AGENDA

BRANDON BOARD OF ALDERMEN

REGULAR BOARD MEETING

BUTCH LEE, MAYOR PRESIDING

MAY 3, 2021

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

* Invocation: Marleigh Blush, Mayor’s Youth Council
* Pledge of Allegiance: Peyton Bryant, Mayor’s Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of April 19, 2021 and Special Board Meeting Minutes of April 23, 2021

5. BUTCH LEE, MAYOR

1. Consideration to approve the continuation of a local emergency for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.
2. Consideration to approve a proposal from Wier Boerner Allin for architectural concept design services regarding the city hall multipurpose room and downtown site improvements.
3. Consideration to approve the request from Rankin County School District to make repair to the parking lot and related grounds located at 135 College Street and authorize the Mayor to execute all related documents.
4. Spread onto the minutes the Landlord Estoppel Certificate for the benefit of Airspaces, LLC and K2Towers III, LLC.

6. ANGELA BEAN, CITY CLERK

1. Consideration to approve amphitheater sponsorships for the 2021 season and authorize the Mayor to execute the same:
   1. Mississippi Lottery Corporation
   2. C-Spire
   3. BOH (Georgia Blue)
   4. Capital City Beverages
2. Consideration to approve an agreement with Good Times Touring, Inc. representing Niko Moon and Juan Fiesta Corp. representing John Pardi for performances on May 28th and authorize the Mayor to execute the same and approve all related expenditures.
3. Consideration to approve the purchase of Microsoft licenses for 186 users from SHI, a state contract vendor, in the amount of $43,667.22 and authorize payment of the same.
4. Consideration to approve:
5. Docket of Claims for April 21, 2021 and May 4, 2021.
6. Electronic Fund Transfers for April 2021.
7. Fox Everett claims released on April 22, 2021.

7. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Request permission to hire Georganna Keenum as Community Development Office Manager effective May 17, 2021 and set rate of pay pursuant to the memo.
2. Consideration to approve the preliminary plat for Hyde Park Subdivision.
3. Consideration to approve the site plan and architectural plan for Polk’s Retail Development to be located off Star Road, adjacent to their existing store.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Request permission to hire the following effective May 4, 2021 and set rates of pay pursuant to the memos:
   1. Michael Perry as a Water Department Laborer I.
   2. Kielen Harvey as a Water Department Laborer I.
   3. Kevin Smith as a Water Department Laborer III.
2. Request permission for Randy Morehead and John Jenkins to travel to Biloxi, MS to attend the 2021 Mississippi Rural Water Association Annual Management & Technical Conference & Exhibition on May 31-June 3, 2021.
3. Consideration to approve utility adjustments/denials pursuant to the memo.
4. Accept the permanent water utility easement from Crossgates Nature Area, Inc. and authorize filing.

9. PARKS & RECREATION DEPARTMENT

1. Request permission to hire the following effective May 6, 2021 and set rates of pay pursuant to the memo:
   1. Bailey Galione as Seasonal Splash Pad Worker.
   2. Cade Butler as Seasonal Grounds Worker.
2. Request permission to remove inactive seasonal park employees from payroll system effective May 6, 2021.
3. Consideration to approve professional services with Lawn Doctor for athletic field weed control and fertilization and the seasonal cleaning of athletic park facilities with Jani-King Services.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Consideration to approve the Memorandum of Understanding between the Brandon Police Department and the United States Secret Service with regard to reimbursements pursuant to 31 USC 9703 and authorize the Police Chief to execute any related documents.
2. Consideration to approve the Memorandum of Understanding between the Brandon Police Department and the Mississippi Office of Homeland Security with regard to License Plate Reader guidelines and authorize the Police Chief to execute any related documents.
3. Consideration to approve Brandon Police Department General Operating Guideline 7.17 with regard to License Plate Reader policy.
4. Request permission to approve the following travel:
   1. Lt. Joseph French to attend the 2020/2021 National Interdiction Conference in Baltimore, MD on July 25-30, 2021.
   2. Sgt. Drew Decker to attend the CTS Combined Systems Less-Lethal Instructor Class in Oxford, MS on June 21-24, 2021.
5. Accept the donation of two Epson printers from the estate of James M. George and add to the Police Department inventory.
6. Reclassify one (1) unmarked 2007 Chevrolet Trailblazer bearing vin #8538 as a general fleet vehicle.
7. Authorize participation in the Department of Justice’s Patrick Leahy Bulletproof Vest Partnership Program and authorize the Mayor or Police Chief to execute the same.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
2. Siren Report; functions properly: \_ Issues: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. EMS Report; # of P1 calls: \_ Average Response Time: \_\_\_
4. Consideration to increase the salary of Firefighter Cory Brown for achieving Advanced EMT effective April 19, 2021 pursuant to the memo.
5. Consideration to promote the following employees effective May 3, 2021 and set rate of pay pursuant to the memo:
6. Lieutenant Scott Webb to Captain.
7. Firefighters Travis Cohn and Timothy Jiles to Lieutenant.
8. Firefighter Advanced EMT Cory Brown to Lieutenant.
9. Request permission to approve the revised dates of travel for BC Eric Stringer and Captain Bryhn Beck to Picayune, MS to attend the Swift Water Rescue Class on May 19-21, 2021.
10. Request permission to hire James McGraw as a part-time certified Firefighter effective May 4, 2021 and set rate of pay pursuant to the memo.

**EXECUTIVE SESSION**

**ADJOURN**