

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
NOVEMBER 6, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 1. Invocation - Jolie Register
Pledge - Lilly Hatfield
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of October 16, 2023
5. BUTCH LEE, MAYOR
 1. Consideration to approve the Interlocal Cooperation Agreement between City of Brandon and Rankin County and the Interlocal Cooperation Agreement between City of Brandon, City of Pearl, and Rankin County, both regarding the construction of the I-20 Connector Loop and authorize Mayor to execute said agreements.
6. ANGELA BEAN, CITY CLERK
 1. Consideration to approve the proposed 2024 holiday schedule and any additional days as proclaimed by the Governor.
 2. Consideration to approve a proposal from Ion Business Solutions for the online sale of tickets.
 3. Consideration to authorize Angela Bean and Joshua Sutton to attend the Mississippi Municipal Clerk Winter Conference to be held in Flowood, MS on December 13-15, 2023 and authorize payment of related expenses.
 4. Consideration to approve the professional service maintenance agreements from Metro Building Services totaling \$39,329.00 for FY24 HVAC maintenance services and authorize Mayor to execute said agreements.
 5. Consideration to approve Elcon Electrical Contractors pay application #3 in the amount of \$126,056.41 for the Civic Center Lighting Project and authorize payment of the same.
 6. Request permission to publish a notice to accept bids for municipal depository services.
 7. Consideration to approve 2023 Sixteenth Section Lease(s) Invoice, acknowledging and accepting CPI increase in the amount of \$184.14 for a total amount of \$5,161.42, and further authorize Mayor to sign and authorize issuance of payment to cover full amount.

8. Consideration to continue employee health insurance coverage with agent of record, HUB International and specific insurance coverage with HCC for calendar year 2024 and authorize the city clerk to execute all related documents.
9. Consideration to approve employee and employer health insurance premiums in accordance with the memo.
10. Consideration to approve:
 - a. Docket of Claims for November 3rd and 6th, 2023.

7. CARLEY KEYES, EVENT SERVICES

1. Consideration to approve professional services agreements for the purpose of promoting tourism in accordance with HB 1521 (2023 MS Legislative Session); authorize the Mayor to execute the same; and approve and authorize all related show expenditures for Stephen Curtis Chapman Christmas Tour at City Hall Live.
2. Permission to declare as surplus 139 broken concert chairs and authorize the sale of the same at govdeals.com finding that they are no longer of use to the city with all proceeds going back to the 2% fund.
3. Consideration to approve deal point memo and additional terms and conditions with VIA Entertainment Tours, Inc. for an amphitheater performance on October 19, 2024 and authorize the Mayor to execute the same.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the renewal of the Concrete Construction Services commodity bid with NJ Farms, Inc. for FY2024
2. Consideration to approve utility adjustment approvals and denials as presented by Public Works Director.
3. Consideration to authorize the development of the Edgewood Subdivision Waterline Loop Project and advertise for bids for the same.
4. Consideration to accept Permanent Water Utility Easements related to the Edgewood Subdivision Waterline Loop Project in accordance with the memo.
5. Consideration to approve invoices resulting from the emergency water main and storm drain pipe repairs near 201 North Street in September 2023, and authorize payment of the same:
 - Bulldog Construction Company – invoice #5710 - \$6,500.00
 - WW Solutions – invoice #3088 - \$3,082.50
 - WW Solutions – invoice #3089 - \$18,347.19
 - WW Solutions – invoice #3090 - \$1,925.00
6. Consideration to declare an emergency the sewer CCTV and sewer line repair along Valerie Drive and crossing Gray Daniels Blvd and authorize payment of related invoices.

7. Consideration to approve Pay Request 1 (FINAL) (including the Final Change Order Summary) in the amount of \$57,653.40 from Jay Bearden Construction, Inc. for the Mar-Lyn Drive Waterline Improvements Project and authorize payment of same.
8. Consideration to approve Pay Request 3 (Final) & Final Summary Change Order from Adcamp, Inc. in the amount of \$99,678.22 for the 2023 Overlay Project and authorize payment of same.
9. Consideration to approve Pay Request 1 (Including Change Order 1 & Change Order 2) from Utility Constructors, Inc in the amount of \$391,716.65 for the Hwy 80 Waterline Relocation project.
10. Consideration to approve invoices from Suncoast Infrastructure, Inc for emergency CCTV of sewer lines and authorize payment of same:

Invoice #S23080-01F - \$3,405.00 - Emergency sewer line CCTV on Kennedy Farm Parkway
Invoice #S23090-01fF - \$10,824.50 - Emergency sewer line CCTV along Woodgate Drive
11. Consideration to acknowledge receipt of Quitclaim Deed for property located near I-20 and Boyce-Thompson Drive, as granted by Thompson, L.P., Eva Lynne Thompson, Boyce Family Trust, and Brenda Boyce Branch to the City.
12. Consideration to acknowledge the granting of a Permanent Easement/Right of Way from Brandon First United Methodist Church to the City of Brandon and the granting of a temporary construction easement from same.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public hearing and board action regarding conditional use application for a mausoleum to be built and operated at Crestview Memorial Gardens.
2. Public hearing and board action regarding conditional use application for Thrash Commercial on behalf of Consolidated Pipe.
3. Public hearing regarding making a determination of a public nuisance at Rosewood Estates, 601 West Jasper Street Parcel # I8E-8-10 PPIN # 31771.

10. WAYNE DEARMAN, POLICE CHIEF

1. Accept the resignations of:
 1. Police officer Danielle Butler effective October 18, 2023.
 2. Police officer Tevis Delandro effective October 31, 2023.
2. Consideration to accept the 2023-2024 Amendment to and Renewal of School Law Enforcement Officer Agreement with Rankin County School District and authorize Mayor to execute the same.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: _____

Issues: _____

EMS Report; # of P1 calls: 174

Average Response Time: 8:57

2. Request permission to change the employment status of William Tharp from full-time to part-time and set the rate of pay pursuant to the memo.
3. Request permission to change the employment status of Tevis Delandro from reserve firefighter to part-time and set the rate of pay pursuant to the memo.
4. Request permission to apply for the FY 24 MS Emergency Medical Services Operating Fund (EMSOF) grant in the amount of \$15,330.00 and authorize the Mayor and Accountant to execute all related documents.
5. Request permission to hire Craig Millett as a certified firefighter and set the rate of pay per memo.

12. EXECUTIVE SESSION

13. ADJOURN