

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JANUARY 3, 2023

1. CALL TO ORDER - Mayor Lee and Aldermen Farris (by telephone), Middleton, Womack, Coker, Vinson, Williams and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE - Maggie Woodward with Mayor's Youth Council gave the invocation and Keith Forbes with Mayor's Youth Council led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS – None.
4. OLD BUSINESS

1. Approve the Work Session and Regular Board Meeting Minutes of December 19, 2022.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Approve a one-week extension of the FunGuys, LLC through January 8, 2023, regarding the Magic of Lights display as approved at the Regular Board Meeting of August 15, 2022, upon same terms and conditions.

Alderman Craine made the motion to approve agenda item 5.1 in accordance with the related memo from the Mayor's Office which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Declare one (1) vent hood as surplus property that is no longer of use or value to the city and authorize disposition of the same through sale on GovDeals online auction or through disposal as scrap.
2. Spread onto the minutes the cancellation of the Lis Pendens regarding 250 E Sunset Drive, filed in Rankin County Land Records Office, Book 2022 Page 118, as payment with respect to the lien was received in full.
3. Approve the Docket of Claims for January 3, 2023.

Alderman Womack made the motion to approve agenda items 6.1-6.3 in accordance with the related memos of the City Clerk which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS

1. Adopt a resolution increasing the monthly garbage rates to \$20.21 effective on the March 2023 utility bills.
2. Declare as an emergency in accordance with MCA 31-7- 13(k), the repairs made by Gould Enterprises in the amount of \$34,978.50 and authorize payment of the same.

3. Declare as an emergency and approve the commodity pricing by Hemphill Construction, invoice #4508-H22144-01-Final (Sept. 2022), in the amount of \$85,407.20 in accordance with MCA 31-7-13(k) and 31-7-13(n) and authorize payment of the same.
4. Approve Joe McGee Construction Co. pay request #6 in the amount of \$71,073.19 and authorize payment of the same with regard to the Highway 18 at Louis Wilson Drive Signal and Intersection Improvement Project.
5. Approve to approve the final summary change order for quantity adjustments increasing the contract price and Joe McGee Construction pay request #7 (Final) in the amount of \$35,280.48, authorizing payment and execution of the same with regard to the Dining Street Extension Project.
6. Approve the utility adjustment approvals or denials pursuant to the memo.
7. Subject to receipt of additional easements as determined by the City, accept bids received on December 20, 2022 with regard to the Grants Ferry Parkway Sewer Extension Project and waive irregularities as presented by the City's Project Engineer, first finding that the same do not destroy the competitive nature of the bid, do not affect the amount of the bid, and do not give the bidder and advantage or benefit over another and accept and adopt the summary, findings and conclusions by the City's Project Engineer regarding the same, and award to Thornton Construction, as the lowest and best bid received, in the amount of \$3,365,216.15, and authorize the Mayor to execute contract documents, and to append the bid documents and related documents, including correspondence of the Project Engineer to the minutes.

Alderman Coker made the motion to approve agenda items 7.1-7.7 in accordance with the memos from the Public Works Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

8. COMMUNITY DEVELOPMENT

1. Approve the site plan and architectural for the new Wilson Kia Brandon Auto Dealership located at 221 Mar Lyn Dr.

Alderman Coker made the motion to approve agenda item 8.1 in accordance with the related memo from the Community Development Department, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

9. CARLEY KEYES, EVENT SERVICES

1. Approve the professional services agreement with Miss Mississippi for an appearance at the Princess Ball on February 10 and 11, 2023, for purposes of advertising and bringing into favorable notice the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the citizenry, and authorize the Mayor to execute the same.
2. Approve the facility rental agreement with Journey Church.

Alderman Vinson made the motion to approve agenda items 9.1-9.2 in accordance with the related memos from the Event Services Department which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

10. WAYNE DEARMAN, POLICE CHIEF

1. Authorize purchase of automated license plate readers from TCS Ware, a sole-source vendor, in the amount of \$59,990.00 and authorize payment from the Drug Seizure fund as part of the MS Homeland Security Grant, first finding that the same are available from a single source only and incorporating the certification of conditions and circumstances regarding the same in accordance with the memo.
2. Authorize purchase/installation of graphic wraps for nineteen (19) police vehicles from LGT Wrap Shop, a sole-source vendor, in the amount of \$20,900.00 and authorize payment of the same from the Drug Seizure fund, and amend the budget accordingly, first finding that the same are available from a single source only and incorporating the certification of conditions and circumstances regarding the same in accordance with the memo.
3. Accept the resignation of:
 - a. Officer Thomas Horan effective December 21, 2022.
 - b. Communications Officer Janet Flowers effective December 27, 2022.
4. Transfer one (1) 2002 Chevy Silverado bearing VIN ending #3749 from the Water Department to the Police Department.

Alderman Craine made the motion to approve agenda items 10.1-10.4 in accordance with the memos from the Police Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: Yes
EMS Report; # of P1 calls: 173

Issues: None
Average Response Time: 8:56

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Womack made the motion to go into Executive Session to discuss personnel matters involving the police department, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Vinson made the motion to terminate employee #1427 effective immediately, based on the recommendation of the Police Chief with a memo by the Police Chief to be included in the employee's personnel file, seconded by Alderman Womack, and upon unanimous vote the motion carried.

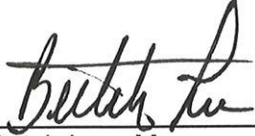
Alderman Womack then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

(That a vote was taken in Executive Session was announced upon return to the board room.)

ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried. (Next Regular Board Meeting: January 17, 2023).

Minutes approved this the 17th day of January 2023.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

