

AGENDA  
BRANDON BOARD OF ALDERMEN & MAYOR  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
AUGUST 21, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
  1. Invocation: Isabelle Johnson  
Pledge of Allegiance: Jacob Garner
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
  1. Approve the Regular Board Meeting Minutes of August 7,2023.
5. BUTCH LEE, MAYOR
  1. Public Hearing regarding the Tax Increment Financing Plan for the Crossgates Crossing Development Project.
  2. Consideration to adopt a resolution approving the adoption and implementation of the "Tax Increment Financing plan for the Crossgates Crossing Development Project, City of Brandon, Rankin County, Mississippi, September 2016, as amended and restates August 2023" and authorize the Mayor to execute the same.
  3. Request permission to travel to Meridian, MS to attend the 2023 Small Town Conference October 25-26, 2023 and to Oxford, MS to attend MML Board of Director's meeting September 22,2023 and authorize payment of all related travel expenses.
6. ANGELA BEAN, CITY CLERK
  1. Set public hearing for August 24, 2023 at 6:00 p.m. regarding the fiscal year 2024 Taxing and Spending Plan and adoption of the tax levy.
  2. Request permission for Joshua Sutton to enroll in the Municipal Clerk certification program, attend all required classes for certification and authorize payment of related course registrations and travel expenses.
  3. Consideration to appoint Josh Sutton as petty cash custodian for the clerk's office fund in the amount of \$200.00.
  4. Consideration to approve a quote from M & R Protective Services, as the lowest and best in the amount of \$14,800.00 to install seven (7) new access control door locks and authorize payment of the same.
  5. Consideration to approve the renewal of the CivicPlus Mass Notification System for one (1) year in the amount of \$15,955.38 and authorize payment of the same.

6. Request permission to accept a quote from Insight as the lowest and best, in the amount of \$6,172.65 for the renewal of the city-wide Adobe license.
7. Consideration to approve:
  - a. Docket of Claims for August 21, 2023.
  - b. Fox Everett claims released on July 27 and August 10, 2023.

7. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the Construction Engineering & Inspection (CE&I) contract with Benchmark Engineering for the Highway 80 Signal Upgrades Stonegate Dr and Woodgate Drive Project and authorize the Mayor to execute the same.
2. Consideration to approve pay request #2 in the amount of \$397,012.40 from Adcamp, Inc for the 2023 Overlay Project and authorize payment of the same.
3. Consideration to approve pay request #6 in the amount of \$220,906.92 from Thornton Construction Company for the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.
4. Consideration to approve invoice #H23069-01 (final) in the amount of \$5,629.00 from Hemphill Construction Company, Inc for the repair to the storm drain inlet near 132 W. Legacy Drive, authorize payment of the same, and amend the budget accordingly.
5. Considering to declare an emergency the repairs to the water line at 301 Cornerstone Drive in the amount of \$8,423.42 from WW Solutions, Inc and authorize payment of the same.
6. Consideration to approve the quote from Hemphill Construction Company in the amount of \$36,190.00 as the lowest and best quote received for the 2023 Grandeur Drainage Improvements Project.
7. Consideration to approve pay request #10 (final) in the amount of \$85,207.48, including the final change order summary, from Hemphill Construction for the College Street Waterline Improvements Project and authorize payment of the same.
8. Consideration to approve the lowest and best quotes from WC's Concrete in the amount of \$10,600.00 and Canton Concrete Company in the amount of \$8,060.00 for the construction of a paved ditch at Old Town detention pond and amend the budget accordingly.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public hearing and board action regarding conditional use approval for liquor store located at 1032 Hwy 471 (Parcel # I9F-1-111)
2. Public hearing and board action regarding conditional use approval for Region 8 Mental Health to operate a hospital at 615 Marquette Rd (Parcel # H8Q-1-50).
3. Public hearing and board action regarding conditional use approval to build small cell towers in Crossgates

4. Set Public Hearing for September 5, 2023 to request zoning change from R-12 to NC for Burnham Road Properties to operate a nursing home on Louis Wilson Dr. (Parcel # J7-64-10 and J8-2-10)

9. WAYNE DEARMAN, POLICE CHIEF

1. Consideration to approve the salary increase of five (5) officers effective August 21, 2023 upon completion of MLEOTA training pursuant to the memo.
2. Request to transfer Christen Parker from Deputy Court Clerk to Municipal Court Clerk effective August 21, 2023 and set rate of pay in accordance with the memo.
3. Accept the resignation of:
  1. Sergeant Jarrot Langston, effective August 15, 2023.
  2. Patrolman Ziera Bates, effective August 27, 2023
4. Request permission for Investigators Robbie Reid and Ricky Myers to travel to MLEOTA to participate in the Less Lethal Instructor course on September 26-28, 2023
5. Request permission to use Adcock Auto Body as the best quote to repair the 2021 Dodge Charge VIN ending in 3117.
6. Request permission to accept and receive grant funding in the amount of \$99,323.60 for the FY24 Mississippi Office of Highway Safety grant and authorize the Mayor to execute any related documents. Further authorize necessary city administrative and police department staff (Joshua Sutton, Lt. Taaffe McGruder, and Lydia Easley) to attend required grant implementation training workshop on 9/12/23.

10. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to approve Emergency Vehicle Technical Certification Proctor Agreement and authorize Deputy Chief Wofford to execute the same
2. Request permission to add volunteers/reserve members to the Fire Department.
3. Request permission to hire Joshua Moloney as a Probationary Firefighter upon completion of his prerequisites effective August 22, 2023 and set rate of pay in accordance with the memo.
4. Accept the resignation of Firefighter Conner Pruitt effective August 17, 2023.
5. Request permission to purchase a 2021 Silverado 2500 HD in the amount of \$54,999.00 from Mak Haik Chevrolet as the lowest and best quote received.

11. EXECUTIVE SESSION

12. RECESS UNTIL AUGUST 24, 2023 AT 6:00 P.M.