

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
APRIL 4, 2022

1. CALL TO ORDER - Mayor Lee, and Aldermen Dobbs, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Marleigh Blush with Mayor’s Youth Council gave invocation and Matthew Parker with Mayor’s Youth Council led the Pledge of Allegiance.

3. PUBLIC COMMENTS AND RECOGNITIONS –

Beau Nelson - 208 Hollow Hill Drive. Presented concerns about a flooding problem with his house in Cornerstone subdivision.

4. OLD BUSINESS

1. Approve the Work Session Minutes and Regular Board Meeting Minutes of March 21, 2022.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Adopt a Resolution declaring the intention of the Mayor and Board of Aldermen of the City of Brandon, Mississippi to be consider the issuance of Tax Increment Financing Bonds of said City in an aggregate principal amount not to exceed seven million five hundred thousand dollars (\$7,500,000) to finance the cost of installing and constructing certain infrastructure improvements for Orleans Way in accordance with Chapter 45 of Title 21, Mississippi Code of 1972, as amended and supplemented from time to time; which Orleans Way project is a project eligible for Tax Increment Financing according to said act; and that a public hearing be conducted in connection with the Tax Increment Financing Plan for said project; and for related purposes.
2. Set a public hearing during the Regular Board Meeting on May 2, 2022 for consideration of the a Tax Increment Financing Plan for Orleans Way.

Alderman Coker made the motion to approve agenda items 5.1 & 5.2, in accordance with the related memos from the Mayor’s Office, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

3. Approve the professional services agreement with Small Water Pond Management, LLC to provide maintenance services for the Quarry Trails lakes and ponds and authorize the Mayor to execute the same.

4. Authorize purchase of lumber and supplies for Quarry Park Trails from Gilmore Bros. Building Supply, as the lowest and best quote received, in the amount of \$7,469.56 and authorize and approve payment of the same.
5. Declare equipment from 745 W. Government Street as surplus and of no value or use to the city and authorize the sale of the same at online auction in accordance with MCA 17-25-25(4) (1972, as amended).

Alderman Womack made the motion to approve agenda items 5.3-5.5, in accordance with the related memos from the Mayor's Office, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve the administrative change regarding the Ordinance that was approved on January 3, 2022, establishing a new Chapter 51, Article I in the Code of Ordinances and authorize the section to be renumbered as Chapter 50, Article VII.
2. Approve a 3-year professional services agreement with Techsource Solutions for hardware and support services in the amount of \$8,765.00 per month and authorize the Mayor to execute all related documents.
3. Approve the professional services agreements with Jani-King for cleaning services at City Hall, Brandon Police Department, Brandon Public Library and private rentals at the Civic Center; and authorize the Mayor and City Clerk to execute the same.
4. Approve Live Nation professional services sell-off agreement for the amphitheater performance of Megadeath on April 16, 2022, and the professional services agreement with BB Touring representing Breaking Benjamin for the amphitheater performance on May 18, 2022, for the purpose of promoting tourism in accordance with HB 1629 (2018 Mississippi Legislative Session) and such other applicable authority and authorize the Mayor to execute the same and approve and authorize all related show expenditures
5. Approve:
 - a. Docket of Claims for April 4, 2022.
 - b. Electronic Fund Transfers for March 2022.

Alderman Craine made the motion to approve agenda items 6.1-6.5, in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

7. LORI FARRAR, EVENT SERVICES

1. Authorize Event Services Coordinator to travel to Jackson, MS to attend a Farmers Market Manager Workshop on April 12, 2022.

2. Approve revisions to the Facility Rental Agreement and approve the Concessionaire/Caterer Acknowledgement with regard to the room rental re: Brandon Municipal Complex (including library meeting space).

Alderman Coker made the motion to approve agenda items 7.1 & 7.2, in accordance with the related memos from the Event Services Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Approve Gould Enterprises to provide professional services for valve maintenance of approximately 300 valves at an estimated cost of \$43,500.00 and authorize payment of the same.
2. Approve Clear River Construction Co. pay request #4 in the amount of \$44,971.00 and authorize payment of the same with regard to the Highway 80 Multi-Use & Sidewalk Improvement Project.
3. Accept quotes received regarding the Grandeur Storm Drain Project and award Hemphill Construction Co., as the lowest and best quote received, in the amount of \$49,616.00 and authorize the Mayor to execute any related documents.
4. Approve Black Forrest, LLC professional services agreement for cemetery mowing and trimming services pursuant to the memo and authorize the Mayor to execute the same.
5. Approve the landscape maintenance professional services through September 30, 2022 from Ambiance Landscape, as the lowest and best quote received, and authorize the Mayor to execute the same.
6. Approve the utility adjustments and utility adjustment denials pursuant to the memo.
7. Accept a permanent water utility easement from the Rankin County School District and authorize payment in the amount of \$622.00 for the same.

Alderman Vinson made the motion to approve agenda items 8.1-8.7, in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

9. MATT DODD, COMMUNITY DEVELOPMENT

1. Set public hearings during the Regular Board Meeting of April 18, 2022, with regard to:
 - a. Conditional use application request for Ida Adams for 6418 Brock Circle for a mobile home (Parcel #H9N-10).
 - b. Conditional use application request for Eddie Harris for 226 Appleridge Road for a mobile home (Parcel #H8D-55).

2. Set a public hearing during the Regular Board Meeting of May 2, 2022, with regard to the consideration of amendments to Section 4.1 Table of Uses and Section 4.4.8 Retail and Personal Service Uses of the Official Zoning Ordinance of the City of Brandon.
3. Accept the resignation of Code Enforcement Inspector Justin Stepp effective April 12, 2022.
4. Approve the Glen Wycke IV Subdivision preliminary plat.
5. Approve the Collier Crossing Subdivision preliminary plat.

