

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
SEPTEMBER 18, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 1. Invocation: Madison Weaver
Pledge: Lauren Stingily
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Mayor's Youth Council - Drawing for Hardy Raffle Tickets
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of September 5, 2023 and the Special Board Meeting Minutes of September 11, 2023.
5. BUTCH LEE, MAYOR
 1. Consideration to adopt a resolution of the Mayor and Board of Aldermen of the City of Brandon, Mississippi approving the forms of and authorizing the execution and delivery of an Interlocal Cooperation Agreement and an amended and restated Development and Reimbursement Agreement in connection with the issuance by the city of Tax Increment Financing Bonds of said city in an aggregate principal amount of not to exceed two million dollars (\$2,000,000), for the purpose of providing financing for the cost of installing and constructing certain infrastructure improvements in connection with a retail development in said city known as Crossgates Crossing; and for related purposes.
 2. Consideration to approve the professional services agreement with Neel-Schaffer for civil site design services for the Quarry Baseball Complex, City Park Tennis, and Shiloh Park at the terms listed in the attached agreement and authorize the Mayor to execute the same.
 3. Request permission for Georganna Keenum to travel to Hattiesburg, MS November 9-10, 2023 to attend the Welcome Home MS Fall Managers Meeting and authorize reimbursement of travel expenses.
 4. Request permission to release all survey and easement data to the City of Pearl in reference to the drainage ditch between Old Brandon Rd. and US Highway 80.
6. ANGELA BEAN, CITY CLERK
 1. Consideration to adopt a retention policy for livestream recordings of Board meetings consistent with MDAH Local Government Records Office's retention schedule for municipalities.

2. Consideration to approve the transfer of the following vehicles:
 - 2023 Ford Maverick (Last 4 of VIN #3532) from Water Department to Community Development.
 - 2022 Ford Maverick (Last 4 of VIN #2299) from Community Development to Water Department.
3. Request permission to hold a Flu Shot Clinic for City personnel on Wednesday, October 18, 2023 and Thursday, October 19, 2023; finding that this benefit is critical to ensuring adequate staffing during the cold and flu season, which is a direct benefit to the citizenry and results in an overall savings to the City from the standpoint of lost time from work.
4. Consideration to approve:
 - a. Docket of Claims for 09/18/2023.
 - b. Fox Everett claims released on 09/05/2023 and 09/12/2023.

7. CARLEY KEYES, EVENT SERVICES

1. Consideration to approve a professional services agreement for the purpose of promoting tourism in accordance with HB 1521 (2023 MS Legislative Session) for the following and authorize the Mayor to execute the same; and approve and authorize all related show expenditures:
 - Live Nation Worldwide, Inc for a performance of Lana Del Rey Show - Wednesday, September 27, 2023.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the attached updated Utility Adjustment Policy for the Public Works Department.
2. Consideration to approve a quote (lowest and best) from Harvey Services, Inc. in the amount of \$34,090.43 for the rebuild of pump #1 at the Richland Creek Lift Station in accordance with the memo.
3. Consideration to approve pay request #7 in the amount of \$469,637.65 from Thornton Construction Company for the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.
4. Consideration to approve a Subaward Agreement modification (56-1-DW-5.15) from MS Department of Environmental Quality and authorize the Mayor to execute the same.
5. Consideration to award the bid for the Highway 80/Stonegate/Woodgate Signal Improvements Project to Hemphill Construction Company, Inc. in the amount of \$2,236,318.45 and authorize the Mayor to execute all related documents.
6. Consideration to approve change order no. 2 from Utility Constructors, Inc. in the amount of \$146,851.32 for the Highway 80 Waterline Relocation Project (Value Rd).

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public Hearing and board action regarding a conditional use application for Airspaces LLC to construct a monopole cell tower at 3006 Greenfield Rd. (Parcel # H8-10-140)

2. Public hearing and board action regarding a conditional use application for Senior Care Living Solutions to operate an assisted living facility at 6100 Old Brandon Rd (Parcel # H9E-1)
3. Resolution and order adjudicating the cost of cleaning of property located at 30 Quail Ridge Dr.
4. Resolution and order adjudicating the cost of cleaning of property located at 131 Meadow Lane.

10. WAYNE DEARMAN, POLICE CHIEF

1. Request permission for LT. McGruder to apply for the Homeland Security Grant and authorize the Mayor to execute any related documents.
2. Accept the resignations of
 1. Communication Officer Kevin Ypya effective September 14, 2023.
 2. Officer Thomas Lowe effective September 26, 2023.
3. Request permission to hire Elizabeth Stodghill as a Communications Officer effective September 18, 2023 and set rate of pay in accordance with the memo.

11. BRIAN ROBERTS, FIRE CHIEF

1. Request permission to promote Lt. Keith Hall to Captain and set the rate of pay in accordance with the memo.
2. Request permission to hire William Tharp as a certified firefighter and set a rate of pay in accordance with the memo.
3. Request permission for Division Chief Jerry King to garage a city vehicle at his residence.
4. Consideration to declare an emergency the repair of Engine 3-E-One (last four of VIN# 9942) in the amount of \$9,798.51 by Cummins Sales and Service and amend budget, as necessary.

12. EXECUTIVE SESSION

13. ADJOURN