

MINUTES  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
FEBRUARY 7, 2022

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Womack, Coker, Williams, Vinson and Craine.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Lanie Phillips, Mayor’s Youth Council
- Pledge of Allegiance: Alex Woods, Mayor’s Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS

The Mayor presented certificates to the 2022 Princess Ball Contest Winners, McKenzie Fennel – Essay and Palmer Brown – T-shirt design.

Shelley Livingston – New coordinator at the Senior Center was introduced.

Lance Stevens – Requested the board to proceed to adopt an Ordinance to allow package stores.

David Jefcoat – Requested that the board opt out of the Mississippi Medical Cannabis Act.

Patricia McNulty – Spoke in opposition to allowing package stores and spoke in opposition to medical marijuana and proposed that those on both sides come together on the issues.

Monica Baldwin – Spoke in opposition to allowing package stores and while in favor of medical marijuana, she’s concerned about the impact on the community.

Ricky Irby – Spoke in favor of allowing package stores.

4. OLD BUSINESS

1. Approve the Work Session Minutes and Regular Board Meeting Minutes of January 18, 2022.

Alderman Coker made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Approve travel to Biloxi, MS to attend the MS Municipal League Convention on June 25-29, 2022.

2. Adopt an Ordinance amending Article I, Chapter 66, Section 66-6 of the Code of Ordinances with regard to littering.
3. Approve professional service agreement with RF Outdoor Consulting, LLC to provide consulting services with regard to planning, staffing and operations of events at the City of Brandon Amphitheater; and authorize the Mayor to execute the same.

Alderman Vinson made the motion to approve agenda items 5.1-5.3 in accordance with the related memos of the Mayor, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

4. Rescind the action taken at the January 18, 2022, Regular Board Meeting under Section 5.1 of the Minutes with regard to the City of Brandon Ward Line Plan.

Alderman Middleton made the motion to approve agenda item 5.4, seconded by Alderman Vinson, whereupon Aldermen Middleton, Vinson and Williams voted AYE and Aldermen Craine, Coker, Womack and Dobbs voted NAY and accordingly the motion failed.

5. Rescind the action taken at the January 18, 2022, Regular Board Meeting under section 7.2 of the minutes with regard to the approval of the preliminary plat for Grants Ferry Station Subdivision.

Alderman Dobbs made the motion to approve agenda item 5.5, seconded by Alderman Vinson, whereupon Aldermen Dobbs, Womack, Coker, Williams, Vinson and Craine voted AYE and Alderman Middleton voted NAY, and the motion carried.

6. Adopt a Resolution for a road marker honoring Deputy T.O. Biddle.

Alderman Vinson made the motion to approve agenda items 5.6, in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

7. Approve PriceMaster Consent Form and authorize release of Brandon Amphitheater data to allow Live Nation to use the PriceMaster tool to dynamically adjust ticket prices during presale and on sale for future events; and authorize Live Nation to dynamic pricing and to implement changes directly through the PriceMaster tool, and to authorize Ticketmaster to provide the data to Live Nation in accordance with such consent.

Alderman Williams made the motion to approve agenda item 5.7, in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. Approve submission of USACE Section 592 Project Partnership Agreement and related documents for \$3.4MM grant for water system improvements for a water tower and well at Stratford Place and related infrastructure improvements and authorize the Mayor to execute all related documents.

Alderman Coker made the motion to approve agenda item 5.8, in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

