

MINUTES
BRANDON BOARD OF
ALDERMEN REGULAR BOARD
MEETING BUTCH LEE, MAYOR
PRESIDING MARCH 6, 2023

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 1. Invocation - Dylan Chapman, Mayor's Youth Council
 2. Pledge of Allegiance - Mary Katherine Gunter, Mayor's Youth Council.
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Christian Hariel & McKenzie McIlwain, Mayor's Youth Council - Koe Wetzel Raffle Ticket Drawing.
 2. Staci McNinch, candidate for Tax Assessor addressed the Board.
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of March 21, 2023, and the Special Board Meeting Minutes for March 1, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Consideration to approve the quote from Top Shelf Creative for manufacturing and installation of two (2) City of Brandon signs at the Brandon Amphitheater in the amount of \$4,920.00 and authorize the payment of the same.

Alderman Vinson made the motion to approve agenda item 5.1, in accordance with the memo from the Mayor's Office, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve a professional service agreements for the purpose of promoting tourism in accordance with HB 1629 (2018 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve and authorize all related show expenditures for:
 - a. Creative Artists Agency (Koe Wetzel, LLC) for a performance on April 8, 2023.
 - b. Wasserman Music (Red Shahan) for a performance on April 8, 2023.
 - c. Still Unbroken, Inc. (Lynyrd Skynyrd) for a performance on April 29, 2023.

2. Approve a Third-Party Promoter Ticket Rebate Professional Services Agreement between the City of Brandon and Peachtree Entertainment with regard to Koe Wetzel performance on April 8, 2023 and authorize the Mayor to execute the same.
3. Approve the extension of the Justice Security agreement for the 2023 Concert Season at the City of Brandon Amphitheater as presented and authorize the Mayor to execute the same.
4. Approve the extension of the terms and conditions of the professional services agreement with regards to the Brandon Amphitheater for MS National Guard Non- Commissioned Officers Association, Cole Entertainment Services, LLC, and MVS, LLC, as presented and authorize the Mayor to execute the same.
5. Award the Civic Center Lighting Project to Elcon Electrical Contractors, as the lowest and best bid received, in the amount of \$381,973.00, first finding that in accordance with the findings and conclusions of the City's Project Architect that the submission by Davine does not conform to state law, or the bid specifications and is otherwise incomplete, incorrect and insufficient to be considered and is accordingly rejected, and append all bid related information to the Minutes, including all related correspondence from the City' Project Architect,. and authorize the Mayor to sign all related documents.
6. Accept the quote from Southern Electric Corporation, as the lowest and best quote received, to replace parking lot light fixtures in the amount of \$17,517.50 and authorize payment of the same.
7. Approve the purchase of six (6) Dell computers from Business Communications, Inc. (BCI) in the amount of \$10,477.83, as the lowest and best quote received and authorize payment of the same.
8. Spread onto the minutes a Temporary Construction Easement granted by Rankin County School District filed in Rankin County Land Records in Book 2023, Page 3236-3242.
9. Authorize destruction documents in accordance with the MDAH retention schedule pursuant to the memo.
10. Approve:
 - a. Docket of Claims for March 6, 2023.
 - b. Fox Everett claims released on February 23, 2023.
 - c. Electronic fund transfers for February 2023.

Alderman Williams made the motion to approve agenda items 6.1 – 6.10, in accordance with the memos from the Clerk's Office, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

7. CARLEY KEYES, EVENT SERVICES

1. Consideration to approve an agreement with Mississippi Race Timing for the Jubilee Juke 5K Trail Run on April 29th.
2. Approve the pricing for new corporate boxes at the Brandon Amphitheater.

Alderman Womack made the motion to approve agenda items 7.1 and 7.2, in accordance with the memos from the Event Services Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS

1. Approve repairs made by Gould Enterprises in the amount of \$12,562.00, in accordance with the approved professional services fee schedule, and authorize payment of the same.
2. Approve invoices for the repair of the Sagewood Drive Emergency Storm Drain Replacement, in accordance with the memo and authorize payments of the same.
3. Approve Clear River Construction pay request #9 in the amount of \$38,012.94 regarding the Highway 80 Multi-Use Trail & Sidewalk Improvements and authorize payment of the same.
4. Approve the Meridian Speedway, LLC agreements and approve licensing fee of \$18,750.00 and authorize payment of the same with regard to the Grants Ferry Parkway Sewer Extension Project; and authorize the Mayor to execute related documents.
5. Approve the professional services agreement with Black Forrest, LLC for mowing and trimming services in accordance with the memo and authorize the Mayor to execute the same.

Alderman Vinson made the motion to approve agenda items 8.1-8.5 in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

6. Approve professional services agreement with Cleo's Asphalt, Inc. for asphalt paving and repair services in accordance with the memo and authorize the Mayor to execute the same.
7. Approve professional services fee schedule from Deep South Land Improvement, LLC for bushhog and string trimming services.
8. Approve a General Professional Services Agreement with Waggoner Engineering for services provided in regard to the Shiloh Park EWP Bank Stabilization Project and authorize the Mayor to execute the same.
9. Accept the reverse auction bids that were received on February 21, 2022; approve the purchase of one (1) Komatsu PC170LC-11 excavator in the amount

of \$176,204.00 and one (1) Komatsu PC88MR-11 excavator in the amount of \$116,133.00 from Lyle Machinery, as the lowest and best bidder, and authorize payment of the same.

