

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JUNE 19, 2023

1. CALL TO ORDER- Mayor Lee and Aldermen, Farris, Middleton, Womack, Coker, Vinson, Craine and Williams were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE - Alderman Farris gave the invocation and Alderman Middleton led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS – Linda Horton announced her retirement from the Rankin County News.
4. OLD BUSINESS

1. Approve the Work Session and Regular Board Meeting Minutes of June 5, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Adopt a resolution recertifying the Welcome Home Mississippi Program.
2. Adopt a resolution authorizing the application for Delta Regional Authority funds.
3. Approve the Memorandum of Agreement with MDOT with regard to the Grants Ferry Parkway Multi-Use Path Project and authorize the Mayor to execute the same.
4. Approve the return of a podium housed in the former Rankin County Historical Museum previously provided by Fannin First Baptist Church to the church.

Alderman Coker made the motion to approve agenda items 5.1-5.4, in accordance with the memos from the Mayor's Office, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Accept the resignation of Deputy City Clerk, Amy Davis, effective July 6, 2023.
2. Authorize permission to destroy documents in accordance with the MDAH retention schedule pursuant to the memo.
3. Approve the docket of claims for June 19, 2023 and Fox Everett claims released on June 16, 2023.

Alderman Womack made the motion to approve agenda items 6.1-6.3, in accordance with the memos from the City Clerk's Office, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. CARLEY KEYES, EVENT SERVICES

1. Approve a professional services agreement for the purpose of promoting tourism in accordance with HB 1521 (2023 MS Legislative Session) and for such other lawful and related purposes; authorize the Mayor to execute the same; and approve and authorize all related show expenditures for Live Nation Worldwide, Inc. for a performance by Sam Hunt at the Brandon Amphitheater on July 20, 2023.

Alderman Coker made the motion to approve agenda item 7.1, in accordance with the memo from the Event Services Department, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Transfer seasonal worker Braylen Tillis from the Amphitheater to the Water Department effective June 20, 2023.
2. Declare as an emergency and approve the commodity pricing repairs by Hemphill Construction, invoice # H23048-01-Final (April 2023), in the amount of \$61,931.29 in accordance with MCA 31-7-13(k) and 31-7-13(n) and authorize payment of the same.
3. Approve Thornton Construction pay request # 4 in the amount of \$288,644.03 with regard to the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.
4. Approve Adcamp, Inc. pay request # 1 in the amount of \$1,205,527.85 with regard to the 2023 Overlay Project and authorize payment of the same.
5. Approve Thornton Construction change orders 1 & 2 authorizing a \$8,800.00 increase in the contract amount, first finding that the change orders are necessary and would better serve the purposes of the City and that the changes are being made in a commercially reasonable manner and not to circumvent the public purchasing statutes; and approve pay request # 1 in the amount of \$57,270.56 with regard to the Martin Road Drainage Improvements Project and authorize payment of the same.
6. Reject bids received on June 12, 2023 re: Cornerstone Water Well Project and authorize the preparation of revised plans and specifications and to readvertise for bids.

Alderman Womack made the motion to approve agenda items 8.1-8.6, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public hearing and board action with regard to the consideration of the determination of a public nuisance at 601 West Jasper St, Building D (Rosewood Apartments, Parcel # I8E- 8-10).

The public hearing was opened with respect to the referenced property in accordance with MCA Section 21-19-11 (1972, as amended), whereupon the Community Development Director advised that all of the pre-requisites to the public hearing have been met and thereupon presented a Memorandum and the Case File regarding the subject matter, which is appended hereto and thereafter the Director described the nature of the condition of the property (Building D) and requested the adoption of a Resolution of the governing authority determining that the property (Building D) in its present condition is a menace to the public health, safety and welfare of the community and further finding that the structure has become insecure and dangerous in accordance with MCA Section 21-19-21, and for authority, if the owner does not do so, to proceed to clean the land by to remediate the conditions generally described in the Notice provided in accordance with MCA Section 21-19-11, and as generally outlined in the referenced Memorandum and Case File to include the demolition and removal of the structure and slab and personal property and debris thereon. Those interested in speaking on the matter were then called to address the governing authorities regarding the matter, whereupon no one else appeared. No additional public comments were received, and the public hearing was closed. Thereafter, Alderman Craine, first incorporating the matters as described in the Memorandum and Case File and otherwise presented at the public hearing, which are incorporated herein by reference, made the motion to find that the subject property (Building D) in its present condition constitutes a menace to the public health, safety and welfare of the community and further authorizing and directing that, if the owner does not do so on or before July 5, 2023 at 5:00 p.m., that the City proceed to clean the property and remediate the same in general accordance with the recommendation of the Community Development Department to include the removal of the structure and slab and personal property and other debris, and to adopt a Resolution in this respect accordingly, which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

2. Hire Colton Wofford as a Code Enforcement Officer/Inspector effective August 1, 2023 and set rate of pay pursuant to the memo.
3. Transfer Wesley Riels from the Fire Department to Code Enforcement Officer effective June 20, 2023 and set rate of pay pursuant to the memo.

Alderman Williams made the motion to approve agenda items 8.2 and 8.3, in accordance with the memos from the Community Development Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

4. Approve a Comprehensive Sign Plan for Moe's/Pizza Hut located at 316 Stribling Lane.

Alderman Womack made the motion to approve agenda item 9.4, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. Consideration of Rosewood Apartments Utility Account Adjustment for Building D.

Alderman Vinson made the motion to deny the proposed utility adjustment for Building D for Rosewood Apartments in the amount of \$1,645.78, for the reasons generally expressed at the meeting, including that the applicant has failed to maintain its property to a reasonable standard and the applicant has a substantial unpaid account balance, seconded by Alderman Womack, and upon unanimous vote the motion carried.

6. Cut-off utility service to Rosewood Apartments

Alderman Craine made the motion for the Public Works Department to discontinue utility service to Rosewood Apartments on July 14, 2023, if the utility account is not brought current and paid in full on or before such time, and further to provide notice to the manager and tenants accordingly, seconded by Alderman Vinson and upon unanimous vote the motion carried.

10. WAYNE DEARMAN, POLICE CHIEF

1. Transfer Hayden Lukens from Patrol Trainee to a Communication Officer effective June 20, 2023 and adjust rate of pay in accordance with the memo.
2. Adjust the rate of pay for Officer John Boyd in accordance with the memos.
3. Accept the donation of thirteen (13) Viking Compat Power Packs from Palmer and Slay Law Firm and The Brandon Chamber of Commerce.
4. Authorize Lt. Joseph French to travel to Gainesville, Alabama to attend a sniper refresher course on June 23, 2023.
5. Accept the resignation of Shelby Gould, effective June 16, 2023.

Alderman Craine made the motion to approve agenda items 10.1-10.5, in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Approve a Memorandum of Understanding between Brandon Fire Department and the Mississippi State Fire Academy for training in the amount of \$6,050.00; authorize the Fire Chief or Division Chief to execute related documents; and approve payment of the same.
2. Authorize the purchase of a refurbished Lifepak 15 v4 from Henry Schein, as the lowest and best quote received, in the amount of \$21,226.00 plus applicable shipping charges and authorize payment of the same.

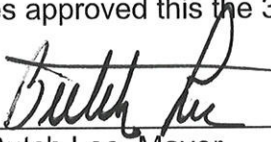
Alderman Womack made the motion to approve agenda items 11.1-11.2 in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

12. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried.

(Next Regular Board Meeting: July 3, 2023.)

Minutes approved this the 3rd day of July 2023.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