9. Mississippi Medical Cannabis Act and Package Stores

Alderman Vinson made the motion to direct city personnel to prepare documentation regarding Mississippi Medical Cannabis Act and package stores and to present the same to the Mayor and Board of Aldermen, seconded by Alderman Coker and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve MS Development Authority pay request #3 in the amount of \$136,147.56 with regard to the CDBG Appleridge/Morrow/Orr Sewer Improvement Project, authorize payment to Sample Hicks and Associates in the amount of \$4,750.00 for grant administration services, and authorize the Mayor to execute the same.
2. Authorize publication of the CDBG Public Meeting Notice for a public meeting on March 4, 2022 with regard to the Appleridge/Morrow/Orr Sewer Improvement Project.
3. Authorize the destruction of documents in accordance with the MDAH Retention Schedule pursuant to the memo.
4. Approve professional services agreements (a), (b) & (c) herein-below listed, for purposes of promoting tourism in accordance with HB 1629 (2018 Mississippi Legislative Session, extending prior enactments for such purposes) and such other lawful purposes and authority; and authorize the Mayor to execute the same; and approve and authorize all related show expenditures in accordance with the agreements:
  - a. Theory of a Deadman, LLC and Sharvest, LLC for a City Hall Live performance on February 17, 2022.
  - b. Wasserman Music (Dave Matthews Band) for an Amphitheater performance on May 17, 2022.
  - c. EC Touring, Inc. (Easton Corbin) and Long Haul Touring (Ian Munsick) for an Amphitheater performance on March 24, 2022.
5. Authorize purchase of event liability insurance as required under the artist performance contracts for Brandon Amphitheater events as presented by Mark Edwards partners and authorize the Mayor to execute related documents; and authorize payment for the same.
6. Approve sponsorship agreement with Bob Boyte Honda for the 2022-2023 concert seasons at the City of Brandon Amphitheater and authorize the Mayor to execute the same.

Alderman Womack made the motion to approve agenda items 6.1 – 6.6 in accordance with the memos of the City Clerk which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. Approve the Fourth (Brandon Amphitheater) and Second (City Hall Live) addendums to professional service vendor agreements with Event Concessions; and approve extensions to professional service vendor agreements with Justice, LLC and MVS Services, LLC for the 2022 concert season at the City of Brandon Amphitheater and City Hall Live venues, as applicable, pursuant to the memo; and authorize the Mayor to execute the same.
8. Authorize installation of fire and sprinkler cellular monitoring equipment at city facilities from M & R Protective Systems, Inc. in the amount of \$3,900.00; approve the annual monitoring service fee in the amount of \$3,900.00; and authorize payment of the same.
9. Accept quote of Southern Electric Corporation of MS, as the lowest and best quote received in the amount of \$27,402.41 for the installation of four (4) new parking lot light poles between the Brandon Library and Brandon Police Department and authorize payment of the same.
10. Reject proposals received on December 17, 2021, with regard to the Energy Efficiency Program and authorize re-publication of notice to receive proposals regarding the same.
11. Authorize publication for bids for the 2022 Brandon Amphitheater Concrete Repair Project.
12. Approve:
  - a. Docket of Claims for February 7, 2022.
  - b. Electronic Fund Transfers for January 2022.
  - c. Fox Everett claims released on January 30, 2022.

Alderman Dobbs made the motion to approve agenda items 6.7 – 6.12 (a)-(c) in accordance with the related memos of the City Clerk which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

#### 7. LORI FARRAR, EVENT SERVICES

1. Approve a catering agreement with Georgia Blue/Genna Benna for the 2022 Princess Ball at \$9.40 per head, as the lowest and best quote received, and authorize the Mayor to execute the same.

Alderman Coker made the motion to approve agenda item 7.1 in accordance with the memo related from Event Services, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Hire Chrystal Fayette and Laquanta Hudson as Water Department Utility Clerk I effective February 8, 2022 subject to and upon the completion of pending hiring prerequisites, and set rate of pay pursuant to the memo.
2. Hire Clayton Anderson as Water Laborer II effective February 8, 2022, subject to and upon the completion of pending hiring prerequisites and set rate of pay pursuant to the memo.
3. Accept bids received for the Cornerstone Storm Drain Repair Project and award to Hemphill Construction Co., as the lowest and best bid received in the amount of \$139,395.00 and authorize the Mayor to execute any related documents.
4. Accept bids received for Industrial Park Waterline Project and award to Red Oak Construction, LLC, as the lowest and best bid received in the amount of \$327,368.40 and authorize the Mayor to execute any related documents.
5. Declare as an emergency in accordance with MCA Section 31-7-13(k), and find that an emergency exists in regard to the purchase and installation of two (2) Hydromatic 50HP submersible pumps for the Country Meadows lift station such that the delay incident to giving the opportunity for competitive bidding would be detrimental to the interest of the City; and approve invoices from Fluid Process in the amount of \$26,778.00 and Harvey Services in the amount of \$16,200.00 for the same and authorize payments of the same.

