

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JULY 3, 2023

1. CALL TO ORDER- Mayor Lee and Aldermen, Farris, Womack, Vinson, Craine and Williams were present. Aldermen Middleton and Coker were absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE- Alderman Farris gave the invocation and Alderman Womack led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
 - Bob Odom, 305 Louis Wilson Drive, thanked the police department for traffic interdiction efforts on Louis Wilson Drive.
 - Peggy Power, 301 Louis Wilson Drive, requested assistance with noise caused by trucks without proper equipment.
 - Mayor Lee discussed a future proposed West Rankin Fats, Oils and Grease Ordinance, matters related to proposed future expansion of the Gateway Development TIF, and the current status of storm debris pick-up.
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of June 19, 2023, and Special Board Meeting Minutes of June 23, 2023.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Approve the professional legal services agreement for the City Attorney in accordance with MCA Section 21-15-25 (1972 as amended) and authorize the Mayor to execute the same.
 2. Approve the membership renewal with Mississippi Tourism Association (MTA) in the amount of \$1,020.00; authorize payment of the same and authorize the Mayor and City Clerk to execute related documents.
 3. Authorize the purchase of two (2) 2019 Dodge Grand Caravans from Noel Daniels Motor Company in the amount of \$42,470.00, as the lowest and best quote received, and revise applicable budgets accordingly.

Alderman Womack made the motion to approve agenda items 5.1-5.3, in accordance with the memos from the Mayor's Office, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve CED/Sefco Electrical Supply, as the lowest and best quote received, in the amount of \$10,564.62 to replace lighting fixtures at City Hall to LED fixtures and authorize payment of the same.
2. Authorize destruction of documents in accordance with the MDAH retention schedule.
3. Consideration to approve:
 - a. Docket of Claims for July 3, 2023.
 - b. Fox Everett claims released on June 29, 2023.
 - c. Electronic fund transfers for June 2023.

Alderman Farris made the motion to approve agenda items 6.1-6.3(a)-(c), in accordance with the memos from the City Clerk's Office, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

7. CARLEY KEYES, EVENT SERVICES

1. Approve professional services agreements in accordance with and for the purpose of promoting tourism in accordance with HB 1521(2023 MS Legislative Session) and such other lawful and related purposes; authorize the Mayor to execute the same; and approve and authorize all related show expenditures for:
 - a. Emporium Presents for a performance by Parker McCollum on July 13, 2023 at the Brandon Amphitheater.
 - b. Live Nation Worldwide, Inc. for a performance by Sam Hunt on July 20, 2023 at the Brandon Amphitheater.
2. Approve an addendum to the previously approved professional services agreement for a performance by Ted Nugent at City Hall Live on July 18, 2023.
3. Authorize participation in Summer's Live promotion week sponsored by Live Nation and approve ticket and related expense adjustments, in accordance with the memorandum.

Alderman Womack made the motion to approve agenda items 7.1-7.3, in accordance with the memos from the Event Services Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Accept the resignation of Water Laborer III, John Jenkins effective July 3, 2023.
2. Hire Debora Weathers as Utility Clerk I effective July 5, 2023 and set rate of pay pursuant to the memo.
3. Approve the utility adjustments pursuant to the memo.

4. Accept the semi-annual joint asphalt and other related commodity bids received for the period of July 1, 2023 through December 31, 2023.
5. Authorize publication of bid notices for the Highway 471 Sewer Line Extension Project and the Sanitary Sewer Video Hunters Woods of Crossgates.
6. Approve professional services by Raleigh Grinding at the rate of \$750.00 per hour, not to exceed 30 hours, to grind trees and stumps at the well-site for the Cornerstone Well.
7. Approve storm drain and sink hole labor by Hemphill Construction at 203 Lyle Circle and 72 Glenway Place under current commodity bid pricing, and authorize payment of the same.

Alderman Craine made the motion to approve agenda items 8.1-8.7, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Set a public hearing during the Regular Board Meeting of July 17, 2023 regarding a variance request made by Chick-Fil-A (Parcel H8M-4-10).
2. Adopt a resolution adjudicating the cost of property clean-up at 108 West Sunset Drive (Parcel I8F-45) in accordance with MCA 21-19-11.
3. Approve final plat for Jasmine Cove subdivision. (The approvals for this subdivision pre-date the temporary moratorium regarding build-to-rent subdivisions).

Alderman Womack made the motion to approve agenda items 9.1-9.3, in accordance with the memos from the Community Development Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: No
 Issues: Pleasant Street and East Jasper and Rankin Chamber.
 EMS Report; # of P1 calls:191
 Average Response Time: 8 : 4 8

2. Authorize the purchase uniform pants from Emergency Equipment Professionals, as the lowest and best quote received, in the amount of \$8,160.00 plus shipping, and authorize payment of the same.

Alderman Vinson made the motion to approve agenda item 10.2 in accordance with the memos from the Fire Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Farris then made the motion to enter into Executive Session to discuss personnel in the Police and City Clerk departments, potential litigation with Clear River Construction and regarding Sports Facilities Management, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Womack made the motion to terminate employee #2223 for the reasons as presented by the Police Chief, effective June 26, 2023, with a memo to the employee's personnel file regarding the same, seconded by Alderman Farris and upon unanimous vote the motion carried.

Alderman Womack made the motion to authorize the Mayor to offer employment to Josh Sutton as deputy city clerk at a salary of \$55,000.00 per year, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Womack made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Farris and upon unanimous vote the motion carried.

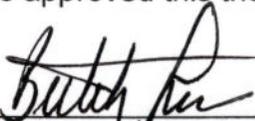
(That votes were taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

12. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried.

(Next Regular Board Meeting: July 17, 2023)

Minutes approved this the 17th day of July 2023.



Hon. Butch Lee, Mayor

Attest:


Hon. Angela Bean, City Clerk

