

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
SEPTEMBER 5, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes from August 21, the Recessed Meeting held on August 24, 2023, and the special called meeting held on August 30, 2023.
5. BUTCH LEE, MAYOR
 1. Authority to contract Whitney Adams to serve as Hearing Officer for Krisean Hospitality, LLC appeal and authority to contract court reporter for same.
 2. Consideration to approve the Mississippi Municipal League annual membership fees for fiscal year 2024 at the rate of \$10,455.20 and authorize payment of the same.
6. ANGELA BEAN, CITY CLERK
 1. Consideration to adopt the FY 2023-2024 Taxing and Spending Plan and authorize publication of the same.
 2. Approve Joshua Sutton to attend 2023 Fall Municipal Clerk Conference October 18-20, 2023.
 3. Consideration to approve copier rental agreements in accordance with the memo and authorize the Mayor to execute all related documents.
 4. Consideration to approve Civic Center Project change order #1 in the amount of \$12,315.00 increasing the total contract to \$394,288.00.
 5. Consideration to approve Elcon Electrical Contractors pay application #2 regarding the Civic Center Lighting Project in the amount of \$36,042.05 and authorize payment of the same.
 6. Consideration to purchase one (1) used 2022 Ford Maverick for use in Community Development and accept Noel Daniels Motor Company as lowest and best bidder and amend the budget accordingly.
 7. Consideration to purchase one (1) used 2023 Ford Maverick for use in the water department and accept Noel Daniels Motor Company as lowest and best bidder and amend the budget accordingly.
 8. Consideration to approve:

- a. Docket of Claims for September 5, 2023.
- b. Fox Everett claims released on August 24, 2023.
- c. Electronic fund transfers for July and August 2023.

7. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Pay Request 7 (Final) in the amount of \$5,255.03 from Joe McGee Construction for Highway 18 & Louis Wilson Drive new signal and intersection improvements project and approve payment of same.
2. Consideration to approve invoice #H23056-01-(Final) in the amount of \$47,268.35 from Hemphill Construction for the repairs of May 2023 at approved commodity bid pricing and authorize payment of same.
3. Consideration to approve invoice #H23069-01-(Final) in the amount of \$120,920.93 from Hemphill Construction Company for repairs in the month of June 2023 at the approved commodity bid pricing and authorize payment of the same.
4. Consideration to approve invoices related to the Easthaven Drive at Richmond Drive storm drain pipe repairs, authorize payment of invoices that have not been paid, and amend the budget accordingly.
5. Consideration to approve invoices related to the Edgewater Branch Drive near Briars Bend storm drain pipe repairs, authorize payment of invoices that have not been paid, and amend the budget accordingly.
6. Consideration to approve invoices related to the Briars Bend at Windchase Drive (647-649 Briars Bend) storm drain pipe repairs, authorize payment of invoices that have not been paid, and amend the budget accordingly.
7. Consideration to approve quotes from WC's Concrete in the amount of \$10,600.00 (labor only) and Jackson Ready Mix in the amount of \$8,060.00 (materials) for the construction of a paved ditch at the Old Town detention pond and amend budget accordingly.
8. Consideration to approve utility adjustment approval or denial recommendations according to the memo and attachments.
9. Consideration to approve an Order revising charges to Appendix C, Section 82-55 (Water, Sewer, Base Charges) of the City of Brandon Code of Ordinances effective November 2023.
10. Consideration to approve the attached updated Utility Adjustment Policy for the Public Works Department.
11. Consideration of a request by a property owner at 1024 Old Highway 471 to replace the water meter and adjust the balance on account.
12. Consideration to accept Hunters Woods Sewer Video bids received on August 31, 2023 and award to Suncoast Infrastructure as the lowest and best bid received in the amount of \$84,010.00.

13. Consideration to declare an emergency sewer and storm drain pipe repairs near 606 Providence Cove, authorize repairs being made by Hemphill Construction Company and amend the budget accordingly.
14. Consideration of emergency declaration for water main repair and storm drain pipe repair near 201 North Street.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Set public hearing to consider a Conditional Use application for Airspaces LLC to construct a monopole cell tower at 3006 Greenfield Rd - Parcel H8-10-140
2. Set public hearing to consider a Conditional Use application for Senior Care Living Solutions to operate an assisted living facility at 6100 Old Brandon Rd - Parcel H9E-1

9. WAYNE DEARMAN, POLICE CHIEF

1. Request permission to surplus firearms and advertise for sealed bids in accordance with the memo.
2. Revise board action taken on August 7, 2023, due to a scrivener's error, regarding the surplus of a 2013 Chevrolet Caprice and 2015 Dodge Charger.
3. Request permission to use Joe Hudson's Collision Center as the lowest and best quote to repair both the 2015 Dodge Charger VIN #5939 and the 2021 Dodge Charger VIN #3117.
4. Request permission for Detective Paige Ramage to travel to Biloxi, MS to attend the One Loud Voice conference on November 6-8, 2023.
5. Request permission to transfer Hayden Lukens from Communication officer to a Patrolman Trainee and set rate of pay in accordance with the memo.
6. Accept the resignation of Officer Richard Moore, effective September 8, 2023.

10. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: _____ Issues: _____
EMS Report; # of P1 calls: _____ Average Response Time: _____

2. Request permission for Lt. Allen and Lt. Stewart to travel to Southaven, MS to take the required NREMT Psychomotor Skills for AEMT as part of their National Registry.

11. EXECUTIVE SESSION

12. ADJOURN