

MINUTES OF THE REGULAR BOARD MEETING OF THE
BRANDON BOARD OF ALDERMEN OF APRIL 1, 2024
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Middleton, Coker, Womack, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Brian Lovelady (Mayor's Youth Council) gave the invocation and Collin Watson and Richard Burger, Boy Scout Troop 329, led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS – None.
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of March 18, 2024.

Alderman Craine made the motion to approve agenda item 4.1, seconded by Alderman Womack and upon unanimous vote the motion carried.

5. ANGELA BEAN, CITY CLERK

1. Approve pay request #5 from Elcon Electrical Contractors for the Civic Center Lighting Renovation Project in the amount of \$89,119.59 and authorize payment of the same.
2. Approve the quote from Elcon Electrical Contractors as the lowest and best received in the amount of \$7,455.00, for the installation of seven (7) additional electrical outlets along the front of the loading dock at the amphitheater.
3. Accept bids received on March 1, 2024, with the exception of the bid received from Hahn Enterprises, Inc., which is rejected as the bid did not comply with the requirements of MCA Section 31-3-21(3) (Hahn Enterprises Inc., is a foreign corporation which is qualified to do business in the State of Mississippi; however, this bidder did not provide its resident state's current preference law and failed to provide any evidence that it has maintained a permanent full-time office in the State of Mississippi for two (2) years prior to the submission of the bid) and further because the bid is not compliant with the bid specifications as to the required minimum thickness of surface materials as expressly specified in the bid documents, and award to Pelican Playgrounds in the amount of \$178,669.00 as the lowest and best qualified bid received and authorize issuance of a notice to proceed upon receipt of proof of insurance and the required performance and payment bonds.
4. Approve:
 - a. Docket of Claims for April 1, 2024
 - b. Fox Everett claims released on March 18, 2024
 - c. Electronic fund transfers for March 2024

Alderman Williams made the motion to approve agenda items 5.1-5.4 (a)-(c), in accordance with the memos of the City Clerk's office which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

6. BRIAN BARLOW / HEATHER BURRIS, EVENTS SERVICES

1. Approve professional service agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and such other related and lawful purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures.:
 - Wandering Hazel Touring, Inc. for a City Hall Live performance by Sister Hazel on June 7, 2024
 - REO Speedwagon Touring, Inc. for a Brandon Amphitheater performance of REO Speedwagon on May 1, 2024
2. Approve an Amphitheater sponsorship agreement with Visit MS for the 2024 concert season and authorize the Mayor to execute the same.

Alderman Womack made the motion to approve agenda items 6.1 and 6.2, in accordance with the memos from the Event Services Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Accept the Permanent Water Utility Easement from Ross & Linda Gaughf at 314 Edgewood Lane for the Edgewood Subdivision Waterline Loop Project.
2. Approve Pay Request 13 in the amount of \$105,851.73 from Thornton Construction Company for the Grants Ferry Parkway Sewer Extension Project and authorize payment of same.
3. Approve the utility adjustments as submitted by the Public Works Department, first finding that because of unforeseen circumstances, the customer did not receive the benefit of the water service thereby warranting the reductions/adjustments as presented.
4. Approve the quote from Gray-Daniels Ford in the amount of \$7,482.91 for repairs to the 2012 F350 vin #4078 and authorize payment of the same, in accordance with MCA Section 31-7-13(m)(ii), first finding that the need for the repairs as required was not known prior to disassembly.
5. Approve the adjustment request for 122 Lanoah Lane and the payment plan as presented, first finding that because of unforeseen circumstances, the customer did not receive the benefit of the water service thereby warranting the reductions/adjustments as presented.
6. Declare as an emergency repairs to the Lakebend Water Well (new well) in accordance with MCA Section 31-7-13(k), and approve invoice #5182670 from Griner Drilling Services, Inc. in the amount of \$19,512.05, and authorize payment of the same.

Alderman Craine made the motion to approve agenda items 6.1 - 6.6, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. Approve Pay Request 2 (FINAL) in the amount of \$12,818.30 and the Final Summary Change Order from Suncoast Infrastructure, Inc. for the Hunters Woods Sewer Video

Project first finding that the change to the original contract is necessary and that the change is being made in a commercial reasonable manner and not to circumvent the public purchasing statutes and authorize payment of the same.

