according to the memo.

Alderman Farris made the motion to approve agenda items 5.4--5.5, in accordance with the memos from the Mayor's office which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Correct minutes from 10/16/23, action items 8.11 and 8.12, to accurately reflect Board action to reject commodity bids for fluoride and readvertise for same due to scrivener's error.
2. Accept the municipal depository bids received on December 11, 2023, and award to Community Bank as the designated municipal depository for 2024 and 2025 and authorize signatories in accordance with the memo.
3. Approve:
 - a. Docket of Claims for December 18, 2023.
 - b. Fox Everett claims released on December 7 and 14, 2023.
 - c. Electronic Transfers for October and November 2023.

Alderman Womack made the motion to approve agenda items 6.1-6.3(a)-(c), in accordance with the memos of the City Clerk's office which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. CARLEY KEYES, EVENT SERVICES

1. Approve professional services agreements for the purpose of promoting tourism in accordance with HB1521(2023 MS Legislative Session) and such other related and lawful purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures for
 - a. Live Nation Worldwide, Inc. for a performance by Brian Regan on Wednesday, January 10, 2024, at City Hall Live.
 - b. BB Touring, LLC, for a performance by Breaking Benjamin on Friday, January 26, 2024, at City Hall Live.

- c. Keith Wallen, LLC for a performance on Friday, January 26, 2024, at City Hall Live.
- 2. Approve deal point memo and additional terms and conditions with Creative Artists Agency for an amphitheater performance on March 20, 2024 and authorize the Mayor to execute the same.
- 3. Extend the following agreements for the 2024 Concert Season at the City of Brandon City Hall Live venue and authorize the Mayor to execute the same:
 - a. Justice Security for City Hall Live Event Staff and Security Services
- 4. Extend the following agreements for the 2024 Concert Season at the Brandon Amphitheater and authorize the Mayor to execute the same:
 - a. Justice Security Agreement Extension for the Brandon Amphitheater
 - b. MVS Agreement Extension for the Brandon Amphitheater
 - c. Jani-King of Jackson Agreement Extension for the Brandon Amphitheater

Alderman Womack made the motion to approve agenda items 7.1-7.4, in accordance with the memos from the Event Services Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

- 1. Accept the bids received on November 30, 2023, for the 2024 Street Overlay and Paving Project and award to Adcamp in the amount of \$5,377,885.01, (Base Bid and Add Alternates 1 through 6) as the lowest and best bid received and authorize the Mayor to execute all contract documents, subject to full funding by successful completion of bond issue referenced in Agenda Item 5.1.

Alderman Coker made the motion to approve agenda item 8.1, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

- 2. Authorize permission to proceed with the development of plans and authorize publication of a bid notice for a sidewalk project on Eastgate from Hwy 80 to the 1st bridge.
- 3. Accept the Permanent Drainage Easement for 169 Fern Valley Road.
- 4. Approve invoice #1407 from Sullivan Construction Services in the amount of \$7,750 for the Bella Vista Entrance Drainage Improvement Project, which was previously approved by the Board on November 20, 2023 and completed on December 9, 2023.
- 5. Approve Pay Request 10 in the amount of \$241,340.01 from Thornton Construction Company for the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.

6. Declare that an emergency exists in accordance with MCA Section 31-7-13(k) with regard to needed repairs to the Highway 468 Well and approve Griner Drilling to perform repairs and at the board meeting next following such repairs, documentation of the repair contract, and such other information as required shall be placed on the Minutes.

Alderman Williams made the motion to approve agenda items 8.2-8.6, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public hearing and board action regarding conditional use application for above ground utilities for Thrash / Forestry Suppliers.

The public hearing was opened with respect to the referenced application whereupon the Director of Community Development advised that all of the pre-requisites to the public hearing have been met, and that the matter was presented to the Planning Commission which recommended approval of the application and that the Community Development Department prepared a Staff Report #23-024 regarding the application which is appended to the Minutes of the public hearing and thereafter the Director described the nature of the application and those in favor of or in opposition to the application were given the opportunity to come forward and speak whereupon no one provided any additional public comments and the public hearing was closed. Thereafter, Alderman Coker, in accordance with Section 16-57 of the City's Development Ordinance, and further incorporating the matters presented in the Staff Report, which is appended hereto, made the motion to approve agenda item 9.1 as presented, in accordance with the recommendation of the Community Development Department as included in the Staff Report, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

2. Approve a comprehensive sign plan from Wilson Kia.

Alderman Vinson made the motion to approve agenda item 9.2, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10. JOSEPH FRENCH, POLICE CHIEF

1. Authorize permission to hire Sara Jones as a Communications Officer effective December 19, 2023 and set rate of pay in accordance with the memo.
2. Accept the resignation of:
 1. Patrolman John "Wil" Boyd effective December 16, 2023.
 2. Patrolman Taaffe McGruder effective December 11, 2023.
 3. Assistant Chief Marshall Pack effective December 12, 2023.

Alderman Womack made the motion to approve agenda items 10.1-10.2 (1)-(3), in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Approve Chief Brian Roberts and Div. Chief Jerry King to travel to Southaven, MS to attend the annual MS Fire Instructor Assoc. Training Conference.
2. Approve professional services agreement between University of MS Medical Center and City of Brandon Fire Department for fit for duty physicals.
3. Authorize permission to repair and replace brakes on the 2007 Pierce Arrow and authorize payment for the same.

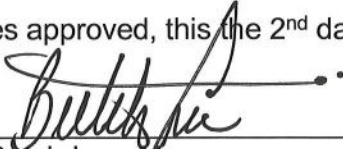
Alderman Farris made the motion to approve agenda items 11.1-11.3, in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

12. ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried.

(Next Regular Board Meeting: January 2, 2024).

Minutes approved, this the 2nd day of January 2024.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

