

MINUTES OF THE REGULAR BOARD MEETING OF THE
BRANDON BOARD OF ALDERMEN OF JANUARY 16, 2024
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Lee gave the invocation and led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS – None.
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of January 2, 2024.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Adopt a Resolution of the Mayor and Board of Aldermen of the City of Brandon, Mississippi finding and determining that the notice of Resolution of Intent to issue general obligation bonds of the City in an aggregate principal amount not to exceed three millions dollars (\$3,000,000) to raise money for the purpose of constructing, improving and paving streets, sidewalks and walkways and purchasing land therefor, establishing storm and drainage systems and repairing, improving and extending the same and constructing bridges and culverts, all as authorized by the laws of the State of Mississippi, was duly published as required by law and that no written protest or other objection of any kind or character against the issuance of such general obligation bonds has been filed by qualified electors of the City; declaring the necessity for the sale and issuance of such general obligation bonds; and for related purposes.
 2. Adopt a Resolution of the Mayor and Board of Aldermen of the City of Brandon, Mississippi authorizing and directing the issuance of the City of Brandon, Mississippi General Obligation Bonds (Public Improvements Issue), Series 2024 in the aggregate principal amount of three million dollars (\$3,000,000) to raise money for the purpose of financing the cost of constructing, improving and paving streets, sidewalks and walkways and purchasing land therefor, establishing storm drainage systems and repairing, improving and extending the same and constructing bridges and culverts, all as authorized by the laws of the State of Mississippi; prescribing the form and details of said bonds; providing certain covenants of said City in connection with said bonds; providing the form of and authorizing the publication of a notice of sale of said bonds; and for related purposes.
 3. Adopt a Resolution and Order of the Governing Authorities of the City of Brandon, Mississippi to include certain entities in the definition of hotel or motel for purposes of certain taxes levied under authority of Local and Private Laws in accordance with MCA Section 27-65-23.1 (1972, as amended).
 4. Authorize permission to hire Kailee Ann Bradshaw as Assistant Events Coordinator, effective January 22, 2024, and set rate of pay in accordance with the memo.

5. Authorize permission for Mayor Lee to travel to Mobile, AL for the MS Service Company Annual Conference on June 6-9, 2024, and to Biloxi, MS for the MS Municipal League Annual Conference on June 23-27, 2024 and authorize payment of all related travel expenses.
6. Authorize permission for Georganna Keenum to travel to Jackson, MS to attend the Visit MS Tourism Insights and Impact conference with MDA/Welcome Home MS Program on January 17, 2024.

Alderman Vinson made the motion to approve agenda items 5.1-5.6, in accordance with the memos from the Mayor's office which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

6. JOSHUA SUTTON, DEPUTY CITY CLERK

1. Authorize permission to accept an engagement letter from Butler Snow for the preparation of the Continuing Disclosure 2023 filing and authorize the Mayor to execute the same.
2. Approve professional services agreements for the purpose of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other related and lawful purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures for
 - Creative Artist Agency for a performance by Tower Top Tours on Wednesday, March 20, 2024, at Brandon Amphitheater.
 - JROK, Inc d/b/a The Black Jacket Symphony for a performance on Saturday, January 27, 2024 at City Hall Live.
3. Approve deal point memo and additional terms and conditions with United Talent Agency for a performance at the Brandon Amphitheater on June 29, 2024 and authorize the Mayor to execute the same. (Agreement will be presented for approval subsequently).
4. Approve a Brandon Amphitheater sponsorship agreement with Bottle Tree Beverage Company and authorize the Mayor to execute the same.
5. Approve:
 - a. Docket of Claims for 1/16/24;
 - b. Fox Everett claims released on 1/11/24; and
 - c. Electronic fund transfers for December 2023

Alderman Williams made the motion to approve agenda items 6.1-6.5(a)(c), in accordance with the memos of the City Clerk's office which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

7. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Approve Pay Request #1 in the amount of \$74,514.20 from Suncoast Infrastructure, Inc., for the Hunters Woods Sewer Video Project and authorize payment of the same.

