

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JANUARY 18, 2022

1. CALL TO ORDER – Mayor Lee and Aldermen Middleton, Dobbs, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Harry Williams gave invocation and Cadence Howell with Mayor’s Youth Council led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS – Mayor Lee recognized the volunteers that helped with the Quarry Park Christmas Lights event. Brandon Business Association and Tri County Mountain Bike Association were recognized as two groups that were a tremendous help setting up the Quarry Park Christmas Lights.
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of January 3, 2022.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Adopt the proposed City of Brandon Ward Line Plan A presented by CMPDD and approve the professional service agreement with Benchmark Engineering & Surveying, LLC with regard to the City of Brandon Ward Lines and authorize the Mayor to execute the same.

Alderman Dobbs made the motion to approve agenda item 5.1, in accordance with the related memo from the Mayor, which is appended hereto, seconded by Aldermen Coker and upon where Aldermen Dobbs, Womack, Coker, Williams, Vinson and Crain voted AYE and Alderman Middleton voted NAY; the motion carried.

2. Approve the professional service agreement with Benchmark Engineering & Surveying, LLC with regard to the Eastmark Drive Rehabilitation Project and authorize the Mayor to execute the same.

Alderman Vinson made the motion to approve agenda item 5.2, in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

3. Authorize permission to publish advertisement for bids for the relocation and reconstruction of the building located at 754 W. Government Street, contingent upon the property acquisition by the City, to the Quarry Park Baseball Field Complex pursuant to the memo.

Alderman Coker made the motion to approve agenda item 5.3, in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

4. Approve the concession rates as recommended by Event Concessions for the City of Brandon Amphitheater pursuant to the memo.

Alderman Vinson made the motion to approve agenda item 5.4, in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve the professional service agreements with Koe Wetzel, Pecos & The Rooftops and Kolby Cooper for City of Brandon Amphitheater performances on April 22, 2022, and authorize the Mayor to execute the same, and authorize and approve related show expenditures in accordance with the agreements.
2. Approve a professional services agreement with Val Productions LTD (Aaron Lewis) for a City Hall Live performance on April 7, 2022, and authorize the Mayor to execute the same, and authorize and approve show expenditures in accordance with the agreement.
3. Approve an engagement letter with Butler Snow for preparation of the 2021 Continuing Disclosure in the amount of \$3,000.00 and authorize the Mayor to execute the same.
4. Authorize the destruction of documents in accordance with the MDAH Retention Schedule and the MS Department of Homeland Security pursuant to the memos.
5. Approve:
 - a. Docket of Claims for January 18, 2022.
 - b. Fox Everett claims released on January 3 and 13, 2022.

Alderman Coker made the motion to approve agenda items 6.1 -6.5 (a)&(b) in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. MATT DODD, COMMUNITY DEVELOPMENT

1. Authorize permission to hire Justin Stepp as Code Enforcement/Inspector effective January 24, 2022, pending completion of all prerequisite requirements, and set rate of pay pursuant to the memo.

Alderman Williams made the motion to approve agenda item 7.1 in accordance with the related memo from the Community Development Department, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

2. Approve the Grants Ferry Station Subdivision preliminary plat.

Alderman Dobbs made the motion to approve agenda item 7.2 in accordance with the related memo from the Community Development Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

8. LORI FARRAR, EVENT SERVICES

1. Approve the professional services agreement with Miss Mississippi for an appearance at the Princess Ball on February 11 & 12, 2022 and authorize the Mayor to execute the same.

Alderman Williams made the motion to approve agenda item 8.1 in accordance with the related memo from Event Services, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

9. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Declare as emergencies and approve repairs, at commodity pricing, by Hemphill Construction and authorize payment of the same for:
 - a. Water repair at 224 Glen Arbor Blvd in the amount of \$4,622.00.
 - b. Water repair at LaQuinta (215 Dande Road) in the amount of \$5,781.15.
 - c. Water repair at 112 Firecrest Drive in the amount of \$5,363.61
 - d. Sewer repairs on Michael Street in the total amount of \$37,357.64 (board approved on September 7, 2021 in the amount of \$26,087.00; additional cost for manholes).
 - e. Sewer repair at 229 Ironwood Place in the amount of \$16,304.00.
 - f. Sewer repair at 1005 Stonehedge Drive in the amount of \$5,095.00.
 - g. Sewer bypass on Hwy. 18 between Golden Estates and Appleridge lift station for September 2021 in the amount of \$13,148.48.
2. Declare as an emergency and approve the pump replacement at Eastwood/Legacy lift station from Harvey Services in the amount of \$6,365.00 and authorize payment of the same.

3. Accept bids received on January 7, 2022 and award to Joe McGee Construction Co., as the lowest and best bid received, in the amount of \$985,252.40 with regard to the Highway 18 at Louis Wilson Drive Signal & Intersection Improvement Project and authorize the Mayor to execute all related documents.
4. Approve an invoice from Entergy for power pole upgrades near Grants Gerry Parkway and Hwy. 471 in the amount of \$14,248.45 and authorize payment of the same.

Alderman Coker made the motion to approve agenda items 9.1 - 9.4 in accordance with the related memos from the Public Works Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Authorize the purchase of four (4) in-car radio systems from Jackson Communications, a state contract vendor, in the total amount of \$20,391.00 and authorize payment from the DPS fund of \$16,552.51, and the balance from the Drug Seizure fund.
2. Appoint Lisa Dutton as petty cash custodian for the Police Department office fund.
3. Appoint Lydia Easley as the Police Department E-Telecommunication custodian.
4. Hire Marta Powell as dispatcher effective January 24, 2022 and set rate of pay pursuant to the memo.
5. Approve travel for:
 - a. Lt. Brian Elwell to Meridian, MS to attend the MS Office of Homeland Security ADSAR Class on February 7-11, 2022.
 - b. William Parker and Nicholas Phillips to Pearl, MS to attend the Firefighter Down training class on January 24-25, 2022; and the Active Shooter: Workplace training class on January 31-February 1, 2022.

Alderman Williams made the motion to approve agenda items 10.1 – 10.4 in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Authorize purchase of equipment with the Homeland Security Grant #20HS128 from NAFECO, as the lowest and best quote received, in the amount of \$13,921.00 plus shipping and authorize payment of the same.

2. Hire Paris Hoelter as a Firefighter effective January 19, 2022, pending completion of all prerequisite requirements, and set rate of pay pursuant to the memo.

Alderman Coker made the motion to approve agenda item 11.1 & 11.2 in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to go into Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

Alderman Williams then made the motion to enter into Executive Session to discuss potential litigation involving the Brandon Amphitheater, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Womack then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

(No votes were taken in Executive Session and the same was announced upon return to the Board Room).

ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried. (Next Regular Board Meeting: February 7, 2022).

Minutes approved this the 7th day of February 2022.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

