

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
APRIL 19, 2021

1. CALL TO ORDER: Mayor Butch Lee, Aldermen Dobbs, Middleton, Coker, Williams, Vinson and Corley were present. Alderman Morris was absent.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Meredith Dees, Mayor's Youth Council
- Pledge of Allegiance: Jake McKay, Mayor's Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS –

David Stephens provided certain comments regarding debt of the amphitheater and the future operations of the same.

Mark Baker announced the appointment of Brad Mills as 20th District Circuit Judge and that his investiture will be Friday, April 23rd at 2:00 p.m. at the Rankin County Courthouse.

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of April 5, 2021.

Alderman Coker made the motion to approve agenda item 4.1, seconded by Alderman Corley and upon unanimous vote the motion carried.

5. ANGELA BEAN, CITY CLERK

1. Approve professional services agreements with Drive All Night Touring, Inc. representing Needtobreathe and an agreement with Andrew Ripp for the performances on April 24, 2021; and Carolina Boy Inc., representing Lee Brice and Parmalee TN, LLC representing Parmalee for the performances on May 1, 2021 authorize the Mayor to execute the same and approve all related expenses.
2. Modify job description and rates of pay pursuant to the memo effective May 1, 2021.
3. Receive and accept election results from the primary election on April 6, 2021.
4. Approve the:
 - a. Docket of Claims April 20, 2021.
 - b. Fox Everett Claims released March 25 & 30, 2021.

Alderman Corley made the motion to approve agenda items 5.1- 5.4 (a) & (b) in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Approve Utility Constructors, Inc. change order #3 increasing the contract \$6,659.00 for the reasons set forth by the project engineer in his correspondence to the Public Works Director dated March 11, 2021 and adding an additional 119 days; and approve pay request #5 in the amount of \$260,746.85, with regard to the Downtown Waterline Improvement Project and authorize the execution and payment of the same.
2. Approve Kipco, Inc. pay request #4 in the amount of \$61,560.00, with regard to the 2020 Waterline Improvement Project (Crossgates and Old Lakeland) and authorize payment of the same.
3. Approve Suncoast Infrastructure change order #2 increasing the contract \$1,620.00 with regard to the 2020 Sewer Rehabilitation Project for the reasons set forth in the memo to the board by the Public Works Director dated April 19, 2021 and authorize the Mayor to execute the same.
4. Approve Thornton Construction Co. pay request #1 in the amount of \$142,121.34 with regard to the Felicity Street Improvement Project and authorize payment of the same.
5. Approve Hemphill Construction Co., Inc., as the lowest and best quote received, in the amount of \$36,602.00 and the supply of pipe from Southern Pipe & Supply, at commodity pricing, in the amount of \$5,568.00 with regard to the Cannon Ridge Subdivision Storm Drain Repair Project and authorize the Mayor to execute any related documents.
6. Approve Griner Drilling Service, Inc., to provide professional services to perform drill tests for potential water well sites in the estimated amount of \$250,000.00, subject to receipt of CARES act funds to cover the cost of the same.
7. Authorize West Rankin Utility Authority to advertise for bids for the Highway 18 sewer interceptor line replacement in accordance with the City's specifications and consent to the Authority authorizing the same and utilizing Authority bond funds allocated to the City for the purpose of funding the project.

Alderman Vinson made the motion to approve agenda items 6.1-6.5 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

7. MATT DODD, COMMUNITY DEVELOPMENT

1. Accept the resignation of Shelley Jones effective April 30, 2021.

2. Approve the extension of the tax incentive program for new and existing businesses seeking to invest and improve property located in the two Central Business District Zones to June 30, 2022.

Alderman Coker made the motion to approve agenda items 7.1 and 7.2 in accordance with the related memos from the Community Development Department, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

8. PARKS AND RECREATION DEPARTMENT

1. Accept the resignation of Alex Boykin effective April 21, 2021.
2. Approve professional service agreements with Jim Trotter and Ramie Ford for three (3) 2021 Brandon Amphitheater events, as mutually agreed by the parties, for consulting and related services with regard to the planning, staffing and operation of such events, and authorize the Mayor to execute the same.

Alderman Vinson made the motion to approve agenda items 8.1 and 8.2 in accordance with the related memos from the Parks and Recreation Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. WILLIAM THOMPSON, POLICE CHIEF

1. Hire Michael Humphreys as a Patrolman effective July 5, 2021 and Brayden Bailey as a Communications Officer effective May 3, 2021 and set rates of pay pursuant to the memo.
2. Transfer Communications Officer Olivia Bailey to Patrolman effective July 5, 2021 and set rate of pay pursuant to the memo.
3. Approve University of Southern Mississippi student, John Dragoo to enter the City of Brandon Police Department Internship Program effective May 10, 2021.
4. Accept the following resignations:
 - a. Investigator Kevin O'Flarity effective April 16, 2021.
 - b. Investigator Seth Brown effective April 16, 2021.
 - c. Communications Officer Brian Kilburn effective April 29, 2021.
5. Approve travel as follows:
 - a. Chief William Thompson
 - 1) May 19-21, 2021, FBI National Academy Spring Re-Trainer in Gulfport, MS.
 - 2) June 13-18, 2021, Chief's Association Summer Conference in Biloxi, MS.
 - 3) July 6-10, 2021, FBI NAA Summer Conference in Orlando, FL.
 - 4) August 7-12, 2021, MS Chapter NAA Conference in Gulfport, MS.
 - 5) September 10-14, 2021, IACP Conference in New Orleans, LA.
 - b. Sergeant Drew Decker and Sergeant Sim Shanks
 - 1) July 24-30, 2021, Mississippi Command College in Oxford, MS.

c. Lieutenant Rod Burch

1) June 11-15, 2021, MLEOA Motorcycle Training Course in D'Iberville, MS.

6. Declare as surplus, four (4) filing cabinets and transfer to the Office of Surplus Property.
7. Reclassify one unmarked (1) 2017 Chevrolet Tahoe bearing vin ending in #9714 as a general fleet vehicle for patrol use.

Alderman Coker made the motion to approve agenda items 9.1-9.7 in accordance with the related memos from the Police Chief, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Accept the resignation of Firefighter John Berry effective April 14, 2021.
2. Rescind board action taken on January 4, 2021 under Section 10.3 of the Minutes with regard to the status change of Erik Baker.
3. Authorize Captain Bryhn Beck to travel to Meridian, MS to attend the Structure/Collapse Rescue Class on May 10-17, 2021.
4. Approve the Memorandum of Understanding between the Brandon Fire Department, MS Homeland Security and MS Fire Academy and authorize Chief Brian Roberts to execute the same.

Alderman Dobbs made the motion to approve agenda items 10.1-10.4 in accordance with the related memos from the Fire Chief, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to enter into Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Coker made the motion to enter into Executive Session to discuss the acquisition of real property and personnel matters involving the fire department, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

Alderman Corley made the motion to terminate employee #2605 effective immediately, in accordance with the recommendation of the Fire Chief with a memo regarding the same to be included in the employee's personnel file, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

(That a vote was taken in Executive Session was announced upon return to the board room.)

12. ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Dobbs and upon unanimous vote the motion carried. (Next Regular Board Meeting: May 3, 2021).

Minutes approved this the 3rd day of May 2021.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

