

MINUTES OF THE REGULAR BOARD MEETING OF THE  
BRANDON BOARD OF ALDERMEN OF FEBRUARY 5, 2024  
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, Middleton, Womack, Williams, Vinson and Craine were present. Alderman Coker was absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Vinson gave the invocation and Alderman Craine led the Pledge of Allegiance
3. PUBLIC COMMENTS AND RECOGNITIONS:
  - Core and Main Regional Manager Steve Bruntlett and Project Manager Matt Davis. Mr. Bruntlett generally described the history of the City's relationship with Core and Main and the status of the City's system.
  - Walter Redd thanked the Mayor for the City's quick response regarding the last rain event.
  - The Mayor gave an update regarding the Princess Ball event. There were 1062 princesses attending three separate balls over 2 days.
4. OLD BUSINESS
  1. Approve the Regular Board Meeting Minutes of January 16, 2024. and Recessed Meeting Minutes of January 22, 2024.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Adopt a Resolution awarding the sale of \$3,000,000 general obligation bonds (public improvements issue) Series 2024; directing the issuance of said bonds to Priority One; providing for the levy of taxes for the payment thereof; and for related purposes; and authorize payment of costs of issuance and related expenses.
2. Authorize Rankin County Chamber of Commerce to operate a vendor booth or tent, to be located in the City of Brandon parking lot located off of Dining Street during the upcoming Krewe de Roux Block Party on February 9, 2024, and authorize the Mayor to draft a letter communicating such authorization and detailing the conditions upon which such approval is granted, finding that the activity conducted will advertise and bring into favorable notice the opportunities, possibilities, and resources of the City, in accordance with MCA Section 17-3-1 (1972, as amended).
3. Accept the request from MS State Society of the Daughters of the American Revolution to install a stone marker at the Old Brandon Cemetery as described in the attached memorandum.
4. Approve a request for Alderman Jarrad Craine to travel to Biloxi, MS to attend the 2024 MS Municipal League Annual conference on June 23-27, 2024, and authorize payment of related registration and travel expenses.

5. Approve the professional services agreement with Sims, Spengler & Trussell, LLC for employment services as detailed in the attached memorandum and authorize the Mayor to execute the same, with the additional requirement that expenses associated with such search to be approved by the City before being incurred.
6. Hire Heather Burris and Brian Barlow as events coordinators, effective February 6, 2024, and set rate of pay in accordance with the memo.
7. Accept the resignation of events coordinator, Kailee Bradshaw, effective February 1, 2024.

Alderman Vinson made the motion to approve agenda items 5.1 - 5.7, in accordance with the memos from the Mayor's office which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

#### 6. ANGELA BEAN, CITY CLERK

1. Authorize the destruction of documents in accordance with the MS Department of Archives & History Local Government retention schedule.
2. Approve Candance Hunley to enroll in the Certified Municipal Clerk's training program and attend all required training and conferences, beginning with the Spring Certification Training Program for Municipal Clerks on April 24-26, 2024 in Ridgeland, MS and authorize payment of registration fee(s) and all related travel expenses.
3. Accept the quote from Howard Technology Solutions in the amount of \$27,493.00 as lowest and best for the purchase of new network switches, with said pricing obtained in accordance with MS ITS EPL (3760) and authorize payment.
4. Accept the quote from Metro Painting in the amount of \$18,245.00 as the lowest and best quote received for pressure washing and painting at Brandon Amphitheater Gates A and B and authorize payment.
5. Accept the quote from Richardson Athletics in the amount of \$20,679.55 as the lowest and best quote received for the replacement of backstop netting at the Quarry Park baseball fields and authorize payment.
6. Approve Brandon Amphitheater sponsorship agreements for the 2024 concert season and authorize the Mayor to execute the same for the following sponsors:
  - Bob Boyte Honda
  - Complete Exteriors
  - Entergy
  - Ergon
  - Mosquito Authority
7. Approve a professional services agreement with Live Nation Worldwide, Inc. for the purpose of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and such other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures for a performance by Staind at the Brandon Amphitheater on April 22, 2024.

