

MINUTES  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
JUNE 6, 2022

1. CALL TO ORDER - Mayor Lee, and Aldermen Middleton, Womack, Coker, Williams and Craine were present. Aldermen Dobbs and Vinson were absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE - Alderman Williams gave the invocation and Alderman Coker led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS –
  - Johnny Beck, Brandon Business Association - Mr. Beck asked for traffic control and related assistance for BBA Brandon Live at 5 events in Downtown Brandon.
  - David Ware and Tyler Smith - Messrs. Ware and Smith expressed interest in a community skateboard park in Brandon.
  - Joyce Davis - 225 Lakeland Drive. Ms. Davis asked for assistance with speeders.
  - Blake Edward Thomas - Mr. Thomas spoke in favor of a community skateboard park in Brandon.
4. OLD BUSINESS
  1. Approve the Work Session and Regular Board Meeting Minutes of May 16, 2022, and Special Board Meeting Minutes of May 19, 2022.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Approve travel for Alderman Jarrad Craine to Biloxi, MS to attend the 2022 MS Municipal League Conference on June 26-29, 2022.
2. Adopt a Resolution to file a Delta Regional Authority application for funds.
3. Approve the job descriptions for Assistant Box Office Manager and Seasonal Grounds and Facilities Laborer for the Brandon Amphitheater.

Alderman Womack made the motion to approve agenda items 5.1-5.3, in accordance with the related memos from the Mayor which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

4. Adopt a Resolution of the Mayor and Board of Aldermen of the City of Brandon, Mississippi, declaring the necessity for the sale and issuance of a general obligation note of the City in a principal amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000.00) for the purpose of raising money to pay the costs of

constructing, improving and paving streets, sidewalks and walkways and purchasing land therefore, establishing storm and drainage systems and repairing, improving and extending the same and constructing bridges and culverts, all as authorized by the laws of the State of Mississippi; authorizing the publication of a notice of note sale in connection with said note and the preparation and distribution of information and materials related to the sale and issuance of said note; and for related purposes; and approve the engagement letter with Butler Snow as special counsel to the City in connection with the issuance of the above-referenced Note, the fees for which not to exceed \$7,500.00, plus associated costs.

Alderman Williams made the motion to approve agenda item 5.4, in accordance with the related memo from the Mayor which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve the professional service agreement, as amended, with CivicPlus to provide agenda management software in the amount of \$11,660.00 for the first year, as the lowest and best quote received, and authorize the Mayor to execute the same.
2. Purchase eight (8) I-Pads and cases in the amount of \$2,391.92 and authorize a monthly recurring charge of \$274.64 for cellular services from C-Spire, a state contract vendor.
3. Approve Central Metal Building, Inc. to install gutter and down spots to the Amphitheater loading dock in the amount of \$26,325.00, as the lowest and best quote received, and authorize payment of the same.
4. Approve M&S Roofing, Co. to install a new mechanical equipment roof at the Brandon Library in the amount of \$17,775.00, as the lowest and best quote received, and authorize payment of the same.

Alderman Womack made the motion to approve agenda items 6.1-6.4, in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. Approve Metro Painting to strip, sand, and paint the Brandon Library mechanical screen wall in the amount of \$5,830.00, as the lowest and best quote received, and authorize payment of the same.
6. Approve the MS Development Authority cash request #6 in the amount of \$23,165.00 regarding the Appleridge/Morrow/Orr CDBG Sewer Improvement Project; authorize payment to Sample Hicks & Associates in the amount of \$4,750.00 for grant administration and authorize the Mayor to execute all related documents.
7. Approve the professional services agreements set forth herein-below, for the purpose of promoting tourism in accordance with HB 1629 (2018 Mississippi Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same and approve and authorize all related show expenditures in accordance with the agreements, to-wit:

- a. Live Nation Worldwide, Inc. for Maverick City Music performance on July 2, 2022.
- b. 3 Legged Machine, Inc. for a performance on August 21, 2022.
- c. Shesangz Tours, Inc. for a performance on October 22, 2022.

Alderman Coker made the motion to approve agenda items 6.5-6.7(a)-(c), in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. Purchase ten (10) Dell OptiPlex 5090 computers with monitors from Business Communications, Inc. (BCI), a state contract vendor, in the amount of \$13,649.36 and authorize payment of the same.
9. Approve:
  - a. Docket of Claims for June 6, 2022.
  - b. Fox Everett claims released May 19, 2022.
  - c. Electronic transfers for May 2022.

Alderman Craine made the motion to approve agenda items 6.8 & 6.9(a)-(c), in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

#### 7. CARLEY KEYES, EVENTS COORDINATOR

1. Approve the facility rental agreement with Journey Church for June 2022 – December 2022 and authorize the Mayor to execute the same.

Alderman Womack made the motion to approve agenda item 7.1, in accordance with the related memo from the Events Coordinator which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

#### 8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Approve the Lewis Electric, Inc. quote in the amount of \$49,805.00 to repair the traffic signal assembly at Highway 80 and Value Road.
2. Accept the bids received on May 11, 2022, and award to Hemphill Construction Co., as the lowest and best bid received, in the amount of \$37,824.50 and authorize the Mayor to execute any related documents with regard to the Crosscreek Storm Drain Repair Project.
3. Approve the professional service agreement with Deep South Land Improvement, LLC for 2022 cutting of right-of-way and medians and authorize the Mayor to execute the same.
4. Hire Braylen Tillis as a seasonal Water Department Laborer effective June 7, 2022 through August 31, 2022 and set rate of pay pursuant to the memo.

