

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JANUARY 4, 2021

1. CALL TO ORDER- Mayor Butch Lee, Aldermen Dobbs, Middleton, Coker, Williams, Vinson, and Corley were present. Alderman Morris was absent.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Alderman Williams
- Pledge of Allegiance: Lynnlee Hopkins, Mayor's Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS – None.

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of December 21, 2020.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Corley and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Approve the continuation of a local emergency for an additional thirty (30) days or such time that the Governor of Mississippi lifts the State of Emergency, whichever comes first.

Alderman Williams made the motion to approve agenda item 5.1, in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve:
 - a. Docket of Claims for January 5, 2021.
 - b. Electronic Fund Transfers for December 2020.

Alderman Corley made the motion to approve agenda item 6.1(a)-(b), in accordance with the related memo from the City Clerk, which is appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

7. MATT DODD, COMMUNITY DEVELOPMENT DEPARTMENT

1. Approve the Site Plan and Architectural Plan for Pizza Shack to be located at 237 W. Government Street.

Alderman Vinson made the motion to approve agenda item 7.1, in accordance with the related memo from the Community Development Department, which is appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Permission to not assess late fees for the December 2020 utility billing.

First finding that utility bills for December 2020, which are past due after December 28, 2020, were provided by the City's third-party utility administrator on December 14, 2020 to the United States Post Office for delivery to the City's utility customers, and further finding that the provision of the same as such is consistent with the customary methods and practices of the City and the City's third-party utility administrator, and further finding that based on these customary methods and practices, utility customers of the City have historically received their monthly utility bills in sufficient time to make timely payment and avoid incurring late fees, and further finding that with respect to the December 2020 billing, most utility customers of the City did not receive their December 2020 statements timely, and as of this meeting, a significant majority have either just received or still have not received their December 2020 statements, and further finding that the lateness of the delivery of the December 2020 utility bills was due to no fault of the City, the City's third-party utility administrator, or the individual utility customer, and further that inasmuch as the December 2020 utility bills were not timely received *en masse* by the City's utility customers, the City's utility customers were not afforded sufficient notice thereof in order to pay the same in a timely manner and accordingly, based on all attendant facts and circumstances and in recognition of the exigent circumstances, and further incorporating the memo of the Public Works Department regarding the same, which is appended hereto, Alderman Williams made the motion to approve agenda item 8.1, and to not assess late fees with respect to the City's December 2020 utility bills, seconded by Alderman Corley, and upon unanimous vote the motion carried.

2. Approve the utility adjustments/denials pursuant to the memo.
3. Approve Utility Constructors, Inc. pay request #4 in the amount of \$123,914.97 with regard to the Downtown Water Improvement Project and authorize payment of the same.

Alderman Dobbs made the motion to approve agenda items 8.2 & 8.3, in accordance with the related memos from the Public Works Department, which is appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

9. WILLIAM THOMPSON, POLICE CHIEF

1. Spread on the Minutes the Agreed Order filed on December 8, 2020 in *State of Mississippi, Ex Rel. Brandon Police Department vs. Sixty-Eight Thousand Four Hundred Ninety Dollars (\$68,490.00) in United States Currency* entered in Rankin County Court Cause No. 19-1595, and direct the City Clerk to receive and allocate forfeited proceeds to the Brandon Police Department as ordered therein (Page 2, para. 1) and to return to claimant from said proceeds, the sum as ordered therein (Page 2, para. 2) and authorize disbursement of 20% of the proceeds received by Brandon Police Department in accordance with the Agreed Order to the Rankin County Sheriff's Department (\$4,794.30) and District Attorney (\$4,794.30) in accordance with MCA Section 41-29-181(2)(b) (1972, as amended).

Alderman Corley made the motion to approve agenda item 9.1, in accordance with the related memo from the Police Chief, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: No

Issues: Shiloh Park not working.
Scheduled for repair 1/5.

EMS Report; # of P1 calls: 195

Average Response Time: 8:33

2. Permission to hire Paul Herbert, IV as a part-time certified Firefighter effective January 5, 2021 and set rate of pay pursuant to the memo.
3. Permission to change the employment status of Firefighter Erik Baker to full-time effective January 11, 2021 and set rate of pay pursuant to the memo.

Alderman Coker made the motion to approve agenda item 10.2 & 10.3, in accordance with the related memos from the Fire Chief, which is appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

12. EXECUTIVE SESSION

Alderman Corley made the motion to consider the need to enter into Executive Session, seconded by Alderman Middleton and upon unanimous vote the motion carried.

Alderman Coker made the motion to enter Executive Session to discuss the location of a business or industry in the City in accordance with MCA Section 25-41-7(j) (1972, as amended) and potential litigation involving the police department, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

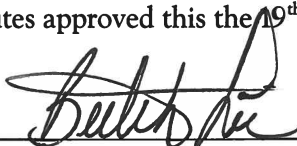
Alderman Vison made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon return to the board room.)

13. ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coke and upon unanimous vote the motion carried. (Next Regular Board Meeting: January 19, 2021.)

Minutes approved this the 19th day of January 2021.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