8. Approve:

- a. Docket of Claims for February 5, 2024
- b. Fox Everett claims released on January 25, 2024
- c. Electronic fund transfers for January 2024

Alderman Womack made the motion to approve agenda items 6.1-6.8(a)-(c), in accordance with the memos of the City Clerk's office which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Approve utility adjustment approvals and denials, first finding that the adjustments as recommended are because of unforeseen circumstances and that the customer did not receive the benefit of the service warranting a reduction or compromise.
2. Approve invoice #1889 in the amount of \$3,285.00 and invoice #1890 in the amount of \$4,000.00, both from Specialty Tree Service, for emergency tree removal services and authorize payment of the same.
3. Accept the quote in the amount of \$15,442.40, which is provided at approved FY24 commodity pricing, from Design Precast & Pipe for concrete storm drain pipe to replace existing cross drains on Bristol Place, Windsor Boulevard, Busick Well Road, and Tolleson Place as part of the 2024 Overlay Project.
4. Authorize the procurement of materials and labor as required for base repairs and drainage pipe replacements for the 2024 Overlay Project, including the purchase of 610 Slag at the approved commodity rate and utilizing the professional service agreement with Cleo's Asphalt Paving.
5. Adopt an Ordinance repealing Chapter 82, Article I, Section 82-25 of the Code of Ordinances and amending the Code of Ordinances to add Chapter 100, Article I, Sections 100-112 regulating work with respect to public utility facilities in the City of Brandon other than those owned and operated by the City of Brandon.
6. Accept the commodity bids as advertised, bid, and awarded (primary and alternates) by Rankin County effective through June 30, 2024 pursuant to the memo (Bid No. 24-300-2 – Semi-Annual Asphalt, Bid No. 24-300-3 – Scrub Seal, Slurry Seal, Micro Surfacing & Micro Surfacing Modified, Bid No. 24-300-4 – Metal Culverts, Bid No. 24-300-5 – Polypropylene Culverts, Bid No. 24-300-6 – Crushed Aggregates, Bid No. 24-300-7 – Gravel, Bid No. 24-300-8 – Soil Stabilization, Bid No. 24-300-9 – Polyurethane Foam Application, and Curb & Gutter Removal & Replacement.

Alderman Williams made the motion to approve agenda items 7.1-7.6, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. Accept the bids received on January 19th, 2024 for the Mary Ann Sidewalk Improvements Project and award the bid in the amount of \$290,035.75 to Simmons Erosion Control as the lowest and best bid received and authorize the Mayor to execute contract documents.

8. Accept and award a general construction services term bid received from Hemphill Construction on January 23, 2024.
9. Declare that an emergency exists in accordance with MCA Section 31-7-13(k) with regard to needed repairs to the sewer line at 16 Pebble Hill Drive and approve Hemphill Construction Company to perform repairs and at the board meeting next following such repairs, documentation of the repair contract, and such other information as required shall be placed on the Minutes.
10. Approve Pay Request #1 in the amount of \$30,746.75 from Hemphill Construction Company for the 2023 Grandeur Drainage Improvements Project and authorize payment of the same.
11. Approve the Professional Services Agreement with TWS, Inc. for water operator services and authorize the Mayor to execute the same.
12. Accept the quote from Hemphill Construction in the amount of \$15,705.00 as the lowest and best received for the Marquette Road Fire Hydrant Relocation Project and authorize payment.
13. Authorize Griner Drilling Service, Inc. to complete emergency repairs to the Highway 468 Well at an estimated cost of \$140,900.00, and to amend the budget as necessary, finding based upon the details presented within the completed inspection that the work described in the memorandum is necessary to be completed as the conditions which constituted the emergency declaration on December 18, 2023, are still present and constitute an emergency in accordance with MCA Section 31-7-13(k)(1972, as amended).

