

MINUTES OF THE REGULAR BOARD MEETING OF THE
BRANDON BOARD OF ALDERMEN OF MAY 6, 2024
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE –Mary Attics Tucker gave the invocation and Laney Phillips led the Pledge of Allegiance
3. PUBLIC COMMENTS AND RECOGNITIONS:
 - Senator Jenifer Branning – Candidate for the Mississippi Supreme Court.
 - Mayor Lee gave an update regarding MDOT work on the two bridges on Hwy. 80
 - Brandon Elementary School - Venture City Board

4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of April 15, 2024, and Special Board Meeting Minutes of April 19, 2024.

Alderman Williams made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. ANGELA BEAN, CITY CLERK

1. Spread onto the Minutes the cancelation of the Lis Pendens regarding 108 W. Sunset Drive filed in Rankin County land records office in Book 2024 at Page 29.
2. Accept the quote from Compatible Concrete Coatings, LLC, for the application of an epoxy coating to the restroom floors at Quarry and Shiloh Park in the amount of \$33,524.00 as the lowest and best quote received and authorize the work and the payment of the same.
3. Surplus 37 Lithonia 24x48 light fixtures as being of no further use or value to the City and authorize sale of the same on GovDeals.
4. Adopt a matching fund resolution in the amount of \$173,000.00 for the CDBG Diamond Emerald Sewer Rehabilitation Project and authorize the Mayor to execute the same.
5. Appoint Candance Hundley as the Petty Cash Custodian for the City Clerk's Office Fund.
6. Approve:
 - a. Docket of Claims for May 6, 2024.
 - b. Fox Everett claims released on April 18 and May 2, 2024.
 - c. Electronic fund transfers for April 2024.

Alderman Farris made the motion to approve agenda items 5.1-5.6(a)-(c), in accordance with the memos of the City Clerk's office which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

6. BRIAN BARLOW / HEATHER BURRIS, EVENT SERVICES

1. Accept the settlement from North American Midway Entertainment as listed in the committee settlement report for Brandon Jubilee Days 2024 and authorize the Mayor and City Clerk to execute the same.
2. Approve professional services agreements following for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and for other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures:
 - Live Nation and Brandon Sell-Off Agreement for a performance on Friday, May 24, 2024, for a performance by Cole Swindell and additional performers;
 - Traler Park, Inc. f/s/o Jamey Johnson agreement for a performance on Thursday, June 27, 2024, and additional performers.
3. Approve a 1-year extension sponsorship agreement with Brown Bottling for the 2024 Brandon Amphitheater concert season and authorize the Mayor to execute the same.

Alderman Williams made the motion to approve agenda items 6.1-6.3, in accordance with the memos of the Event Services Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Accept the resignation of Tommy Metz, Sewer Laborer II in the Public Works Department, effective April 30, 2024.
2. Accept the quote from Weed Warriors, LLC in the amount of \$9,855.00 for the treatment of the crape myrtle trees for bark scale infestation as the lowest and best quote received and authorize the work and payment of the same.
3. Authorize Sunbelt Crushing, LLC to provide concrete crushing professional services at a rate of \$12.00 per ton, for the stockpiled concrete on-site that has been acquired by the City as described in the memo from the Public Works Department.
4. Approve Pay Request #1 in the amount of \$7,852.50 from Hemphill Construction Company for the Marquette Road Fire Hydrant Relocation Project and authorize payment of the same.
5. Approve invoice #H24023-01-51432 in the amount of \$12,657.85 from Hemphill Construction Company for the previously declared emergency sewer line repair at 16 Pebble Hill Drive and authorize payment of the same.

6. Approve invoice #H24023-01 in the amount of \$61,200.33 from Hemphill Construction Services for general construction services for the month of February 2024 at FY24 commodity bid pricing, authorize payment of the same, and amend the budget accordingly.
7. Approve Change Order #3 in the amount of \$16,012.00 from Thornton Construction Company for the Grants Ferry Parkway Sewer Line Extension Project, first finding that the change is necessary and would better serve the purpose of the City and is being made in a commercially reasonable manner and not to circumvent the public purchasing statutes.