Alderman Vinson made the motion to approve agenda items 8.1-8.5, in accordance with the related memos from the Community Development Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

6. Public hearing and board action regarding the variance application from Bo Knows Homes, LLC to reduce the minimum lot width requirements for the Kindred Rock Subdivision (17.09 acres, Parcel #I9-1-10 and I9-2-10).

The public hearing was opened with respect to the referenced application whereupon the Director of Community Development advised that all of the pre-requisites to the public hearing have been met, and that the matter was presented to the Planning Commission which recommended approval of the same and that the Community Development Department prepared a Staff Report regarding the application which is appended to the Minutes of the public hearing and thereafter the Director described the nature of the application, and thereafter those in favor of or in opposition to the application were given the opportunity to come forward and speak whereupon Bo Draca, for the owner/developer, spoke in favor of the application and Jean Hill, 148 Luckney Road, who expressed concerns about drainage and the ditch behind her property and Tammy Bryant, 158 Luckney Road, who requested that the lots not be reduced and that a fence be installed along the back of the property, spoke in opposition to the application, and no others came forward to speak and the public hearing was closed. Thereupon, Alderman Williams, first finding that the requirements of Section 3.5.2 of the Code of Ordinances have been met and further incorporating the matters presented in the Staff Report, which is appended hereto, made the motion to approve agenda item 9.6, in accordance with the recommendation of the Community Development Department as included in the Staff Report, seconded by Alderman Dobbs, and upon unanimous vote the motion carried.

7. Public hearing and board action regarding proposed amendment to Section 8.12.7 of the Official Zoning Ordinance contained in the Code of Ordinance of the City of Brandon.

The public hearing was opened with respect to the referenced application whereupon the Director of Community Development advised that all of the pre-requisites to the public hearing have been met, and that the matter was presented to the Planning Commission which recommended approval of the application and that the Community Development Department prepared a Staff Report regarding the application which is appended to the Minutes of the public hearing and thereafter the Director described the nature of the application and those in favor of or in opposition to the application were given the opportunity to come forward and speak whereupon no additional public comments were received, and the public hearing was closed. Thereafter, Alderman Coker, first finding that the

applicable requirements of the Code of Ordinances have been met and further incorporating the matters presented in the Staff Report, which is appended hereto, made the motion to approve agenda item 9.7., and to adopt an Ordinance amending Section 8.12.7 of the Zoning Ordinance of the City of Brandon as presented, in accordance with the recommendation of the Community Development Department as included in the Staff Report, which is appended hereto, seconded by Alderman Craine, and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Approve the promotions effective April 4, 2022, and set rate of pay pursuant to the memo for the following, to-wit:
 - a. Patrol Sergeant Brad Conner to Lieutenant of Internal Affairs/Accreditation/Communications Supervisor and Inmate Control.
 - b. Patrol Officer Beth Burkhalter to Patrol Sergeant.
 - c. Patrol Officer Jarrot Langston to Patrol Sergeant.
 - d. Patrol Officer Paige Ramage to Detective.
2. Authorize increase in salary of Deputy Court Clerk, Shelby Gould as a result of meeting an educational benchmark, effective April 4, 2022, in accordance with related memo.

Alderman Womack made the motion to approve agenda items 10.1 & 10.2, in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Approve Monthly Reports:
 - a. Siren Report; functions properly: Sirens at Cornerstone (battery issue), Reckett Benckiser (lightening strike), Rouse Elementary (rotated but did not sound), were not operating correctly.
 - b. Status: Inspections are being performed, parts have been ordered and repairs are being made.
 - c. EMS Report; # of P1 calls:168 Average Response Time: 9.41
2. Approve travel to Ocala, FL for the fire truck committee, consisting of Captains Ray Husband, Chris Nickens and Scott Webb, for purposes of evaluating E-One fire trucks.
3. Change the employment status of Firefighter Andrew Goolsby from part-time to full-time effective April 18, 2022 and set rate of pay pursuant to the related memo.
4. Approve the promotion of Captain Bryhn Beck to Battalion Chief effective April 4, 2022 and set rate of pay pursuant to the related memo.

Alderman Coker made the motion to approve agenda items 11.2-11.4, in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to go into Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss the transfer of real property, acquisition of various easements and rights-of-way for downtown development, personnel matters involving the police department, and the transaction of business regarding the location, relocation or expansion of a business or industry regarding various proposed developments in the City to include Orleans Way, Marquette Road Area, and Rankin First Property, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Coker then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

(No votes were taken in Executive Session and the same was announced upon return to the Board Room).

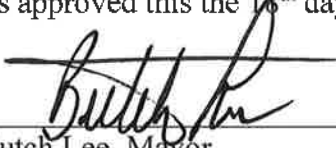
12. RESOLUTION RE: MCA SECTION 21-17-1(2)(b)(i) RE: MUNICIPAL DRIVE RELAIGNMENT REMNANT – 2 SHOES REALTY, LLC

Alderman Womack made the motion to adopt a Resolution incorporating the requisite findings as required by MCA Section 21-17-1(2)(a) and authorizing the sale of the Municipal Drive remnant property (0.11 acres +/- as described in Exhibit "A" to said Resolution) appended to the resolution) in accordance with MCA Section 21-17-1(2)(b)(i) to 2 Shoes Realty, LLC, as presented by the City Clerk, which is appended hereto, and subject to 2 Shoes Realty, LLC's acceptance of the terms thereof as required therein, seconded by Alderman Craine and upon unanimous vote the motion carried.

ADJOURN

Alderman Coker made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried. (Next Regular Board Meeting: April 18, 2022).

Minutes approved this the 18th day of April 2022.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