10. Approve purchase of thirty cypress (30) trees and installation of the same from Murphy's Landscape, Inc. in the amount of \$6,752.87, as the lowest and best quote received, and authorize payment of the same.
11. Approve utility adjustments and utility adjustment denials pursuant to the memo.

Alderman Womack made the motion to approve agenda items 8.6- 8.11, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. COMMUNITY DEVELOPMENT

1. Public hearing and consideration of the adoption of an Ordinance imposing a temporary moratorium of the single-family residential subdivision development and the approval of preliminary plats or other development plans or final plats for any residential subdivision in any RR, R-12, R-8, RM-8, RM-4 or TND zoning districts in the City of Brandon, with certain exceptions.

The Public Hearing was opened with respect to the adoption of the temporary moratorium as presented, wherein the Community Development Department advised that the prerequisites to the public hearing have been met and that the matter was presented to the Planning Commission which recommended approval of the same, whereupon the Community Development Department and the City's planning expert Robert Barber with Orion Planning and Design, presented information with respect to the same all of which is appended to the minutes and incorporated herein, and recommended approval of the same, whereupon those otherwise interested were requested to come forward and speak, whereupon Trey Copeland, attorney for the Mississippi Homebuilders Association and Michael Heilman, attorney, representing the developer(s) of Highlands Park, Haveiture, and Hyde Park, presented comments regarding the matter and presented submissions for the minutes which are appended hereto, and thereafter the public hearing was closed.

Alderman Vinson first incorporating the matters presented by the Community Development Department and Robert Barber, and further incorporating the matters presented and considered by the Planning Commission and at the Public Hearing, and all such other matters and things related to the consideration of the adoption of the temporary moratorium, made the motion to adopt an Ordinance implementing the temporary moratorium as presented with the additional matters presented by the Mississippi Home Builders Association, which is attached hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

10. WAYNE DEARMAN, POLICE CHIEF

1. Hire the following and rates of pay in accordance with the memo:
 - a. D'Marques Kentrell Adams as Patrolman-Trainee effective March 13, 2023.
 - b. Quincy Raymon Phillips as Patrolman -Trainee effective March 7, 2023.
 - c. Sanaa Ambre Hill as Communications Officer effective March 7, 2023.
 - d. Aureius Le'Tran Myers as Communications Officer effective March 7, 2023.
 - e. Lauren Alice Marie Alexander as Communications Officer effective March 7, 2023

2. Promote the following and set rates of pay in accordance with the memo:
 - a. Aaron Conley from Patrolman to Patrol Sergeant effective March 7, 2023.
 - b. Tevis Delandro from Patrolman to Patrol Sergeant effective March 7, 2023.

3. Accept the resignations of:
 - a. Patrolman Taylor Lofton effective March 3, 2023.
 - b. Patrolman Cameron Bryant effective March 2, 2023.
 - c. Communications Officer Alicia Zungia, effective February 19, 2023.
 - d. Communications Officer Nicholas Phillips, effective March 16, 2023.
 - e. Communications Officer Margaret Taylor, effective March 16, 2023
 - f. Communications Officer Jamie Donald, effective March 16, 2023.

Alderman Coker made the motion to approve agenda items 10-1 – 10.3, in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report: functions properly: No Issues: Rouse, Reckitt Benckiser and Thorngate-service call has been placed.

EMS Report: # of P1 calls: 146 Average Response Time: 8.05

2. Remove part-time Firefighters from the Payroll System and Roster effective March 6, 2023, pursuant to the memo.

3. Approve a Memorandum of Understanding between Brandon Fire Department and the Mississippi State Fire Academy for training in the amount of \$5,000.00 authorizing the Fire Chief or Division Chief to execute related documents and authorize payment of the same.

4. Authorize Battalion Chiefs Justin Adcock, Bryhn Beck and Eric Stringer to travel to Pensacola Beach, FL to attend a Battalion Chief Boot Camp on January 20-27, 2024.

Alderman Womack made the motion to approve agenda items 11.2-11.4 in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Craine made the motion to consider the need to enter into Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss the personnel matters involving the police department, potential litigation regarding residential developments, and the transaction of business and discussions regarding the location of a business in the City, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Craine made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

13. ADDITIONAL ITEMS

Alderman Farris made the motion to accept the resignation of Brayden Hunter Bailey effective immediately, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Williams made the motion to appoint Aldermen Craine, Womack and Farris to the committee for review of a Community Development Block Grant for the City, seconded by Alderman Coker and upon unanimous vote the motion carried.

14. ADJOURN

Alderman Williams made them motion to adjourn the Regular Board Meeting, seconded by Alderman Vinson and upon unanimous vote the motion carried.

(Next Regular Board Meeting: March 20, 2023.)

Minutes approved this the 20th day of March 2023.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

