

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
APRIL 18, 2022

1. CALL TO ORDER - Mayor Lee, and Aldermen Dobbs, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Sarah Jayroe with Mayor’s Youth Council gave invocation and Peyton Bryant with Mayor’s Youth Council led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS -

Mayor’s Youth Council – Raffle ticket drawing for Kenny Chesney show.
4. OLD BUSINESS

1. Approve the Regular Board Meeting of April 4, 2022.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Approve amended and restated resolution of the Mayor and Board of Aldermen of the City of Brandon, Mississippi amending and restating a resolution of said Mayor and Board of Aldermen adopted on March 21, 2022, authorizing the execution and delivery of a promissory note (City of Brandon, Mississippi Public Improvements Refunding Project) in the principal amount of not to exceed four million nine hundred fifty thousand dollars (\$4,950,000) to secure a loan from the Mississippi Development Bank to said city for the purpose of advance refunding and defeasing a portion of the \$6,000,000 (original principal amount) Mississippi Development Bank Special Obligation Bonds (City of Brandon, Mississippi Public Improvements Project), dated as of March 1, 2018; approving the form of an indenture of trust and the form of and the execution and delivery of a loan agreement, a tax intercept agreement, an escrow agreement and a private placement agreement in connection with the issuance of such promissory note and the issuance by the Mississippi Development Bank of its not to exceed four million nine hundred fifty thousand dollars (\$4,950,000) taxable (convertible to tax-exempt) special obligation bonds (City of Brandon, Mississippi Public Improvements Refunding Project), Series 2022 for the purpose of funding such loan to the City; authorizing the negotiated sale and private placement of said Mississippi Development Bank Bonds; approving the forms of and authorizing the execution of certain other documents in connection with said loan and said Mississippi Development Bank Bonds; and for related purposes.
2. Approve amended Agreement between the Department of the Army and City of Brandon for design and construction assistance for the City of Brandon Water System Improvements. (Previously adopted February 7, 2022).

3. Approve a Professional Security Services Agreement with Justice LLC for security at City Park, The Quarry Park and Shiloh Park in accordance with memo and authorize the Mayor to execute the same.
4. Authorize permission to submit a grant application for the Mississippi Tennis Association's "Community Tennis and Facility Grant" and authorize the Mayor to execute all related documents.
5. Approve representation acknowledgment and waiver from Watkins and Eager (Brad C. Davis).
6. Approve invoice from SpotOn (formerly Appetize), a sole source vendor, in the amount of \$24,740.00 for the point-of-sale system at the amphitheater.
7. Authorize permission to approve catering services not to exceed \$3,000 for the Mayor's Prayer Breakfast to be held May 5, 2022, for purposes of advertising and bringing into favorable notice the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the citizenry.

Alderman Williams made the motion to approve agenda items 5.1-5.7, in accordance with the related memos from the Mayor's Office, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Spread onto the minutes an approval letter from Attorney General, Lynn Fitch dated March 9, 2022, regarding an Interlocal Cooperation Agreement between Rankin County and the City of Brandon regarding the Maintenance and Improvements of Roads and Bridges.
2. Approve the professional services agreement, for the purpose of promoting tourism in accordance with HB 1629 (2018 Mississippi Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same and approve and authorize all related show expenditures in accordance with the agreements; Psalm 1 Inc. representing Lacy Sturm for a performance on May 18, 2022 and Ella Langley Music for a performance on August 21, 2022.
3. Authorize and approve the lowest and best quote from Johnson Plastering Company in the amount of \$6,400 for repair to the EIFS band above center windows at city hall and authorize payment of the same.
4. Approve the MS Development Authority cash request #5 in the amount of \$15,392.80 regarding the Appleridge/ Morrow/ Orr CDBG Project and authorize the Mayor to execute the same.
5. Approve to hire Cortilius Griffin as custodian and set rate of pay effective May 4, 2022, pursuant to the memo.

6. Approve the purchase of Microsoft licenses from SHI, a State of MS. contract vendor, in the amount of \$43,667.22 and authorize payment of the same.
7. Approve:
 - a. Docket of Claims for April 18, 2022.
 - b. Fox Everett claims released April 13, 2022.

Alderman Coker made the motion to approve agenda items 6.1-6.7, in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Approve Tri-State Chlorination as the lowest and best quote for chlorine analyzers in the amount of \$28,000.00 and authorize payment of the same.
2. Approve bids received on April 1, 2022, for the Brenmar Street Waterline Extension Project and award to Red Oak Construction, LLC as the lowest bid in the amount of \$93,906.25.
3. Reject the Asphalt Paving & Materials bids received on March 29, 2022.
4. Authorize permission to develop plans and advertise for bid the Highway 80 Railroad Water and Sewer Lines Relocation Project.
5. Authorize preparation of plans and specifications and advertisement for bids for the Grants Ferry Parkway Sewer Project.
6. Authorize preparation of plans and specifications and advertisement for bids for the Highway 18 Sewer Force Main Replacement Project.
7. Adopt a Resolution authorizing the Mayor to execute documents required in connection with the application for the Drinking Water Systems Improvements Revolving Loan Fund Program through the Local Governments and Rural Water Systems Improvement Board and naming Butch Lee, Mayor as the authorized representative for the City of Brandon.

