

MINUTES OF THE REGULAR BOARD MEETING OF THE
BRANDON BOARD OF ALDERMEN OF JULY 1, 2024
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Middleton, Coker, Womack, Williams and Craine were present. Alderman Vinson was absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Farris gave the invocation and Alderman Middleton led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS – None.
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of June 17, 2024.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Approve management in-service training session regarding the proposed changes to the FLSA and how these changes effect the City of Brandon.
 2. Approve order reappointing Mark Baker as the City Attorney for the City of Brandon, upon the same terms and conditions as the current term and authorize the Mayor to execute the same.
 3. Approve a professional services agreement with Neel-Schaffer Engineering Firm for the civil site design for the City Park Roadway Extension project. This project includes developing plans for the extension of the roadway east of the City Park Tennis facility and the provision of stormwater detention for the adjacent site project.
 4. Authorize payment to SR & Son, LLC for professional services in the amount of \$13,200.00 for hauling 44 loads of concrete to Marquette Road re: Rosewood clean-up.
 5. Authorize application to Delta Regional Authority for a grant to locate asbestos cement pipe.
 6. Authorize application to Delta Regional Authority for a grant for a water well on Star-Brandon Road.
 7. Approve a professional services agreement with WBA Architecture for preparation of architectural guidelines/designs within the City of Brandon.
 8. Approve Task Order No. 2: the General Services Agreement between Waggoner Engineering and the City of Brandon.

Alderman Craine made the motion to approve agenda items 5.1-5.8, in accordance with the memos from the Mayor's office which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

Mayor Lee then presented information to the Board regarding plans by the Rankin County Board of Supervisors to move the recycling center and animal shelter from Marquette Road to Eastmark Drive and associated issues, including their announcement at a meeting today of their intent to review pending approved TIF projects in the City.

6. MARY ANN HESS, CITY CLERK

1. Approve a sponsorship agreement with the Mississippi Lottery Corporation and authorize the Mayor to execute the same.
2. Adopt a resolution requesting assistance from the Central Mississippi Planning and Development District and showing the City's intent to apply for Delta Regional Authority funds, and that the District is requested to aid the City of Brandon, Mississippi in this matter and designating the Mayor to act as a representative of the City in this matter and to authorize the Mayor and City Clerk to execute all necessary forms and documents on behalf of the City.
3. Authorize payment to Pelican Playgrounds, LLC in the amount of \$178,669.00 re: playground resurfacing project. (Pelican Playground, LLC was selected as the lowest and best bid for this project at a previous meeting).
4. Approve the acceptance of the lowest and best bid from Hemphill Construction Company, Inc. for the Burnham Road Water Line Project in the amount of \$1,498,217.00, as recommended by Benchmark Engineering & Surveying, LLC and authorize the Mayor to execute contract documents.
5. Approve:
 - a. Docket of Claims for July 1, 2024.
 - b. Fox Everett claims released on June 27, 2024.

Alderman Womack made the motion to approve agenda items 6.1-6.5(a)&(b), in accordance with the memos of the City Clerk's office which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Approve utility adjustment approvals and denials as presented by the Public Works Department, first finding that the adjustments as presented are the result of unforeseen circumstances and that the customer did not receive the benefit of the service thereby warranting a reduction or compromise.
2. Approve Change Order #1 in the amount of \$5,500.00, first finding that the change to the original contract is reasonable and necessary and is not being made to circumvent the public purchasing laws and authorize the Mayor to execute the same, and approve Pay Request #2 in the amount of \$165,435.86 from Simmons Erosion Control Co. Inc., for the Mary Ann Drive Sidewalk Improvements Project and authorize payment of the same.
3. Approve Pay Request #5 in the amount of \$546,221.90 from Hemphill Construction Company for the Highway 80 Signal Improvements Project Stonegate and Woodgate and authorize payment of the same.

4. Approve Pay Request #1 in the amount of \$20,788.00 from Sullivan Construction Services for the Afton Drive Drainage Improvements Project and authorize payment of the same.

Alderman Womack made the motion to approve agenda items 7.1-7.4, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Set public hearing for the following cases for July 15, 2024, during the Regular Board Meeting; to-wit:
 - A. Case # 24-013 conditional use application 3004 Daves Circle.
 - B. Case # 24-009 conditional use application 112 Cherry Hill Lane.
 - C. Case # 24-007 rezoning/conditional request 101 Pearl St.

Alderman Craine made the motion to approve agenda items 8.1(A)-(C), in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

2. Approve the development review applications for the following projects, to-wit:
 - A. Case # 23-022 - Subway - 904 W Government Street.

Alderman Craine made the motion to approve agenda item 8.2(A), in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

- B. Case # 24-001 - Shops at Greenfield - Hwy 18 at Orleans Way.

Alderman Coker made the motion to approve agenda item 8.2(B), in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Craine, conditioned upon receipt and review of a traffic control study satisfactory to the City, and upon unanimous vote the motion carried.

9. JOSEPH FRENCH, POLICE CHIEF

1. Declare \$83,385.00 as forfeited funds and deposit into the Drug Seizure Account and authorize disbursements to Attorney Marc Brand in the amount of \$40,000.00 and authorize disbursements of 10% of the balance received by the City, each to the Rankin County District Attorney and the Rankin County Sheriff's Department as participating law enforcement agencies in accordance with MS Code 41-29-181.
2. Authorize Connor Smith to travel to DeSoto County, MS from November 4-8, 2024, to attend the ALECHA 2024 K9 seminar and associated allowable travel expenses.
3. Accept the resignation of Police Officer Cody Small effective June 30, 2024.

Alderman Womack made the motion to approve agenda items 9.1-9.3 in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Authorize Chief Roberts to travel to Natchez, MS from September 3-6, 2024, to attend the Emergency Services Administrative Professional Association Conference and associated allowable travel expenses.
2. Declare as an emergency the repairs to the 1997 Pierce Ladder truck (VIN # 0647) in accordance with MCA Section 31-7-13(k) and as also authorized as repairs by an outside repair facility in accordance with MCA Section 31-7-13(m)(ii), first finding that the need for such component replacement was not known before disassembly and authorize payment to EEP in the amount of \$6,441.11 for such repairs.

Alderman Farris made the motion to approve agenda items 10.1 & 10.2 in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Coker then made the motion to enter into Executive Session to discuss certain planning matters regarding the location of a business or industry in the City and personnel matters/potential litigation regarding changes to the Fair Labor Standards Act generally and as the changes pertain to certain specific positions, and pending administrative and litigation re: *Dutton, McGruder and Siders*, and potential litigation involving Rankin County, seconded by Alderman Womack and upon unanimous vote the motion carried. (The reasons for the Executive Session were announced to the public).

Alderman Farris made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

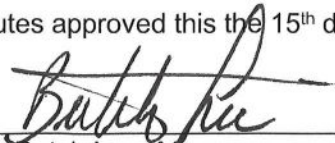
(That no votes were taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

12. ADJOURN

Alderman Farris made the motion to adjourn the Regular Board Meeting, seconded by Alderman Womack and upon unanimous vote the motion carried.

(Next Regular Board Meeting: July 15, 2024)

Minutes approved this the 15th day of July 2024.



Hon. Butch Lee, Mayor

Attest:


Hon. Mary Ann Hess, City Clerk