

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
AUGUST 7, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of July 17, 2023 and Special Board Meeting Minutes of July 27, 2023.
5. BUTCH LEE, MAYOR
 1. Consideration to adopt a Resolution declaring the intention of the Mayor and Board of Aldermen of the City of Brandon, Mississippi to issue Tax Increment Financing Bonds of said Municipality in an aggregate principal amount not to exceed Two Million Dollars (\$2,000,000) to finance the cost of installing and constructing certain improvements for Crossgates Crossing.
6. ANGELA BEAN, CITY CLERK
 1. Consideration to hire Rebecca Dear as accountant effective August 8, 2023 and set rate of pay in accordance with the memo.
 2. Consideration to approve docket of claims for August 8, 2023.
7. CARLEY KEYES, EVENT SERVICES
 1. Consideration to approve professional services agreements for the purpose of promoting tourism in accordance with HB 1521 (2023 MS Legislative Session); authorize the Mayor to execute the same; and approve and authorize all related show expenditures for:
 - a. Live Nation Worldwide, Inc for a performance by Luke Bryan on August 13, 2023 at the Brandon Amphitheater.
 - b. Live Nation Worldwide, Inc for a performance by 3 Door Down on Saturday, September 9, 2023 at the Brandon Amphitheater.
 2. Approved a Limited License Professional Services Agreement with FunGuys, LLC with regard to Magic of Lights display during a designated time and designated event area and authorize the Mayor of City Clerk to execute the same.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Hemphill Construction Company pay request #6 in the amount of \$12,784.40 with regard to the Eastgate & Municipal Drive Signal & Improvements Project.
2. Accept Permanent Water Utility Easements from Wilson Real Estate, LLC filed in Rankin County Chancery Clerk's office and recorded in Book 2023, pages 16280-16285 and 16286-16291.
3. Consideration to accept bids received on July 17, 2023 regarding the Mar-Lyn Water Line Project and award to Jay Bearden Construction in the amount of \$59,502.00 (base bid only) and authorize the Mayor to execute all related contract documents.
4. Consideration to approve Hemphill Construction Company quotes for storm drain and sinkhole repairs in various locations throughout the City utilizing commodity bid pricing and amend the budget accordingly.
5. Consideration to approve Hemphill Construction Company quotes for water leak and fire hydrant repairs in various locations throughout the City utilizing commodity bid pricing and amend the budget accordingly.
6. Request permission to publish a notice to accept bids for the US 80 Traffic Signal Upgrades at the intersections of Stonegate Drive & Woodgate Drive.
7. Consideration to approve the utility adjustments pursuant to the memo
8. Request permission to hire Michael Oswald as laborer II effective August 8, 2023 and set rate of pay in accordance with the memo.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Consideration to adopt an ordinance amending Chapter 6, Sections 6-10.1 of the Code of Ordinances of the City of Brandon, Mississippi and adding Section 6-10.3 to the Code of Ordinances of the City of Brandon, Mississippi.
2. Set the public hearing for August 21, 2023 regarding a request to approve a Conditional Use application to build a package store at 1032 Hwy 471 (Parcel I09F000001 00111).
3. Set the public hearing for August 21, 2023 regarding a request to approve a Conditional Use application to build three small cell towers which match the existing light poles in Crossgates subdivision.
4. Set the public hearing for August 21, 2023 regarding a request to approve a Conditional Use application for Region 8 Mental Health to alter a portion of the building use to I-2 at 613 Marquette Road (Parcel H08Q0000001 00050).

10. WAYNE DEARMAN, POLICE CHIEF

1. Request to change the number of hours worked in a pay period for Animal Control in accordance with the memo.
2. Request to transfer officer William McIntyre IV to Animal Control Officer effective August 7, 2023.
3. Request to Transfer officer Palmer Robbins to Patrol effective August 7, 2023.

4. Accept the resignations of :

1. Communications Officer Dianne Berry effective July 21, 2023.
2. Communications Officer Bryan Edmondson effective July 28, 2023.

5. Request permission to hire Ashlenn Errington as a Communications officer upon completion of her prerequisites effective August 8, 2023 and set rate of pay in accordance with the memo.
6. Request permission for Captain Brian Elwell and Officer Palmer Robbins to travel to Flowood to participate in the Metro Motors of MS on September 6-9, 2023.
7. Request permission for Lt. Joseph French to travel to New Orleans, Louisiana to attend the Motor Vehicle Criminal Interdiction conference on August 13-17, 2023.
8. Requesting permission to accept and receive grant funding in the amount of \$99,323.60 for the FY24 MOHS grant and authorize the Mayor to execute any related documents.
9. Request permission to surplus and sell at auction the following department vehicles that are no longer of use to the Brandon Police Department:
 - 2012 Chevy Caprice vin ending in 8920
 - 2013 Chevy Caprice vin ending in 4695
 - 2015 Dodge Charger vin ending in 5938

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: YES Issues: _____
EMS Report; # of P1 calls: 182 Average Response Time: 0:09:03

2. Consideration to approve Memorandum of Understanding with State Fire Academy.
3. Request permission to hire part-time firefighter/paramedic Adam Denson effective August 8, 2023.
4. Request permission for Chief Roberts and Div. Chief King to travel to Biloxi, MS to attend the Emergency Services Administrative Professionals Association Conference on September 6-8, 2023.

12. EXECUTIVE SESSION

13. ADJOURN