

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
FEBRUARY 5, 2024

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of January 16, 2024 and Recessed Meeting Minutes of January 22, 2024.
5. BUTCH LEE, MAYOR
 1. Consideration to adopt a Resolution awarding the sale of \$3,000,000 general obligation bonds (public improvements issue) Series 2024; directing the issuance of said bonds; providing for the levy of taxes for the payment thereof; and for related purposes.
 2. Consideration to authorize Rankin County Chamber of Commerce to operate a vendor booth or tent, to be located in the City of Brandon parking lot located off of Dining Street during the upcoming Krewe de Roux Block Party on February 9, 2024, and authorize the Mayor to draft a letter communicating such authorization and detailing the conditions upon which such approval is granted, finding that the activity conducted will advertise and bring into favorable notice the opportunities, possibilities, and resources of the City, in accordance with MCA Section 17-3-1 (1972, as amended).
 3. Consideration to accept the request from MS State Society of the Daughters of the American Revolution to install a stone marker at the Old Brandon Cemetery as described in the attached memorandum.
 4. Consideration to approve a request for Alderman Jarrad Craine to travel to Biloxi, MS to attend the 2024 MS Municipal League Annual conference on June 23-27, 2024, and authorize payment of related registration and travel expenses.
 5. Consideration to accept the professional services agreement with Sims, Spengler & Trussell, LLC for employment services as detailed in the attached memorandum and authorize the Mayor to execute the same.
 6. Consideration to hire Heather Burris and Brian Barlow as events coordinators, effective February 6, 2024, and set rate of pay in accordance with the memo.
 7. Accept the resignation of events coordinator, Kailee Bradshaw, effective February 1, 2024.

6. ANGELA BEAN, CITY CLERK

1. Authorize the destruction of documents in accordance with the MS Department of Archives & History Local Government retention schedule.
2. Consideration to approve Candance Hunley to enroll in the Certified Municipal Clerk's training program and attend all required training and conferences, beginning with the Spring Certification Training Program for Municipal Clerks on April 24-26, 2024 in Ridgeland, MS and authorize payment of registration fee(s) and all related travel expenses.
3. Consideration to approve the quote from Howard Technology Solutions in the amount of \$27,493.00 as lowest and best for the purchase of new network switches, with said pricing obtained in accordance with MS ITS EPL (3760).
4. Consideration to approve the quote from Watkins Waterproofing Company, Inc. in the amount of \$7,049.00 as the lowest and best quote received for the removal of deteriorated sealant and installation of new waterproofing sealant on the Quarry Park baseball field cap stones.
5. Consideration to accept the quote from Metro Painting in the amount of \$18,245.00 as the lowest and best quote received for pressure washing and painting at Brandon Amphitheater Gates A and B.
6. Consideration to accept the quote from Richardson Athletics in the amount of \$20,679.55 as the lowest and best quote received for the replacement of backstop netting at the Quarry Park baseball fields.
7. Consideration to approve Brandon Amphitheater sponsorship agreements for the 2024 concert season and authorize the Mayor to execute the same for the following sponsors:
 - Bob Boyte Honda
 - Complete Exteriors
 - Entergy
 - Ergon
 - Mosquito Authority
8. Consideration to approve a professional services agreement with Live Nation Worldwide, Inc. for the purpose of promoting tourism in accordance with HB1521 (2023 MS Legislative Session); authorize the Mayor to execute the same; and approve payment of all show related expenditures for a performance by Staind at the Brandon Amphitheater on April 22, 2024.
9. Consideration to approve:
 - a. Docket of Claims for February 5, 2024
 - b. Fox Everett claims released on January 25, 2024
 - c. Electronic fund transfers for January 2024

7. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Consideration to approve utility adjustment approvals and denials.
2. Consideration to approve invoice #1889 in the amount of \$3,285.00 and invoice #1890 in the amount of \$4,000.00, both from Specialty Tree Service, for emergency tree removal services and authorize payment of the same.
3. Consideration to approve the quote in the amount of \$15,442.40, which is provided at approved FY24 commodity pricing, from Design Precast & Pipe for concrete storm drain pipe to replace existing cross drains on Bristol Place, Windsor Boulevard, Busick Well Road, and Tolleson Place as part of the 2024 Overlay Project.
4. Consideration to authorize the procurement of materials and labor as required for base repairs and drainage pipe replacements for the 2024 Overlay Project, including the purchase of 610 Slag at the approved commodity rate and utilizing the professional service agreement with Cleo's Asphalt Paving.
5. Consideration to adopt an Ordinance repealing Chapter 82, Article I, Section 82-25 of the Code of Ordinances and amending the Code of Ordinances to add Chapter 100, Article I, Sections 100-112 regulating work with respect to public utility facilities in the City of Brandon other than those owned and operated by the City of Brandon.
6. Consideration to accept the commodity bids as advertised, bid, and awarded by Rankin County effective through June 30, 2024 pursuant to the memo.
7. Consideration to accept the bids received on January 19th, 2024 for the Mary Ann Sidewalk Improvements Project and award the bid in the amount of \$290,035.75 to Simmons Erosion Control as the lowest and best bid received.
8. Consideration to accept and award a general construction services term bid received from Hemphill Construction on January 23, 2024.
9. Consideration to declare an emergency the sewer line repairs at 16 Pebble Hill Drive.
10. Consideration to approve Pay Request #1 in the amount of \$30,746.75 from Hemphill Construction Company for the 2023 Grandeur Drainage Improvements Project and authorize payment of the same.
11. Consideration to approve the Professional Services Agreement with TWS, Inc. for water operator services and authorize the Mayor to execute the same.
12. Consideration to accept the quote from Hemphill Construction in the amount of \$15,705.00 as the lowest and best received for the Marquette Road Fire Hydrant Relocation Project.
13. Consideration to authorize Griner Drilling Service, Inc. to complete emergency repairs to the Highway 468 Well at an estimated cost of \$140,900.00, and to amend the budget as necessary, finding based upon the details presented within the completed inspection that the work described in the memorandum is necessary to be completed as the conditions which constituted the emergency declaration on December 18, 2023 are still present.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public hearing and board action regarding case # 23-028 - consideration of a rezoning request from Jett Investments LLC and S & S Builders of MS Inc regarding property located on Old Hwy 471 and Roy Harris Dr (Parcel # I9E-2).

9. JOSEPH FRENCH, POLICE CHIEF

1. Request permission for Chief French to travel to Biloxi, MS to participate in the 2024 Summer Chiefs Conference June 16-22, 2024.

10. BRIAN ROBERTS, FIRE CHIEF

1. Request permission to change the status of Reserve Brian Mott to Certified Part-Time Firefighter, effective February 6, 2024, and set rate of pay in accordance with the memo.
2. Amend dates of travel for Chief Roberts and Div. Chief King to travel to Southaven, MS for the annual MS Fire Instructor Assoc. Training Conference .
3. Consideration to approve the Emergency Vehicle Technical certification proctor agreement and authorize Deputy Chief Wofford to execute the same.

11. EXECUTIVE SESSION

12. ADJOURN