Alderman Dobbs made the motion to approve agenda items 7.1-7.7, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

8. Declare as an emergency the March 30, 2022, storm related debris cleanup and approve Specialty Tree Service invoice in the amount of \$6,400.00 and authorize payment of the same.
9. Declare as an emergency the repair of leaking water taps in Stonebridge subdivision and approve invoice from Gould Enterprises in the amount of \$5,837.28 and authorize payment of the same.

10. Approve agreement with Entergy MS for fifteen (15) additional streetlights in the amount of \$320.44 per month and authorize the Mayor to execute all related documents.
11. Accept Permanent Sanitary Sewer Utility Easement from BSR, LLC for the purpose of construction and maintenance of any required sewer facilities related to the property described within the easement.
12. Approve pay request number 5 from Hemphill Construction in the amount of \$78,904.55 for the Appleridge, Morrow, Orr Sewer Improvements Project and authorize payment of the same.
13. Accept the resignation from Christopher Moore, water laborer II, effective April 4, 2022.

Alderman Coker made the motion to approve agenda items 7.8-7.13, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

8. MATT DODD, COMMUNITY DEVELOPMENT

1. Hire Jonathan Albright as a Code Enforcement Officer and set rate of pay effective April 19, 2022, in accordance with the memo.
2. Approve preliminary plat for Kindred Rock subdivision.

Alderman Williams made the motion to approve agenda item 8.1 & 8.2, in accordance with the related memos from the Mayor's Office, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

3. Public hearing and board action regarding case number 22-011 for the consideration of a conditional use request from Ida Adams for a mobile home to be located at 6418 Brock Circle.

The public hearing was opened with respect to the referenced application whereupon the Director of Community Development advised that all of the pre-requisites to the public hearing have been met, and that the matter was presented to the Planning Commission which recommended approval of the application and that the Community Development Department prepared a Staff Report regarding the application which is appended to the Minutes of the public hearing and thereafter the Director described the nature of the application and those in favor of or in opposition to the application were given the opportunity to come forward and speak whereupon no additional public comments were received, and the public hearing was closed. Thereafter, Alderman Craine, first incorporating the matters presented at the Public Hearing and finding that the requirements for the approval of a conditional have been presented by the applicant and subject to the conditions in the Staff Report, made the motion to approve agenda item 8.3 as presented seconded by Alderman Coker, and upon unanimous vote the motion carried.

4. Public hearing and board action regarding case number 22-012 for the consideration of a conditional use request from Eddie Harris for a mobile home to be located at 226 Appleridge Road.

The public hearing was opened with respect to the referenced application whereupon the Director of Community Development advised that all of the pre-requisites to the public hearing have been met, and that the matter was presented to the Planning Commission which recommended approval of the application and that the Community Development Department prepared a Staff Report regarding the application which is appended to the Minutes of the public hearing and thereafter the Director described the nature of the application and those in favor of or in opposition to the application were given the opportunity to come forward and speak whereupon no additional public comments were received, and the public hearing was closed. Thereafter, Alderman Williams, first incorporating the matters presented at the Public Hearing and finding that the requirements for the approval of a conditional have been presented by the applicant and subject to the conditions in the Staff Report, made the motion to approve agenda item 8.4 as presented seconded by Alderman Craine, and upon unanimous vote the motion carried.

9. WILLIAM THOMPSON, POLICE CHIEF

1. Authorize application for Mississippi Law Enforcement and Fire Fighters Premium Pay Fund and authorize the Police and Fire Chiefs, as applicable, to execute the same.
2. Approve travel for Lt. Brad Conner to attend the Mississippi Law Enforcement Accreditation Commission Conference in Biloxi, MS June 15-16, 2022.
3. Declare certain police vehicles as unmarked in accordance with Miss. Code Ann. § 25-1-87 (1972, as amended) pursuant to the memo from the Police Chief.

Alderman Craine made the motion to approve agenda items 9.1-9.3, in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

4. Approve amendment to Brandon Police Department General Operating Guideline 7.10 regarding Canine Operations.
5. Reinstate the Brandon Police Department K9 Program, authorize necessary expenditures from the Drug Seizure Fund and approve an agreement with Central MS K9 Consultants, LLC for one (1) dual purpose K9 in accordance with Miss. Code Ann. §21-21-5 (1972, as amended) and authorize the Mayor to execute the same.
6. Authorize the application for American Kennel Club (AKC) Reunite Adopt a K9 COP Grant and authorize the Police Chief to execute all related documents.

Alderman Womack made the motion to approve agenda items 9.4-9.6, in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Accept resignation of Firefighter Andrew Thoman effective April 20, 2022.
2. Accept resignation of Lt. Daniel A. Mabus effective April 15, 2022.

3. Accept resignation of Firefighter Brenden Styre effective April 16, 2022.
4. Hire Maxwell Chandler as a firefighter effective April 25, 2022 and set rate of pay in accordance with the applicable memo.

Alderman Craine made the motion to approve agenda items 10.0-10.4, in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss acquisition of real property and police department personnel matters, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Womack then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

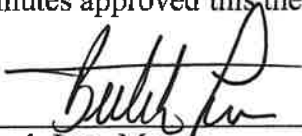
(No votes were taken in Executive Session and the same was announced upon return to the Board Room).

Alderman Williams absented himself from the board meeting.

ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Dobbs and upon unanimous vote the motion carried. (Next Regular Board Meeting: May 2, 2022).

Minutes approved this the 2nd day of May 2022.



Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