Alderman Farris made the motion to approve agenda items 7.7-7.13, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

#### 8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public hearing and board action regarding case # 23-028 - consideration of a rezoning and variance request from Jett Investments LLC and S & S Builders of MS Inc regarding property located on Old Hwy 471 and Roy Harris Dr. (Parcel # I9E-2).

The Public Hearing was opened with regarding re-zoning request of Jett Investments. The Community Development Director then advised the board that all of the prerequisites to the Public Hearing have been met and that the Planning Commission voted to approve the rezoning as requested and to deny the variance as requested. The Director presented a Staff Report which is included in the minutes. The City Attorney then asked for those interested in the rezoning and variance application to come forward and speak. Dan Carter, 205 Pear Orchard, expressed concerns about potential flooding, the proposed requested variance to reduce the proposed lot size and potential that the homes constructed therein will be used as rentals. Bill Hawks, Circle of Friends Learning Center, expressed concerns regarding potential flooding and the impact on the adjacent ditch/creek by the development. George Collins, 180 Peachtree Street, expressed concerns about potential flooding and the lack of storm water runoff information and the increased traffic. David Fredrick, Fredrick's Sales and Service, indicated that he was not in general opposition to the development; however, he expressed concerns about the creek backing up and the impact on the watershed, and that the increased traffic will require the additional of a center turn lane in conjunction with any approval. Linda Bozone, 169 Peachtree Street, expressed concerns that there are current traffic problems on Old Hwy. 471 and that the development there

will be additional traffic which will have to be addressed. By show of hands, seven in attendance were present in opposition to the application and none in attendance were in favor of the application.

Alderman Williams then made the motion to recess and continue the Public Hearing to continue and occur during the Regular Board Meeting on February 20, 2024, at 6:00 p.m., seconded by Alderman Womack and upon unanimous vote the motion carried.

#### 9. JOSEPH FRENCH, POLICE CHIEF

1. Authorize permission for Chief French to travel to Biloxi, MS to participate in the 2024 Summer Chiefs Conference June 16-22, 2024.

Alderman Craine made the motion to approve agenda item 9.1 in accordance with the memo from the Police Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

#### 10. BRIAN ROBERTS, FIRE CHIEF

Chief Report: All sirens except the E. Jasper Street siren were working. For the month of January 2024, there were 209 Priority One calls with a response time of 9:13.

1. Authorize permission to change the status of Reserve Brian Mott to Certified Part-Time Firefighter, effective February 6, 2024, and set rate of pay in accordance with the memo.
2. Amend dates of travel for Chief Roberts and Div. Chief King to travel to Southaven, MS for the annual MS Fire Instructor Assoc. Training Conference.
3. Approve the Emergency Vehicle Technical certification proctor agreement and authorize Deputy Chief Wofford to execute the same.

Alderman Vinson made the motion to approve agenda items 10.1-10.3 in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

#### 11. EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

Alderman Williams then made the motion to enter into Executive Session to discuss personnel matters involving the Police Department and the Public Works Department, and the transaction of business and discussions regarding the location, relocation or expansion of a business or industry, seconded by Alderman Womack and upon unanimous vote the motion carried.

The Mayor returned to the board room and announced that the board voted to go into Executive Session and the reasons therefore.

Alderman Vinson made the motion to terminate employee #10014856 for the reasons presented by the City Clerk, and to include a memo regarding the same in the employee's file, seconded by Alderman Farris and upon unanimous vote the motion carried.

Alderman Farris authorized the Mayor to extend an offer of employment to Hollan B. Silcox as a Public Works Superintendent, at an annual salary of \$80,000.00, subject to clear background check and a clean pre-employment drug test, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

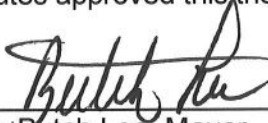
(That there were votes were taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

12. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried.

(Next Regular Board Meeting: February 18, 2024)

Minutes approved this the 18<sup>th</sup> day of February 2024.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

