

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
MAY 3, 2021

1. CALL TO ORDER: Mayor Butch Lee, Aldermen Morris, Dobbs, Middleton, Coker, Williams and Corley were present. Alderman Vinson was absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 - Invocation: Marleigh Blush, Mayor's Youth Council
 - Pledge of Allegiance: Peyton Bryant, Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS – None from the public. Mayor Lee explained various matters related to maintenance at Quarry Park; provided information regarding the American Rescue Act and planning for related projects and the 2020 Water and Sewer Rate Survey by Allen & Hoshall.
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of April 19, 2021 and Special Board Meeting Minutes of April 23, 2021

Alderman Coker made the motion to approve agenda item 4.1, seconded by Alderman Williams and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Approve the continuation of a local emergency for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.
 2. Approve a proposal from Wier Boerner Allin for architectural concept design professional services regarding the city hall multi-purpose room and downtown site improvements.
 3. Accept and approved the request from Rankin County School District to make repairs to the parking lot and related grounds located at 135 College Street (Frontiers) and authorize the Mayor to execute all related documents.
 4. Spread onto the minutes the Landlord Estoppel Certificate for the benefit of Airspaces, LLC and K2Towers III, LLC.

Alderman Corley made the motion to approve agenda items 5.1- 5.4 in accordance with the related memos from the Mayor, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve amphitheater sponsorships for the 2021 season and authorize the Mayor to execute the same:
 - a. Mississippi Lottery Corporation
 - b. C-Spire
 - c. BOH (Georgia Blue)
 - d. Capital City Beverages
2. Approve an agreement with Good Times Touring, Inc. representing Niko Moon and Juan Fiesta Corp. representing John Pardi for performances on May 28, 2021 and authorize the Mayor to execute the same and approve all related expenditures.
3. Approve the purchase of Microsoft licenses for 186 users from SHI, a state contract vendor, in the amount of \$43,667.22 and authorize payment of the same.
4. Approve:
 - a. Docket of Claims for April 21, 2021 and May 4, 2021.
 - b. Electronic Fund Transfers for April 2021.
 - c. Fox Everett claims released on April 22, 2021.

Alderman Morris made the motion to approve agenda items 6.1-6.4 (a-c) in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

7. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Permission to hire Georganna Keenum as Community Development Office Manager effective May 17, 2021 and set rate of pay pursuant to the memo.
2. Approve the preliminary plat for Hyde Park Subdivision.
3. Approve the site plan and architectural plan for Polk's Retail Development to be located off Star Road, adjacent to their existing store.

Alderman Corley made the motion to approve agenda items 7.1-7.3 in accordance with the related memos from the Community Development Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Permission to hire the following effective May 4, 2021 and set rates of pay pursuant to the memos:
 - a. Michael Perry as a Water Department Laborer I.
 - b. Kielen Harvey as a Water Department Laborer I.
 - c. Kevin Smith as a Water Department Laborer III.

2. Permission for Randy Morehead and John Jenkins to travel to Biloxi, MS to attend the 2021 Mississippi Rural Water Association Annual Management & Technical Conference & Exhibition on May 31-June 3, 2021.
3. Approve utility adjustments/denials pursuant to the memo.
4. Accept the permanent water utility easement from Crossgates Nature Area, Inc. and authorize the Mayor to execute the same and the filing thereof.

Alderman Dobbs made the motion to approve agenda items 8.1-8.4 in accordance with the related memos from the Public Works Department, which is appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

9. PARKS & RECREATION DEPARTMENT

1. Permission to hire the following effective May 6, 2021 and set rates of pay pursuant to the memo:
 - a. Bailey Galione as Seasonal Splash Pad Worker.
 - b. Cade Butler as Seasonal Grounds Worker.
2. Permission to remove inactive seasonal park employees from payroll system effective May 6, 2021.
3. Approve professional services agreement with Lawn Doctor for seasonal athletic field weed control and fertilization at City athletic park facilities (23 baseball fields and 11 soccer fields).
4. Approve professional service agreement for seasonal cleaning of athletic park facilities at Quarry Park with Jani-King Services, subject to approved changes by the City Attorney.

Alderman Williams made the motion to approve agenda items 9.1-9.4 in accordance with the related memos from the Parks and Recreation Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Approve the Memorandum of Understanding between the Brandon Police Department and the United States Secret Service with regard to reimbursements pursuant to 31 USC 9703 and authorize the Police Chief to execute any related documents.
2. Approve the Memorandum of Understanding between the Brandon Police Department and the Mississippi Office of Homeland Security with regard to License Plate Reader guidelines and authorize the Police Chief to execute any related documents.

4. Permission to approve the following travel:
 - a. Lt. Joseph French to attend the 2020/2021 National Interdiction Conference in Baltimore, MD on July 25-30, 2021.
 - b. Sgt. Drew Decker to attend the CTS Combined Systems Less-Lethal Instructor Class in Oxford, MS on June 21-24, 2021.
5. Accept the donation of two Epson printers from the estate of James M. George and add to the Police Department inventory.
6. Reclassify one (1) unmarked 2007 Chevrolet Trailblazer bearing vin #8538 as a general fleet vehicle.
7. Authorize participation in the Department of Justice's Patrick Leahy Bulletproof Vest Partnership Program and authorize the Mayor or Police Chief to execute the same.

Alderman Corley made the motion to approve agenda items 10.1-10.7 in accordance with the related memos from the Police Chief, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

a. Siren Report; functions properly: No	Issues: Nat. Guard. Now working.
b. EMS Report; # of P1 calls: 162	Average Response Time: 8:44
2. Increase the salary of Firefighter Cory Brown for achieving Advanced EMT effective April 19, 2021 pursuant to the memo.
3. Promote the following employees effective May 3, 2021 and set rate of pay pursuant to the memo:
 - a. Lieutenant Scott Webb to Captain.
 - b. Firefighters Travis Cohn and Timothy Jiles to Lieutenant.
 - c. Firefighter Advanced EMT Cory Brown to Lieutenant.
4. Permission to approve the revised dates of travel for BC Eric Stringer and Captain Bryhn Beck to Picayune, MS to attend the Swift Water Rescue Class on May 19-21, 2021.
5. Permission to hire James McGraw as a part-time certified Firefighter effective May 4, 2021 and set rate of pay pursuant to the memo.

Alderman Williams made the motion to approve agenda items 11.2-11.5 in accordance with the related memos from the Fire Chief, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

12. ADJOURN


Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried. (Next Regular Board Meeting: May 17, 2021).

Minutes approved this the 17th day of May 2021.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