Alderman Williams made the motion to approve agenda items 8.1-8.5 in accordance with the related memos of the Public Works Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

6. Approve Hemphill Construction Co. pay request #2 in the amount of \$32,520.00 and pay request #3 in the amount of \$235,025.12 with regard to the CDBG Appleridge/Morrow/Orr Sewer Improvement Project and authorize payment of the same.
7. Approve Clear River Construction Co. pay request #3 in the amount of \$33,835.00 with regard to the Hwy 80 Multi-Use & Sidewalk Improvement Project and authorize payment of the same.
8. Authorize publication for bids for the College St. Water Line Replacement Project.
9. Accept the Permanent Water Utility Easement from COSA Properties, LLC.
10. Approve the utility adjustments and utility denials pursuant to the memo.

Alderman Coker made the motion to approve agenda items 8.6-8.10 in accordance with the related memos of the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9. MATT DODD, COMMUNITY DEVELOPMENT

1. Authorize a Historic Downtown Brandon mural to be located at 237 W. Government Street as approved by the Mayor and Community Development Department.
2. Approve the site plan and architectural for Brown Vending Warehouse addition located at 761 Marquette Road.
3. Authorize Jesse Green, Steve Dedmon and Justin Stepp to travel to Ridgeland, MS to attend the MACE Educational Conference on February 18, 2022.
5. Approve site plan and architectural review for Merit Health Development to be located on Hwy. 18 (Parcel I7-104-20).

Alderman Vinson made the motion to approve agenda items 9.1-9.5 in accordance with the related memos of the Community Development Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Approve the application and receive grant funding from the FY23 Mississippi Office of Highway Safety in the amount of \$40,000.00 and authorize the Mayor to execute related documents.
2. Authorize submission of an application for the FY22 Mississippi Homeland Security Grant in the amount of \$60,000.00 and authorize the Mayor to execute the same.
3. Declare as surplus vehicles and authorize the sale of the same at auction, first finding that it is no longer of use to the City: the 2008 Crown Victoria bearing vin ending #0960 and deposit proceeds into the General Fund; and the 2014 Dodge Charger bearing vin ending #0490 and the 2013 Chevy Caprice bearing vin ending #4695 and deposit proceeds into the Drug Seizure Fund.
4. Approve the Mac Haik Dodge quote in the amount of \$8,941.44 (initially quoted at \$3,758.54 and then after repairs stated, there was additional damage determined which was quoted at \$5,182.90) for the repairs of One PC#16-001 2016 Dodge Charger in accordance with MCA Section 31-7-13(M)(ii) and authorize payment of the same.
5. Approve the renewal agreement with Advantage Business Systems, a state contract vendor, for copier rental and authorize the Mayor to execute the same.
6. Authorize Chief Thompson to travel to Waveland, MS to attend the quarterly MS Association of Chief of Police Executive Committee meeting.

7. Accept the resignation of Communications Officer William Parker effective February 13, 2022.

Alderman Williams made the motion to approve agenda items 10.1-10.7 in accordance with the related memos of the Police Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

- a. Siren Report; functions properly: No Issues: N. College & Cornerstone to be repaired
- b. EMS Report; # of P1 calls: 182 Average Response Time: 9:41

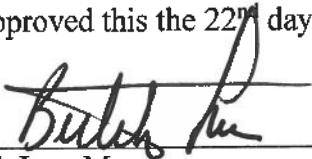
2. Hire Cade Sessions as a Firefighter effective February 8, 2022 and set rate of pay pursuant to the memo.

Alderman Coker made the motion to approve agenda item 11.2 in accordance with the related memo of the Fire Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.


ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried. (Next Regular Board Meeting: February 22, 2022.)

Minutes approved this the 22<sup>nd</sup> day of February 2022.

  
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Hon. Butch Lee, Mayor

Attest:

  
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Hon. Angela Bean, City Clerk

