

AGENDA
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JUNE 5, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of May 15, 2023.
5. BUTCH LEE, MAYOR
 1. Public Hearing to determine the necessity for and invoking the authority granted to the City by the Legislature with respect to Tax Increment Financing and determining that the Brandon Heights Project is eligible for Tax Increment Financing.
 2. Consideration to approve the television advertisement schedule with WJTV in the amount of \$4,000 for the purpose of advertising and bringing into favorable notice the opportunities and possibilities of the City.
 3. Consideration to approve the Subaward Agreement between MDEQ and the City of Brandon to provide funds for the Hwy 18/Hwy 468 Sewer Force Main Replacement Project and authorize the Mayor to execute all related documents.
 4. Adopt a resolution appointing Mayor Butch Lee as voting delegate and Alderman at Large Sharon Womack as an alternate delegate for the Mississippi Municipal League's annual election and authorize the Mayor and Clerk to execute the same.
 5. Spread on to the minutes the Agreed Order of Dismissal regarding cause no.: 22-1236 as recorded in the Rankin County Chancery Clerk's Office.
6. ANGELA BEAN, CITY CLERK
 1. Reject reverse auction bids received on March 31, 2023 regarding GPS/Telematics Services.
 2. Consideration to approve an agreement with Comsouth Inc for fleet tracking services in the amount of \$2,340.00 per month and authorize the Mayor to execute all related documents.
 3. Request permission to purchase a used Ford Transit T-150 van from Rogers Dabbs Chevrolet in the amount of \$28,189.00, authorize payment of the same and amend the budget accordingly.
 4. Consideration to approve the 2023 Top Dog Scoreboard Sponsorship in the amount of \$10,000 for the purposes of advertising and bringing into favorable notice the opportunities and possibilities of the City.

5. Consideration to approve a Construction Phase Labor Standards Services Agreement with Sample & Hicks and authorize the Mayor to execute the same.
6. Request permission to publish a bid notice for a Pour in Place Safety System for the city park playground (behind the library).
7. Request permission to increase the City Clerk's Office petty cash fund.
8. Consideration to authorize the destruction of documents in accordance with the MDAH retention schedule in accordance with the memo.
9. Consideration to approve:
 - a. Docket of Claims for June 5, 2023.
 - b. Fox Everett claims released on May 19 and June 1, 2023.
 - c. Electronic fund transfers for May 2023.

7. CARLEY KEYES, EVENT SERVICES

1. Accept the resignation of Carley Cook effective June 1, 2023.
2. Consideration to approve a professional services agreement for the purpose of promoting tourism in accordance with HB 1521 (2023 MS Legislative Session); authorize the Mayor to execute the same; and approve and authorize all related show expenditures for Amboy Dukes, Inc for a performance by Ted Nugent at City Hall Live on Tuesday, July 18, 2023.
3. Consideration to approve agreement with North American Midway - Astro Amusement, LLC.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Request permission to hire James Byrd as a Street Laborer I effective June 6, 2023 pending completion of hiring prerequisites and set rate of pay pursuant to the memo.
2. Consideration to reject the Crossgates Sidewalk & Railing Project bids received on May 26, 2023.
3. Consideration to declare as an emergency and approve the commodity pricing by Hemphill Construction, invoice # H23035-01-Final (March 2023), in the amount of \$49,319.18 in accordance with MCA 31-7-13(k) and 31-7-13(n) and authorize payment of the same.
4. Consideration to approve the Lewis Electric Inc. invoice in the amount of \$21,018.00 for street light pole repairs and authorize payment of the same.

5. Consideration to declare as an emergency the repairs made by Griner Drilling and authorize payment as follows:
 - a. Hospital Well repairs in the amount of \$7,025.00.
 - b. Overby Street Well repairs in the amount of \$21,855.00.

6. Consideration to declare as an emergency the repairs made by Harvey Services, Inc. and authorize payment as follows:
 - a. Easthaven Lift Station in the amount of \$11,545.76.
 - b. Richland Creek Lift Station in the amount of \$32,240.93.
 - c. Ambiance Lift Station in the amount of \$9,288.00.

7. Consideration to approve the Lyle Machinery quote in the amount of \$9,304.29 for repairs to the excavator bearing vin ending 0259 in accordance with MCA 31-7-12 and authorize payment of the same.

8. Consideration to approve the utility adjustments and denials pursuant to the memo.

9. Consideration to make a determination of utility adjustments or denial with respect to:
 - a. Kendrick Johnson, 716 West Sunset Drive.
 - b. 5 Minute Express Car Wash, 2183 Highway 18.
 - c. Merit Health, 350 Crossgates Blvd.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Consideration to initiate the project activation request for the Grants Ferry Parkway Multi-use Path, a Federal Transportation Alternative (TA) funded project administered through the MPO, and authorize the Mayor to execute all related documents.
2. Consideration to adjust the Official Zoning Map to reflect the correct zoning classification for .75 acres of parcel J8-24-00 as R12.
3. Consideration to approve the resolution with respect to the Brandon Central Business District zones and incentive package.
4. Set public hearing regarding the determination of a public nuisance at 601 West Jasper Steet, Building D (parcel I8E-8-10).
5. Request permission for Cassie Burnette to travel to Biloxi, MS to attend the MS Association of Code Enforcement educational conference from August 16-18, 2023.

10. WAYNE DEARMAN, POLICE CHIEF

1. Request permission to hire the following pending completion of employment prerequisites and set rates of pay in accordance with the memos:
 - a. John Boyd as a certified Patrol Officer effective June 26, 2023.
 - b. Dianna Berry as a part-time Communications Officer effective June 6, 2023.
 - c. Perla Garcia Maldonado as a Communications Officer effective June 6, 2023.

2. Accept the resignation of Officer Nicholas Pittman effective May 25, 2023.
3. Request permission to purchase two (2) LPR sites in the amount of \$59,990.00 from TCS Ware, a sole-source vendor, and authorize payment of the same.
4. Request permission to purchase two (2) speed awareness monitors and message centers from STALKER, a sole-source vendor, in the amount of \$17,024.00; authorize payment from General and Drug Seizure funds; and amend the budget accordingly.
5. Request permission for Lieutenant Beau Edgington to travel to New Orleans, LA to attend the AVERT class on June 25, 2023.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: _____ Issues: _____
EMS Report; # of P1 calls: _____ Average Response Time: _____

2. Request permission to hire Joel Chastain as a part-time certified Firefighter/Paramedic effective June 6, 2023 and set rate of pay in accordance with the memo.
3. Consideration to approve Sunbelt Fire final pay request in the amount of \$62,692.62 for repairs to the 2016 E-One Engine (Vin #9942) that were approved at the October 3, 2022 Board Meeting.

12. ADJOURN