

MINUTES OF THE REGULAR BOARD MEETING OF THE
BRANDON BOARD OF ALDERMEN OF JANUARY 2, 2024
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Farris gave the invocation and Alderman Middleton led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of December 18, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Authorize permission for Georganna Keenum to travel to Long Island, NY to participate with MDA/Welcome Home MS Program to attend the 2024 Ideal Living Retirement conference on February 2-5, 2024 and authorize related travel expenses.
2. Authorize the Mayor to request an extension of USDA NRCS Agreement #NR234423XXXXC048 for the Shiloh Park EWP bank stabilization project and authorize Mayor to execute any related documents as required.

Alderman Craine made the motion to approve agenda items 5.1-5.2, in accordance with the memos from the Mayor's office which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve pay request #4 from Elcon Electrical Contractors for the Civic Center Lighting Renovation Project in the amount of \$93,266.82 and authorize payment of the same.
2. Approve an Amphitheater sponsorship agreement with Community Bank and authorize the Mayor to execute the same.
3. Approve continuation of property and auto insurance coverage for 2024 with Travelers Insurance in the amount of \$222,610.00 and authorize the Mayor and Clerk to execute all related documents.
4. Approve the quote from JG & Associates, LLC in the amount of \$7,500.00 as the lowest and best to create a new office for the senior center.

5. Approve:

- a. Docket of Claims for January 2, 2024
- b. Fox Everett Claims released on December 29, 2023

Alderman Farris made the motion to approve agenda items 6.1-6.5(a)&(b), in accordance with the memos of the City Clerk's office which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

7. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Approve utility adjustments for approval and denial, with such approved adjustments based on unforeseen circumstances and which the customer did not receive benefit.
2. Declare as an emergency in accordance with MCA Section 31-7-13(k), the repairs to the Shelby Circle Lift Station and approve invoice #6555 in the amount of \$11,331.00 from Harvey Services, Inc. and authorize payment of the same.
3. Declare as an emergency in accordance with MCA Section 31-7-13(k), the repairs to the Centrepointe Lift Station and approve invoice #6563 in the amount of \$16,289.11 from Harvey Services, LLC and authorize payment of same.

Alderman Williams made the motion to approve agenda items 7.1-7.3, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Approve Jesse Green, Randy Barnes, Cassie Burnette, Wesley Riels, and Colton Wofford to travel to Meridian, MS to attend the Mississippi Association of Code Enforcement (MACE) conference on February 16, 2024 and pay associated travel expenses.

Alderman Coker made the motion to approve agenda item 8.1, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

2. Public Hearing regarding making a determination of a public nuisance at 601 West Jasper Street (Parcel #I8E-8-10), Brandon, MS, 39042.

The public hearing, which was opened on November 6, 2023 and recessed and continued to the Regular Board Meeting on December 4, 2023 and which was then continued and recessed to this meeting, continued with respect to the referenced property in accordance with MCA Section 21-19-11 (1972, as amended), whereupon the Community Development Director again advised that all of the pre-requisites to the public hearing have been met and thereupon presented a Memorandum and the Case File regarding the subject matter which included all matters and things presented regarding the matter on November 6, 2023 and on December 4, 2023,

through present, which is appended hereto and thereafter Director Sam Hawkins and Inspector Randy Barnes described the nature of the condition of the property, to-wit: Buildings A, B, C, E, F and the Office/Laundry Building and requested the adoption of a Resolution of the governing authority adjudicating that Buildings A, B, C, E, F and the Office/Laundry Building in their present condition are abandoned and dilapidated and are a menace to the public health, safety and welfare of the community and further determining that, if the owner does not do so to proceed to clean the land to remediate the conditions generally described in the Notice provided in accordance with MCA Section 21-19-11 and the documents and things included in the record of this public hearing, and as generally outlined in the referenced Memorandum and Case File to include the demolition and removal of the Buildings A, B, C, E, F and the Office/Laundry Building and slabs and associated debris thereon as presented at the public hearing. Those interested in the matter were then called to address the governing authorities, whereupon Andrew R. Wilson, Esq., with Underwood Law Firm PLLC, representing the USDA, addressed the Board and advised that his firm has been retained to initiate foreclosure proceedings for the USDA and requested that action be postponed for at least 90 days to provide time to complete the foreclosure. No additional public comments were received, and the public hearing was closed. Thereafter, Alderman Vinson, first incorporating the matters as described in the Memorandum and Case File and otherwise presented at the public hearing and in conjunction with these proceedings, which are incorporated herein by reference and included in the record, made the motion to find and adjudicate that the subject property, to-wit: Buildings A, B, C, E, F and the Office/Laundry Building in their present condition constitute a menace to the public health, safety and welfare of the community and further authorizing and directing that, if the owner does not do so on or before 30 days from this day that the City proceed to clean the property and remediate the same in general accordance with the recommendation of the Community Development Department to include the removal of the structures and slabs of Buildings A, B, C, E, F and the Office/Laundry Building, and associated debris, and to adopt a Resolution in this respect accordingly, which is appended hereto, seconded by Alderman Middleton, and upon unanimous vote the motion carried.

9. JOSEPH FRENCH, POLICE CHIEF

1. Authorize permission for Chief Joseph French to travel to Ridgeland, MS, to attend the Mississippi Association Chiefs of Police class on January 14-19, 2024.
2. Declare as surplus one forfeited 2010 Mini Cooper VIN number WMWMF3C5XATZ6643, and authorize the same be sold on GOVDEALS and direct the funds be deposited into the Drug Seizure fund.
3. Accept the resignations of:
 - a) Communications Officer Elizabeth Stodghill effective December 27, 2023
 - b) Communications Officer Timothy Page effective December 29, 2023

4. Authorize transfer Sgt. Aaron Conley from full-time patrol office to paid part-time patrol officer, effective January 8, 2024, and set rate of pay in accordance with the memo.

Alderman Womack made the motion to approve agenda items 9.1-9.4, in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

Monthly Report: All sirens except the siren at Jasper Street were working. For the month of December 2023, there were 196 priority one calls with an average response time of 8:42.

1. Authorize permission to repair the E-One engine (VIN # 9943) and authorize payment for the same. Revised due to more repairs to be done.

Alderman Coker made the motion to approve agenda item 10.1 in accordance with the memo from the Fire Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss personnel matters involving the Public Works Department, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

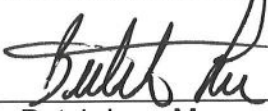
(That no votes were taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

12. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Farris and upon unanimous vote the motion carried.

(Next Regular Board Meeting: January 16, 2024. Note, the third Monday of the month of January is a legal holiday, MCA Section 3-3-7 (1972, as amended) and accordingly the next Regular Board Meeting is to occur on the day following. See MCA Section 21-3-19 (1972, as amended)).

Minutes approved this the 16th day of January 2024.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

