

AGENDA  
BRANDON BOARD OF ALDERMEN & MAYOR  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
APRIL 15, 2024

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
  1. Invocation- MYC Keith Forbes  
Pledge- MYC Emory Merritt
3. PUBLIC COMMENTS AND RECOGNITIONS
  1. Mike Shaw, 23 Pebble Hill Drive
  2. Camille Wright, MS Spay & Neuter, The Big Fix Clinic
4. OLD BUSINESS
  1. Approve the Work Session and Regular Board Meeting Minutes of April 1 and April 3, 2024.
5. BUTCH LEE, MAYOR
  1. Request permission to proceed with a change order for the 2024 Overlay Project.
6. ANGELA BEAN, CITY CLERK
  1. Consideration to appoint Benchmark Engineering to provide services for the 2024 Diamond/Emerald Street Sewer Line Rehabilitation CDBG Project and authorize the Mayor to execute all related documents.
  2. Set a public hearing to be held on May 3, 2024 at 9:00 a.m. for the purpose of obtaining citizen input regarding the 2024 Diamond Emerald Street Sewer Rehabilitation Project.
  3. Consideration to approve purchase of Microsoft licenses from SHI, a state contract vendor, in the amount of \$49,012.86 and authorize payment of the same.
  4. Consideration to approve the renewal of a professional services agreement with Civic Plus in the amount of \$9,688.98 and authorize the Mayor to execute the same.
  5. Accept the fiscal year 2023 Continuing Disclosure Statement as prepared by Butler Snow.
  6. Consideration to approve:
    - a. Docket of Claims for April 15, 2024
    - b. Fox Everett claims released on April 4, 2024

7. Spread onto the minutes approval letters from Attorney General Lynn Fitch and certifications from Secretary of State Michael Watson:

- Approval of the Interlocal Cooperation Agreement between Rankin County and the cities of Pearl and Brandon regarding construction of the I-20 Connector loop-KCS Grade Separation.
- Approval of the Interlocal Cooperation Agreement between Rankin County and the City of Brandon regarding construction of the I-20 Connector Loop-East Loop.
- Approval of the Interlocal Cooperation Agreement between the City of Brandon and Rankin County regarding the Crossgates Crossing TIF Project.

7. BRIAN BARLOW / HEATHER BURRIS, EVENT SERVICES

1. Request permission to enter into a professional services agreement with Mississippi Race Timing & Management, LLC for the Brandon Jubilee 5k on Saturday, April 27, 2024, as defined in the service contract and authorize the Mayor to execute the same.
2. Request permission to enter into a professional services agreement with Rod's Racers LLC to promote the Brandon Jubilee 2024 - 5k on the Rod's Racers area-wide social media outlets at the terms defined in the attachment and authorize the Mayor to execute the same.
3. Consideration to approve the professional services agreement with Ambiance Landscape, LLC for landscaping services at the Brandon Amphitheater at the terms listed in the professional services agreement and authorize the Mayor to execute the same.
4. Authorize the purchase of the state contract item, Kubota Cargo RTV, from state contract provider, EZ Wheels, Inc., at the terms listed in the attached, authorize the Mayor to execute the same, and amend the Brandon Amphitheater operational budget to reflect the same.
5. Request permission to accept the professional services agreement from Pelahatchie Pyro's Fireworks, LLC for a fireworks show at the Brandon Jubilee 2024 as listed in the attached professional services agreement and authorize the Mayor to execute the same.
6. Request permission to approve the Brandon Jubilee 2024 advertisement campaign for the purpose of promoting the opportunities and possibilities of the City of Brandon and authorize the Mayor to execute the same:
  - Rankin County News
  - Your Country US96
7. Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session); with Live Nation Worldwide, INC. for a performance of NEEDTOBREATHE at the Brandon Amphitheater on Tuesday, April 30, 2024, and authorize the Mayor to execute the same; and approve payment of all show related expenditures.

8. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Asking for your consideration to approve the quote from Southern Electric Corp. in the amount of \$13,857.00 for the installation of two (2) streetlight poles, with new LED fixtures, along Municipal Drive.
2. Consideration to rescind the Board action of April 1, 2024, approving the hire of Greg Cole as a Laborer IV in the Public Works Department.
3. Consideration to approve invoice #H23113-02-Final (51026) in the amount of \$7,097.55 from Hemphill Construction Company for emergency water leak repairs at 25 Pebble Hill Drive and authorize payment of the same.
4. Consideration to accept the permanent electrical utility easement for the Quarry Maintenance Building located at 200 Boyce Thompson Drive and authorize the Mayor to execute the same.
5. Consideration to approve invoice #H23113-02-FINAL in the amount of \$48,216.27 from Hemphill Construction Company for emergency repairs made in November 2023, December 2023, & January 2024, authorize payment of the same, and amend the budget accordingly.
6. Consideration to approve Pay Request 3 in the amount of \$91,531.17 from Hemphill Construction Company for the Highway 80 Signal Improvements Project Stonegate Drive & Woodgate Drive and authorize payment of the same.
7. Consideration to approve Change Order 1 in the amount of \$14,275.00 for the Highway 471 Sewer Line Extension Project.
8. Consideration to proceed with sewer point repairs as listed for the Hunters Woods Sewer Repair Project - Group 1 at the FY24 commodity bid pricing.
9. Consideration to award the quote in the amount of \$23,250.00 from Sullivan Construction Services for Afton Drive Drainage Improvements Project.
10. Consideration to approve Harvey Services invoice #6751 in the amount of \$6,908.75, Inc. for the remaining emergency repairs to the Shelby Circle Lift Station and authorize payment of the same.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public hearing and board action regarding PUD overlay request for Dale Partners Architects and The Thrash Group - Parcel # H8Q-7-20
2. Set public hearing for May 6, 2024 regarding a zoning reversal from PUD to R-12 for parcel # I8L-27.
3. Set public hearing for May 6, 2024 regarding a rezoning request for Mirror Lake Land Co. / Ergon to rezone Parcel # G8L-1-20 from CC to RH.
4. Consideration of Site Plan and Development Review approval for Consolidated Pipe (Parcel # H8-1-40).

10. JOSEPH FRENCH, POLICE CHIEF

1. Request permission to hire and set rate of pay in accordance with the memo:
  1. Joseph Branch as a Patrolman effective April 15, 2024.
  2. LaWanda Lucien as a Communications Officer effective April 29, 2024.
  3. William Saul as a Sergeant effective April 15, 2024.
2. Request permission for Sgt. Conner Smith to travel to Biloxi to participate in the MLEOTA 2024 Summer Conference K9 training course and certification on June 2, 2024 through June 7, 2024.

11. BRIAN ROBERTS, FIRE CHIEF

1. Request permission to change the employment status of Lt. Dan Vance from full-time to part-time firefighter/paramedic and set the rate of pay pursuant to the memo.
2. Request permission to purchase a bar light, side and grill lights, hand-held siren, and the installation of the equipment to outfit a new 2024 Chevrolet pickup truck with Moore's Installations being the lowest quote.
3. Consideration to approve the salary increases for three (3) Probationary Firefighters effective April 15, 2024, upon completion of the State Fire Academy and receiving certification pursuant to memo.

12. EXECUTIVE SESSION

13. ADJOURN