Alderman Coker made the motion to approve agenda items 7.1-7.7 in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. Approve invoice #H24023-02 in the amount of \$63,019.29 from Hemphill Construction Company for General Construction Services for the month of March 2024 at FY24 commodity bid pricing, authorize payment of same, and amend the budget accordingly.
9. Declare as an emergency in accordance with MCA Section 31-7-13(k)(1972, as amended) the repairs to the sewer main located near 402 Louis Wilson Drive, and approve invoice #H24023-02-51886 in the amount of \$71,950.49 from Hemphill Construction Company, authorize payment of the same, and revise the budget accordingly.
10. Approve the utility adjustments as submitted by the Public Works Department, first finding that the same are the result of unforeseen circumstances and that the customer did not receive the benefits of such utility service thereby warranting a reduction or compromise.
11. Approve Change Order #1 in the amount of \$9,400.00 from Cain, Inc. for the Shiloh Park EWP Bank Stabilization Project, first finding that the change is necessary and would better serve the purpose of the City and is being made in a commercially reasonable manner and not to circumvent the public purchasing statutes.
12. Accept the quote in the amount of \$45,671.08 from Outdoor Innovations Design & Build, LLC for the Stoneybrook Shiloh Park Bridge Project as the best and lowest quote received and authorize the work and payment of the same.
13. Approve Pay Request #2 in the amount of \$299,763.32 from Adcamp, Inc. for the 2024 Overlay Project and authorize payment of the same.
14. Designate the street located on the Morris Gray/James Morris Development dedicated in the Deed of Dedication in Book 2015 at Page 9457 in the land records of the Rankin County Chancery Clerk as Morris Drive.

Alderman Middleton made the motion to approve agenda items 7.8-7.14, in accordance with the memos of the Public Works Department which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Authorize Cassie Burnette to travel to Meridian and attend the MACE conference August 14 -16, 2024.
2. Spread on the Minutes the Asbestos Inspection of the former Rosewood Estates apartment complex, 601 W. Jasper Street, from April 14, 2024.

Alderman Craine made the motion to approve agenda items 8.1 and 8.2, in accordance with the memos of the Community Development Department which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

3. Public hearing and board action regarding case # 24-003 - consideration of zoning reversal for 112 Trickhambridge Rd - parcel # I8L-27.

The Public Hearing was opened with regarding the application of the City to reverse the immediate prior re-zoning of 112 Trickhambridge Rd. The Community Development Director then advised that all prerequisites to the Public Hearing have been met and that the Planning Commission voted to approve the zoning reversal as presented and that the property owner was in agreement. The Director presented a Staff Report 24-003 which is appended hereto and incorporated herein by reference. The City Attorney then asked for those interested in the application to come forward and speak, whereupon no one in addition to the Community Development Director spoke and thereafter the public hearing was closed.

Alderman Middleton first incorporating the matters presented by the Community Development Department and further incorporating the matters presented and considered by the Planning Commission and at the Public Hearing, and all such other matters and things related to the consideration of the zoning reversal, made the motion to adopt an Ordinance reversing the present zoning of the subject property to R12 (Suburban Neighborhood), which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

4. Public hearing and board action regarding case # 23-025 - rezoning request from Mirror Lake for 25.5 acres +/- which is a part of parcel # G8L-1-20.

The Public Hearing was opened regarding the re-zoning request of Mirror Lake Land Co. The Community Development Director then advised the board that all the prerequisites to the Public Hearing have been met and that the Planning Commission voted to approve the rezoning as requested with conditions as included in the Staff Report 23-025 which is appended hereto and incorporated herein by reference. The City Attorney then asked for those interested in speaking in favor of or in opposition to the rezoning application to come forward and speak, whereupon Robert Jones, Byron Burkhalter, Michael Wimberly and Nathan Whitt spoke on behalf of the owner/developer in favor of the application and Parker Sullivan with Sullivan's Grocery spoke in favor of the request. No one spoke in opposition and thereafter the public hearing was closed.

