

AGENDA
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
MARCH 20, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 1. Invocation - Sarah Jayroe, Mayor's Youth Council
 2. Pledge of Allegiance - Lanie Phillips, Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Donna Yowell - Presentation of 2023 Scenic Community of MS Award
 2. Proclamation - World Down Syndrome Day
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of March 6, 2023.
5. BUTCH LEE, MAYOR
 1. Consideration to approve the Professional Service Agreement with Sims, Spengler & Trussell to engage in an employment search for the position of Public Works Director and authorize the Mayor to execute all related documents.
 2. Consideration to accept the quote from Hotel & Restaurant Supply, as the lowest and best quote received, in the amount of \$12,287.81 regarding the purchase of chairs and tables for the Brandon Amphitheater and authorize payment of the same.
 3. Consideration to accept the proposal from Ambiance Landscaping for landscape services for a north & south corporate box area in the amount of \$6,929.54 as the best and lowest quote and authorize the Mayor to execute the same.
 4. Consideration to accept the quote from H & E Equipment Services for 2 WANCO LED Light Towers at \$28,576.46 as the best and lowest quote and authorize the Mayor to execute the same.
 5. Consideration to accept the resignation of Charles Smith, Public Works Director, effective March 24, 2023.
 6. Revise the Civic Center Lighting Project contract to include the following language:
Owner and contractor acknowledge unprecedented lead times and supply chain issues. Reasonable accommodations will be made to the schedule in the event there are delays outside of the contractor's control, pending the contractor provides sufficient documentation that materials were ordered in the timeliest manner possible.

6. ANGELA BEAN, CITY CLERK

1. Consideration to approve an Amphitheater sponsorship agreement with C-Spire and Visit MS for the 2023 concert season and authorize the Mayor to execute the same.
2. Consideration to approve a professional services agreement for the purpose of promoting tourism in accordance with HB 1629 (2018 MS Legislative Session); authorize the Mayor to execute the same; and approve and authorize all related show expenditures for Woods Band LLC (The Steel Woods) for a performance on April 8, 2023.
3. Consideration to approve an agreement with Paylocity for payroll and HR services and authorize the Mayor to execute all related documents.
4. Consideration to approve an extension of the professional services agreement for cleaning services by Jani-King of Jackson at the Brandon Amphitheater pursuant to the memo and authorize the Mayor to execute the same.
5. Consideration to approve the purchase of Microsoft licenses from SHI, a state contract vendor, in the amount of \$43,667.22 and authorize payment of the same.
6. Consideration to approve:
 - a. Docket of Claims for March 20, 2023.
 - b. Fox Everett claims released on March 9, 2023.

7. CARLEY KEYES, EVENT SERVICES

1. Consideration to approve the outdoor facility rental agreement and establish a rental rate schedule for Quarry Trails, Quarry Parking Lot, Amphitheater Trails and Amphitheater Parking Lot.
2. Consideration to approve the print and social media marketing plan for the 2023 Brandon Jubilee at the terms and schedule listed and authorize the Mayor to execute the same.

8. CHARLES SMITH, PUBLIC WORKS

1. Consideration to approve the M&R Protective Systems, Inc. quote in the amount of \$12,813.00, as the lowest and best quote received, for the purchase and installation of six (6) Maglock door locks at the City Shop and authorize payment of the same.
2. Consideration to approve the quote from Murphy's Lawn & Landscape in the amount of \$5,965.28, as the lowest and best quote received, for landscape services and supplies at City Hall and authorize payment of the same.
3. Consideration to approve Hemphill Construction Co. pay request #5 in the amount of \$42,705.75 with regard to the Highway 80 Signal Improvements at Eastgate Drive & Municipal Drive and authorize payment of the same.
4. Consideration to approve Hemphill Construction Co. pay request #9 in the amount of \$77,108.08 with regard to the College Street Waterline Project and authorize payment of the same.

5. Consideration to approve repairs made by Gould Enterprises in accordance with the approved professional fee schedule in the amount of \$8,943.41 and authorize payments of the same.
 6. Consideration to approve a professional services agreement with Ambiance Landscape in accordance with the memo and authorize the Mayor to execute the same.
 7. Consideration to approve an agreement with Ambiance Landscape to provide landscape maintenance services at the Brandon Amphitheater effective March 21, 2023 - March 31, 2024 and authorize the Mayor to execute the same.
 8. Consideration to approve pay request 1 in the amount of \$81,530.59 from Ambiance Landscape, LLC for the Pecan Ridge Subdivision Entrance Rehab Project and authorize payment of the same.
 9. Consideration to approve pay request 1 in the amount of \$456,915.67 from Thornton Construction Company for the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.
 10. Consideration to approve a water tank maintenance agreement from Southern Corrosion as the lowest and best proposal received, and authorize the Mayor to execute all related documents.
 11. Consideration to hire Braylen Tillis as a seasonal employee and set rate of pay in accordance with the memo effective March 21, 2023.
9. WAYNE DEARMAN, POLICE CHIEF
1. Request permission for Lieutenant French and K9 Hassan to travel to Madison to attend problem solving Training for Patrol Dogs: April 17-21, 2023.
 2. Request permission for Lieutenant French to apply for a MOHS grant for 2 LPR systems.
 3. Request permission to purchase eight (8) Point Blank Tactical vests, SRV front and back plates, and omega plates from The Southern Connection, a sole source provider, in the amount of \$17,496.16, authorize payment of the same from the Drug Seizure Fund and amend the budget accordingly.
 4. Accept the letter of retirement from Assistant Chief Chris Butts, effective March 31, 2023 and remove one (1) Glock firearm bearing serial number BLDR402 from city inventory and authorize the purchase in accordance with MCA 45-9-131; and authorize retirement credentials and a retirement badge in accordance with MCA 45-1-71.
10. BRIAN ROBERTS, FIRE CHIEF
1. Consideration to approve the Memorandum of Understanding between the Brandon Fire Department and Rankin County for the use of the Marquette Road Training Facility and authorize the Mayor and City Clerk to execute the same.
 2. Request permission to purchase six (6) air packs, six (6) face pieces and twelve (12) 4500 PSI 45 min. carbon cylinders from EEP, a State Contract Vendor in the amount of \$56,558.70 and amend the budget accordingly.

3. Consideration to remove part-time firefighter from the roster in accordance with the memo.

11. EXECUTIVE SESSION

12. ADJOURN