Alderman Coker made the motion to approve agenda items 8.1-8.4, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. Approve Hemphill Construction Co. pay request #6 in the amount of \$53,165.00 with regard to the Appleridge/Morrow/Orr CDBG Sewer Improvement Project and authorize payment of the same.
6. Approve Joe McGee Construction change order #1 increasing the contract amount \$27,308.50 with regard to the Dining Street Extension Project, first finding that in accordance with MCA Section 31-7-13(g) changes to the original contract are necessary and would better serve the purposes of the City and further that the change is being made in a commercially reasonable manner and is not being made to circumvent the public purchasing statutes; and authorize the Mayor to execute the same.
7. Approve Suncoast Infrastructure the final summary change order decreasing the project total by \$4,748.00 and pay request #12 (FINAL) in the amount of \$72,782.00 authorizing execution and payment of the same with regard to the 2020 Sewer Rehabilitation Project, Phase I of V.
8. Authorize preparation of plans and to advertise for bids the 2022 Asphalt Resurfacing Project.

Alderman Womack made the motion to approve agenda items 8.5-8.8, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. Authorize application for ARPA matching funds through MDEQ for the College Street Waterline Project.
10. Approve the utility adjustments and utility denials pursuant to the memo.
11. Approve the Waggoner Engineering professional services contract addendum #1 with regard to the East Brandon Bypass Project and authorize the Mayor to execute the same.
12. Approve Clear River Construction Co. pay request #5 in the amount of \$35,620.51 with regard to the Hwy 80 Multi-Use & Sidewalk Improvement Project and authorize payment of the same.

Alderman Williams made the motion to approve agenda items 8.9-8.12, in accordance with the related memos from the Mayor which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. MATT DODD, COMMUNITY DEVELOPMENT

1. Approve the site plan and architectural for the Busby Landscape Development to be located on Highway 471 (Parcel I9F-1-113).

2. Hire Cassie Burnette as a Code Enforcement Officer/Inspector effective June 7, 2022 and set rate of pay in accordance with the memo.

Alderman Craine made the motion to approve agenda items 9.1 & 9.2, in accordance with the related memos from the Community Development Department which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Authorize travel for Sgt. Sam Versell and Officer AJ Marbury to travel to Biloxi, MS to attend the MASRO 2022 Training Conference on July 11-15, 2022.

Alderman Coker made the motion to approve agenda item 10.1, in accordance with the related memo from the Mayor which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
  - a. Siren Report; functions properly: No Issues: N. College, Cornerstone & Boyce Thompson need repairs
  - b. EMS Report; # of P1 calls: 182 Average Response Time: 9.08
2. Authorize Chief Brian Roberts to travel to Grenada, MS to attend the Task Force II rescue training class on June 9, 2022.
3. Accept the resignation of Firefighter Cade Sessions effective May 28, 2022.
4. Promote Lt. Travis Cohn and Lt. Shane Puckett to Captain effective June 6, 2022 and adjust their rates of pay pursuant to the memo.

Alderman Craine made the motion to approve agenda items 11.2-11.4, in accordance with the related memos from the Fire Department which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

5. Change the employment status of part-time Firefighter/Paramedic Mark Herrin to full-time effective June 10, 2022, pending completion of prerequisites and set rate of pay pursuant to the memo.
6. Hire D'Marcus Griffin and Justin Watkins as a Firefighter effective June 7, 2022 and set rate of pay pursuant to the memo.
7. Purchase forty (40) Scott AV3000 HT facepieces and mask bags from Emergency Equipment Professionals, a state contract vendor, in the amount of \$13,764.00 and authorize payment of the same.
8. Approve the additional repairs to the 1991 Pierce Lance Pumper in the amount of \$11,355.08 for parts and labor in accordance with MCA 31-7-13(m)(ii), amend the budget accordingly, and authorize payment of the same.

Alderman Craine made the motion to approve agenda items 11.5-11.8, in accordance with the related memos from the Fire Department which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

#### EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to go into Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss pending litigation with Gold Coast and the acquisition of real property for road construction for school traffic, seconded by Craine and upon unanimous vote the motion carried.

Alderman Williams made the motion to authorize an offer of settlement of Gold Coast litigation of \$1.4 million, seconded by Alderman Craine and upon unanimous vote the motion carried.

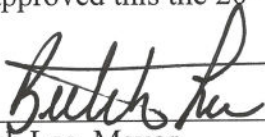
Alderman Williams then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Craine and upon unanimous vote the motion carried.

(That a vote was taken in Executive Session was announced upon return to the Board Room).

#### ADJOURN

Alderman Craine made the motion to adjourn the Regular Board Meeting, seconded by Alderman Womack and upon unanimous vote the motion carried. (Next Regular Board Meeting: June 20, 2022).

Minutes approved this the 20<sup>th</sup> day of June 2022.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