Alderman Coker, first incorporating the matters presented by the Community Development Department and further incorporating the matters presented and considered by the Planning Commission and at the Public Hearing, and all such other matters and things related to the consideration of the rezoning, made the motion to adopt an Ordinance rezoning the 25.5+/- acre tract as presented in the application from CC (Community Center) District to R-H (Suburban High Density Residential) District, seconded by Alderman Farris and affirmative vote of the members

present with the exception of Alderman Vinson who voted "NAY", the motion carried.

9. JOSEPH FRENCH, POLICE CHIEF

1. Authorize Officer Cody Small to travel to Gulfport, Mississippi to participate in the Basic Narcotics Investigations Course on June 26, 2024, through June 28, 2024.
2. Authorize Sgt. William Saul to travel to Biloxi, MS to attend the annual Mississippi Law Enforcement Accreditation Commission training June 18-19, 2024.
3. Promote the following from Officer to Sergeant and set rate of pay in accordance with memo:
 1. Officer John Drago promoted to Sergeant effective May 13, 2024.
 2. Officer Robert Wells promoted to Sergeant effective May 13, 2024.
 3. Officer Breilon Lindsey promoted to Sergeant effective May 13, 2024.
4. Authorize Sgt. William Saul to house an assigned police vehicle at current residence for six months.
5. Accept the resignation of Municipal Court Clerk Christen Parker effective May 18, 2024.
6. Promote Valora Lewis to Municipal Court Clerk effective May 20, 2024, and set rate of pay in accordance with the memo.

Alderman Craine made the motion to approve agenda items 9.1 - 9.6 in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Promote Firefighters Brendon Gaunt and Craig Millett to Lieutenants effective May 6, 2024 and set the rate of pay per memo.
2. Authorize the purchase of ten (10) sets of turn-out gear from Delta Fire and Safety, a state contract vendor, at state contract pricing, in the amount of \$34,315.00 and authorize payment of the same.
3. Authorize purchase six (6) air packs that includes six (6) face pieces and six (6) 4500 PSI 45- minute carbon cylinders plus an additional six (6) 4500 PSI 45- minute carbon cylinders from Emergency Equipment Professionals, a state contract vendor, at state contract pricing, in the amount of \$63,493.44 and authorize payment of the same.
4. Promote Firefighter John Arterberry to Sergeant effective May 6, 2024 and set the rate of pay per memo.
5. Approve the Fire Protection Services Agreement between Rankin County Board of Supervisors and the City of Brandon Fire Department and authorize the City Clerk to execute the same.

6. Authorize repairs to the 1991 Pierce Lance Pumper in accordance with MCA Section 31-7-13(m)(ii) for the estimated amount of \$10,929.81, as emergency repair and authorize payment for the same.
7. Authorize repairs to the 1999 Pierce Quantum Pumper in accordance with MCA Section 31-7-13(m)(ii) for the estimated amount of \$10,375.18 plus \$1,650 for annual maintenance and authorize payment for the same.
8. Authorize Captain Robert Myers and LT. Weston Stewart to travel to Beaumont, TX to attend the "For Them Texas" Fire Training conference from November 7-11, 2024.

Alderman Middleton made the motion to approve agenda items 10.1-10.8 in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session, seconded by Alderman Farris and upon unanimous vote the motion carried.

Alderman Vinson then made the motion to enter into Executive Session to discuss personnel matters involving the Clerk's Office, property acquisition, pending litigation, and the location of a business in the City, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Vinson made the motion to accept the settlement proposal presented by the Chief of Police as recommended by the District Attorney's Office in the amount of \$43,385.00 (less the statutory 20% split to the District Attorney and the Rankin County Sheriff's Department, in Case No.21-1635, defendants Domingo Vasquez Torres and Gabriel Flores, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Williams made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

(That a vote was taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

12. ADDITIONAL ITEMS

1. Hire Traci Riggan as City Accountant effective May 28, 2024 and set rate of pay in accordance with the memo.

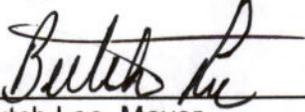
Alderman Vinson made the motion to approve agenda item 12.1 in accordance with the memo from the Mayor's Office, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

13. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried.

(Next Regular Board Meeting: May 20, 2024)

Minutes approved this the 20th day of May 2024.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