2. Approve Pay Request #11 in the amount of \$191,657.27 from Thornton Construction Company for the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.
3. Accept the resignation of Robert "Brent" King effective February 16, 2024.
4. Accept the quote from Sullivan Construction Services in the amount of \$7,564.80 as lowest and best quote received for the 169 Fern Valley Road Drainage Improvements Project and authorize payment of the same.
5. Declare as an emergency, in accordance with MCA Section 31-7-13(k)(1972, as amended), the following tree removals due to conditions which posed a clear and present risk to the health, safety and welfare of the general public and to the paramount purpose of the use of the public streets in accordance with such authority as provided by MCA Section 21-37-3 (1972 as amended) and related authority, including *Brahan v. Meridian Home Telephone Company*, 52 So.2d 485 (Miss. 1910), *City of Hattiesburg v. Hillman*, 76 So.2d 368 (Miss. 1954) and *City of West Point v. Barry*, 67 So.2d 729 Miss. 1953) and Attorney General Opinion to Fortier dated July 31, 1998, to-wit:
 1. (1) Tree - located near 1068 & 1070 Star Road
 2. (1) Tree - located near 223 Old Lakeland Drive
6. Declare as an emergency, in accordance with MCA Section 31-7-13(k)(1972, as amended), as described in the memo provided, the water leak at 25 Pebble Hill Drive. (At the board meeting next following the performance of the repairs, documentation of the repairs, including the price thereof, and such other information required shall be placed on the minutes).
7. Accept the bid received on January 11, 2024 for FY24 Sodium Fluoride Commodity and award to Univarkent as the lowest and best bid received, in the amount of \$108.50 per 50lb bag.
8. Accept the bids received on January 10, 2024 for the Highway 471 Sewer Line Extension Project and award to Hemphill Construction as the lowest and best bid received in the amount of \$198,609.00, contingent upon the receipt and filing of the necessary utility easement.

Alderman Craine made the motion to approve agenda items 7.1-7.8, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Approve the NPDES Phase II Stormwater Program 2023 annual report and authorize the Mayor to sign.
2. Set public hearing for Brookfield rezoning request during the Regular Board Meeting on February 5, 2024.

Alderman Vinson made the motion to approve agenda items 8.1 and 8.2, in accordance with the memos from the Community Development Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

3. Approve the Grants Ridge Subdivision preliminary plat.

Alderman Coker made the motion to approve agenda item 8.3, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

4. Approve the Granberry Park Subdivision preliminary plat.

Alderman Vinson made the motion to approve agenda item 8.4, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. JOSEPH FRENCH, POLICE CHIEF

1. Authorize permission to apply for the FY25 Mississippi Office of Highway Safety grant program and authorize the Mayor and City Clerk to execute related documents necessary for submission of application and receipt of award.
2. Authorize permission to hire the following and set rate of pay, effective January 22, 2024, in accordance with the memo:
 1. Leigh Howard as Communications Officer.
 2. Anthony Sage as a Patrolman Trainee.
3. Authorize permission to promote the following and set rate of pay effective January 22, 2024, in accordance with the memos:
 1. Sam Versell from Sergeant over SRO to Lieutenant over SRO, warrants and special events.
 2. Amanda Marbury from Patrol Officer-School Resource to Sergeant SRO.
 3. Paige Ramage from Sergeant over investigation to Lieutenant over investigations.
 4. Robbie Reid from Investigator to Sergeant Investigator.
 5. Beau Edgington from Lieutenant over training and evidence to Assistant Chief.

Alderman Womack made the motion to approve agenda items 9.1-9.3, in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

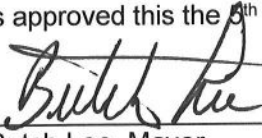
1. Approve a Memorandum of Understanding with the MS Fire Academy and authorize Div. Chief Jerry King to execute the same.

Alderman Farris made the motion to approve agenda item 10.1 in accordance with the memo from the Fire Department, which is appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

11. RECESS

Alderman Womack made the motion to recess the Regular Board Meeting to January 22, 2024, at 6:00 p.m., seconded by Alderman Williams and upon unanimous vote the motion carried.

Minutes approved this the 5th day of February 2024.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

