

AGENDA  
BRANDON BOARD OF ALDERMEN & MAYOR REGULAR  
BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
JULY 17, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
  1. Proclamation-Lemonade Day Brandon Chamber
4. OLD BUSINESS
  1. Approve the Work Session and Regular Board Meeting Minutes of July 3, 2023.
5. BUTCH LEE, MAYOR
  1. Consideration to appoint Community Development Director, Sam Hawkins, to the Central MS Planning and Development District - Safe Streets for All Technical Committee to represent the City of Brandon.
  2. Consideration to adopt a resolution in opposition to splitting the Madison and Rankin County Circuit Court Judicial District 20.
  3. Consideration to enter into a Memorandum of Understanding with MS Department of Finance and Administration for the purpose of establishing agreed upon conditions under which the DFA may disburse funds in the amount of \$1,000,000.00 in accordance to House Bill 603 of the 2023 Regular Legislative Session to assist the City of Brandon with infrastructure repairs, maintenance and upgrades and authorize the Mayor to execute all related documents.
  4. Request permission to approve a professional services agreement with Sims, Spengler & Trussell, LLC, for an employment search to fill an open position of accountant.
6. ANGELA BEAN, CITY CLERK
  1. Consideration to approve an engagement letter from Barlow & Company for audit services for fiscal year 2023 and authorize the Mayor to execute the same.
  2. Authorize Phelps Dunbar to update employee handbook policies under the current general engagement, not to exceed \$5,000.00.
  3. Request permission to remove part-time amphitheater box office employee Jason Sickle from the payroll roster effective July 17, 2023. Jason has not worked since May 28, 2021 due to other additional employment.
  4. Consideration to approve pay request #1 from Elcon Electrical Contractors for the Civic Center Lighting Renovation Project in the amount of \$37,287.83 and authorize payment of the same.
  5. Consideration to approve:
    - a. Docket of Claims for July 17, 2023.
    - b. Fox Everett claims released on July 13, 2023.

## 7. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Request permission to adjust salary for street department Laborer II, James Byrd, effective June 20, 2023 in accordance with the memo.
2. Consideration to approve Hemphill Construction Company quotes for storm drain, sinkhole, and water repairs in various locations throughout the City utilizing commodity bid pricing, authorize payments of the same and amend the budget accordingly.
3. Consideration to declare as an emergency the repairs to Richland Creek Lift Station from Harvey Services in the amount of \$6,361.25 and authorize payment of the same.
4. Consideration to declare as an emergency the water leak repairs made at 120 Orleans Way by WW Solutions, Inc in the amount of \$20,807.77 and authorize payment of the same.
5. Consideration to approve a professional services quote from Ashley Farms & Trucking in the amount of \$111,000.00 for tree grinding on Marquette Road and amend the budget accordingly.
6. Consideration to approve Thornton Construction pay request # 5 in the amount of \$245,567.44 with regard to the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.
7. Consideration to approve Clear River Construction pay request # 10 in the amount of \$13,652.68 and # 11 in the amount of \$89,841.72 regarding the Multi-Use Trail and Sidewalk Improvements Project and authorize payment of the same.
8. Consideration to approve Pay Request 2 (Final), including the Final Summary Change Order, in the amount of \$3,014.24 (including Change Orders 1 & 2) from Thornton Construction Company, Inc. regarding the Martin Road Drainage Improvement Project and authorize payment of the same.
9. Asking for your consideration to approve Pay Request 2 (Final) in the amount of \$4,291.09 from Ambiance Landscape, LLC for the Pecan Ridge Subdivision Entrance Rehab Project and authorize payment of the same.

## 8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public hearing regarding a request for a variance of city development ordinance 5.5.1 which addresses distance between curb cuts and intersections. The request is for the city to consider a 23% deviation due to site specific constraints at the point of vehicular ingress/egress at Chick-Fil-A (Parcel H08M000004 00010).

## 9. WAYNE DEARMAN, POLICE CHIEF

1. Requesting permission to accept the 2023 Record Production Fee Schedule.
2. Consideration to accept a donation of twenty (20) Gooloo 1500A 12V jump starters from Palmer & Slay, PLLC and The Brandon Chamber of Commerce.

## 10. BRIAN ROBERTS, FIRE CHIEF

1. Accept Resignation of Firefighter Jeremy Jackson effective July 30, 2023.

## 11. EXECUTIVE SESSION

## 12. ADJOURN