8. Approve the quote from Covington Sales & Service, Inc. in the amount of \$8,937.21 for repairs to the 2014 Cimline Magma Gen IV Crack Sealer Machine and authorize payment of the same, in accordance with MCA Section 31-7-13(m)(ii), first finding that the need for the repairs as required was not known prior to disassembly.
9. Hire Greg Cole as a Water Laborer IV in the Public Works Department effective April 2, 2024, at the rate specified pursuant to the memo.
10. Approve the quote from Entergy Mississippi in the amount of \$22,933.53 to upgrade two power poles on Marquette Road from wood to composite material and authorize payment.
11. Approve Suncoast Infrastructure, Inc. to perform CCTV services in the Belle Oak Subdivision at Belle Oak Lane and Belle Oak Place at FY24 commodity pricing.

Alderman Farris made the motion to approve agenda items 7.7-7.11, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Set public hearing on April 15, 2024 for PUD overlay rezoning request from Dale Partners Architects and The Thrash Group re: Parcel # H8Q-7-20.

Alderman Vinson made the motion to approve agenda item 8.1, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

2. Consideration of approval of final plat and covenants of Collier Crossing Phase 1.

Alderman Vinson made the motion to table this matter to the April 15, 2024, Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried.

9. JOSEPH FRENCH, POLICE CHIEF

1. Accept forfeited property in accordance with the Agreed Order of Forfeiture, Cause No. 33611-(M) and include on Police Department Inventory.
2. Authorize Officer Breilon Lindsey to attend the Crisis Negotiation Course on April 8th through April 12th, 2024.
3. Accept resignation from Officer Trainee Anthony Sage, effective March 27, 2024.

Alderman Womack made the motion to approve agenda items 9.1-9.3 in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

Monthly EMS Report: 171 emergency response calls. 9:06 average response time. All but Pleasant Street Sirens are working.

1. Authorize to purchase a 2024 2500 HD Chevrolet Silverado 4x4 crew cab truck in the amount of \$50,709.00 from Rogers Dabbs Chevrolet as the lowest and best quote received and authorize payment of the same.
2. Authorize permission to purchase bars, cargo glide and camper shell from RPT Commercial, as the lowest and best quote received in the amount of \$8,443.01 and authorize payment of the same.
3. Accept the resignation of Firefighter Kamrin Camp, effective March 29, 2024.
4. Accept the quote from Delta Fire and Safety for the purchase of fire hose and nozzles as the lowest and best quote received in the amount of \$24,696.00 and authorize payment of the same.
5. Authorize the purchase ten (10) twin XL mattresses from Miskelly Furniture in the amount of \$4,970.70 and seven (7) recliners from Miskelly Furniture in the amount of \$4,189.92 as the lowest and best quotes received and authorize payment of the same.
6. Authorize Chief Brian Roberts to travel to Washington D.C. to attend the Congressional Fire Services Institute Symposium from April 27 to May 1, 2024.

Alderman Farris made the motion to approve agenda items 10.1-10.6, in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss personnel matters involving the Clerk's Office, potential litigation and the acquisition of real property, seconded by Alderman Craine and upon unanimous vote the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

(That there no votes were taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

12. ADDITIONAL ITEMS

1. Change employment status of Brandon Allison from Officer Trainee to Police Officer as he has graduated MELOTA and is now fully qualified to be a full-time police officer in the State of Mississippi.
2. Hire Mary Ann Hess as City Clerk effective June 3, 2024, and set rate of pay in accordance with the memo.
3. Authorize the purchase Dinning Street lot (IO8J-50-10 PPIN: 032347) from College Street Development, LLC, in accordance with the provision of MCA Section 43-37-1 et. seq. (1972, as amended) for \$65,000.00 (the City's appraisal is \$67,000 and the Seller has agreed to accept the sum of \$65,000 which is consistent with Seller's appraisal and which price is the lesser of the best negotiated price or the approved appraisal of the fair market value of the property or the price at which the property is offered for sale, and authorize the Mayor and City Clerk to execute related documents.

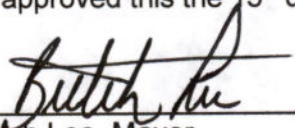
Alderman Vinson made the motion to approve agenda items 12.1 -12.3 in accordance with the memos from the Clerk's Office, seconded by Alderman Coker and upon unanimous vote the motion carried.

13. ADJOURN

Alderman Farris made the motion to adjourn the Regular Board Meeting, seconded by Alderman Womack and upon unanimous vote the motion carried.

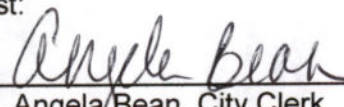
(Next Regular Board Meeting: April 15, 2024)

Minutes approved this the 15th day of April 2024.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk