

MINUTES  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
July 19, 2021

1. CALL TO ORDER- Mayor Lee and Aldermen Dobbs, Middleton, Womack, Coker, Williams, Vinson, and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE
  - Kayle Amos, Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS – Johnny McDowell, requested assistance with regard to improving a play area at Diamond and Emerald streets.
4. OLD BUSINESS
  1. Approve the Regular Board Meeting Minutes of July 6, 2021.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Williams and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
  1. Adopt a Resolution requesting the Department of Finance and Administration to declare the necessity for the issuance of State General Obligation Bonds and authorize the Mayor and City Clerk to authorize the same.

Alderman Coker made the motion to approve agenda item 5.1 in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried

6. ANGELA BEAN, CITY CLERK
  1. Approve the Pitney Bowes rental agreements, under state contract, for the Police Department and City Hall mail machines and authorize the Mayor to execute the same.
  2. Approve the professional service agreement with Connick Performances, Inc. representing Harry Connick, Jr. for an Amphitheater performance on August 28, 2021, and the revised agreement with Counter Production, Inc. representing Foreigner for an Amphitheater performance on November 14, 2021; authorize the Mayor to execute the same; and approve all related expenditures.
  3. Approve the docket of claims for July 20, 2021.

4. Approve Notice of Intent of the City of Brandon to increase garbage fee to \$19.25 per user per month, with proposed Resolution, in accordance with MCA Section 21-19-2 (1972, as amended) and authorize publication of the same.

Alderman Williams made the motion to approve agenda items 6.1 – 6.4 in accordance with the memos from the City Clerk, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Accept the letter of resignation from Water Laborer I Kielean Harvey effective July 21, 2021.
2. Approve Griner Drilling Service, Inc. change order #1 increasing the contract amount \$9,660.00 and Final Summary Change order increasing the contract amount \$24,735.00, first finding that the change to the original contract is necessary and would better serve the purpose of the City and that such change is made in a commercially reasonable manner and not to circumvent the public purchasing statutes; and approve pay request #1 (Final) in the amount of \$77,700.00 with regard to the Puckett Street Water Well Improvement Project (Pig Well) and authorize payment of the same.
3. Approve Suncoast Infrastructure pay request #9 in the amount of \$24,495.00 and authorize payment of the same with regard to the 2020 Sewer Rehabilitation Project, Phase I of V.
4. Approve the proposal from LEC, Inc. to run a pilot program associated with private LTE communications services for monitoring of certain lift-stations and authorize the mayor to execute the same.

Alderman Vinson made the motion to approve agenda items 7.1 – 7.4 in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

8. MATTHEW DODD, COMMUNITY DEVELOPMENT

1. Approve the architectural plans for Cups temporary building to be located at 1382 W. Government Street, subject to conditions as set forth in the Minutes of July 6, 2021.
2. Approve the Site Plan and Architectural for the Crossgates Landing III Development to be located at 1476 W. Government Street.
3. Adopt Ordinance adopting the 2018 Editions of Various International Codes and the 2017 Edition of the National Electric Code as presented.

Alderman Williams made the motion to approve agenda items 8.1 – 8.3 in accordance with the memos from the Community Development Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

9. PARKS & RECREATION

1. Accept the Letter of Agreement from Neel-Schaffer to provide professional services with regard to the planning of the Shiloh Park Expansion.

Alderman Coker made the motion to approve agenda item 9.1, in accordance with the memo from the Parks & Recreation Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Accept the resignation of Deputy Court Clerk Melissa Geter and Officer Recruit Raven Terry effective July 16, 2021.
2. Rescind board action taken on April 19, 2021, under section 9.2 of the Minutes regarding the transfer of Communications Officer Olivia Bailey.
3. Surplus one (1) 2008 GMC Envoy bearing vin ending #0254 that is no longer of use or value to the city and authorize the sale at auction with proceeds being deposited into the Drug Seizure Account.

Alderman Womack made the motion to approve agenda items 10.1-10.3 in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

11. CHIEF BRIAN ROBERTS, FIRE DEPARTMENT

1. Accept the resignation of Firefighter Brandon Pennypacker effective July 17, 2021.
2. Hire John Arterberry as a Firefighter effective 7/20/2021 and set rate of pay pursuant to the memo.
3. Increase the rate of pay for Firefighters Cameron Bryant, Daniel Mabus, II and Matthew Wilkinson effective July 26, 2021, pursuant to the memo.
4. Authorize purchase one Exmark Lazer riding mower from Frederick's Sales & Service, a state contract vendor, in the amount of \$8,084.23 and authorize payment of the same.
5. Approve the Mutual Aid Proclamation for fire protections and emergency services between Central Mississippi Correctional Facility and the City of Brandon and authorize the Mayor and Fire Chief to execute the same.

Alderman Womack made the motion to approve agenda items 11.1 – 11.5 in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Thereafter Williams Alderman made the motion to go into Executive Session to discuss pending litigation with Gold Coast and personnel matters involving the police department, seconded by Alderman Coker and upon unanimous vote the motion carried.

The Board of Aldermen then conducted an informal grievance hearing with Employee #920.

Alderman Vinson then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon return to the board room.)

13. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried. (Next Board Meeting: August 2, 2021).

Minutes approved this the 2<sup>nd</sup> day of August 2021.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

