

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JULY 5, 2022

1. CALL TO ORDER - Mayor Lee and Aldermen Dobbs, Middleton, Womack, Coker, Williams, Vinson and Craine were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Williams gave the invocation and Alderman Womack led the Pledge of Allegiance

3. PUBLIC COMMENTS AND RECOGNITIONS - Larry Branch - Mineral Springs Subdivision – asked about the detention pond in his subdivision and about developing youth basketball practice opportunities in the City.

4. OLD BUSINESS

1. Approve the Work Session and Regular Board Meeting Minutes of June 20, 2022 and Special Board Meeting Minutes of June 23, 2022.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Authorize permission to obtain a membership with the Mississippi Tourism Association.
2. Approve the legal services agreement for the City Attorney in accordance with the MCA Section 21-15-25 (1972 as amended) and authorize the Mayor to execute the same.

Alderman Williams made the motion to approve agenda items 5.1 & 5.2 in accordance with the memos from the Mayor's Office which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Authorize destruction of documents in accordance with the MDAH retention schedule pursuant to the memo.
2. Approve professional services agreements for the purpose of promoting tourism in accordance with the HB 1629 (2018 Mississippi Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; approve and authorize all related show expenditures in accordance with the agreements, to-wit:
 - a. Hey You're Hey Tours, LLC (Boney James) for an amphitheater performance on August 11, 2022.
 - b. Live Nation Worldwide Inc. (Chris Stapleton) for an amphitheater performance on July 16, 2022.

- c. Whiskey Myers, LLC for an amphitheater performance on August 20, 2022.
 - d. Chicago Live Events, Inc. for an amphitheater performance on October 28, 2022.
3. Approve agreement with CSpire, a state contract vendor, for fiber services in the amount of \$4,956.00 per month with a one-time charge of \$2,815.00 for construction and authorize the Mayor to execute the same.
 4. Accept quote of Meli's Auto Upholstery, as the lowest and best quote received, in the amount of \$13,825.00 for amphitheater chair restoration and authorize payment of the same.
 5. Authorize obtaining Trustmark cards for the Mayor's Office and Event Services and authorize Angelia Pryor and Carley Keyes as the card holders.
 6. Declare items as presented as surplus that are no longer of use or value to the City and authorize disposition through sale on GovDeals online auction or through MS Surplus Property pursuant to the memo.
 7. Approve:
 - a. Docket of Claims for July 5, 2022.
 - b. Fox Everett claims released on June 16, 2022.
 - c. Electronic transfers for June 2022.

Alderman Womack made the motion to approve agenda items 6.1-6.7(a)-(c) in accordance with the related memos of the City Clerk which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Authorize Rod Morrow to garage a city vehicle at his residence pursuant to the memo.
2. Declare as an emergency and approve commodity pricing services (invoice #4488-H22026-Final) by Hemphill Construction Company in accordance with MCA Sections 31-7-13(k) and 31-7-13(n), pursuant to the memo and authorize payment of same.
3. Release the Irrevocable Standby Letter of Credit No. 7883900 dated January 6, 2022, in the amount of \$178,733.56 for Speers Crossing Subdivision Part V.
4. Approve professional services agreement with Burney Dirt and Gravel, LLC to provide dump truck services pursuant to the memo.
5. Approve Hemphill Construction Co, Inc. pay request #1 in the amount of \$150,766.25 and authorize payment of the same with regard to the Highway 80 Signal Improvement Project at Eastgate Drive and Municipal Drive.
6. Approve the utility adjustments and denials pursuant to the memo.

Alderman Craine made the motion to approve agenda items 7.1-7.6, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

8. MATT DODD, COMMUNITY DEVELOPMENT

1. Set the following public hearings during the Regular Board Meeting of July 18, 2022:
 - a. Consideration of a conditional use application request from Mastec Network Solutions to install a new permanent small cell facility on a new supported structure (Stribling Lane).
 - b. Consideration of a conditional use application request from Beth Holdings, LLC to construct a gas station/convenience store (1.68 acres, Parcel #J8-59-11).
 - c. Consideration of a conditional use application request from SJS, Inc. to operate a liquor store/package store at 902 W. Government Street (Parcel #I8M-25, I8M-25-10).
2. Approve a comprehensive sign plan for Planet Fitness to be located at 1574 W. Government Street.

Alderman Coker made the motion to approve agenda items 8.1(a)-(c) & 8.2 in accordance with the related memos from the Community Development Department which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

9. CARLEY KEYES, EVENT SERVICES

1. Hire Carley Cook as Assistant Events Coordinator effective July 25, 2022 and set rate of pay pursuant to the memo.

Alderman Craine made the motion to approve agenda item 9.1 in accordance with the related memo from Event Services Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Accept the resignation of Reserve Patrolman Timothy Geter effective June 23, 2022.
2. Hire Hayden Wilkins as a Patrolman effective July 18, 2022 and set rate of pay pursuant to the memo.

Alderman Craine made the motion to approve agenda items 10.1-10.2 in accordance with the memos from the Police Department which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
 - a. Siren Report; functions properly: Yes Issues: N/A
 - b. EMS Report; # of P1 calls: 163 Average Response Time: 10:11
2. Accept the resignation of Lt. Dilan Sanchez effective July 8, 2022.
3. Change the employment status of part-time Firefighter/Paramedic Keith Hall to full-time effective July 6, 2022.
4. Approve travel for Carolyn Palmer to travel to Biloxi, MS to attend the Emergency Services Administrative Professionals Association Conference on September 7-9, 2022.
5. Accept quote A-1 Constructors, Inc., as the lowest and best quote received, in the amount of \$36,950.00 to install a new roof at Station 1 located at 629 Marquette Road and authorize payment of the same.

Alderman Craine made the motion to approve agenda items 11.1-11.5 in accordance with the related memos from the Fire Department which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Coker then made the motion to enter into Executive Session to discuss pending litigation with Gold Coast and personnel issues with the police department and public works department, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Coker made the motion to terminate, effective immediately, Employee# 2049 (a water laborer II in the Public Works Department), in accordance with the memo from the Public Works Department, to be maintained in the employee's personnel file, seconded by Alderman Vinson.

Alderman Womack made the motion to remove Reserve Police Officer # B58, effective immediately, from the police reserve roster, in accordance with the memo from the Police Chief, to be maintained in the personnel file of the reserve officer, seconded by Alderman Craine and upon unanimous vote the motion carried.

Alderman Vinson made the motion to authorize the Mayor to offer to settle the Gold Coast litigation for the amount and on the terms collectively discussed in Executive Session as acknowledged by those present in Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Womack then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

(That a vote was taken in Executive Session was announced upon return to the board room.)

ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried. (Next Regular Board Meeting July 18, 2022).

Minutes approved this the 18th day of July 2022.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

