

MINUTES  
BRANDON BOARD OF ALDERMEN  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
MAY 16, 2022

1. CALL TO ORDER - Mayor Lee, and Aldermen Dobbs, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE - Alderman Dobbs gave the invocation and Alderman Craine led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS - Mayor Lee advised the board that Laurel High School will be at Brandon High School on Friday May 20<sup>th</sup> for the Spring game and that Brandon High School graduation will be Tuesday May 17<sup>th</sup>.
  1. Mayor Lee presented the Brandon Garden Club with the following proclamations for:
    - National Garden Week, June 5-11, 2022.
    - National Pollinator Week, June 12-18, 2022.

4. OLD BUSINESS

1. Approve the Work Session Minutes and Regular Board Meeting Minutes of May 2, 2022.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Approve a resolution appointing Mayor Butch Lee as the voting delegate for the Mississippi Municipal League's annual election.
2. Accept quote from Jefcoat Fence & Access Control, in the amount of \$22,160.00, as the lowest and best quote received, for the installation of new gates at the Quarry Park entrances and authorize purchase of the same.

Alderman Craine made the motion to approve agenda items 5.1 & 5.2, in accordance with the related memos from the Mayor which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

3. Reject bids received on May 12, 2022 regarding the Amphitheater Improvements Project and authorize readvertisement.

Alderman Williams made the motion to approve agenda item 5.3, seconded by Alderman Craine and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve the professional services agreements set forth herein-below, for the purpose of promoting tourism in accordance with HB 1629 (2018 Mississippi Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same and approve and authorize all related show expenditures in accordance with the agreements, to-wit:
  - Day of the Dog, Inc. (Brantley Gilbert) for a performance on August 27, 2022.
  - Pillbox Patti for a performance on August 27, 2022.
  - Summersoulstice Inc. (Maxwell) for a performance on October 22, 2022.
  - Round Blip, LLC (amended agreement that supersedes and replaces the agreement that was approved on March 21, 2022) for a performance on May 19, 2022.
2. Authorize permission to reschedule the Willie Nelson performance to June 17, 2022, based on the same terms and conditions as in the previously executed contract for the show that was scheduled for May 7, 2022.
3. Accept the Continuing Disclosure Submissions for Fiscal Year 2021.

Alderman Coker made the motion to approve agenda items 6.1-6.3, in accordance with the related memos from the Mayor which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

4. Declare one (1) cooling tower and related equipment as surplus and authorize the sale of the same on GovDeals online auction.
5. Spread onto the Minutes the Interlocal Cooperation Agreement between Rankin County and the City of Brandon for maintenance and improvements of Road and Bridges that has been approved by the Attorney General and as recorded in the office of the Rankin County Chancery Clerk in Book 2022, Page 10455-10486.
6. Spread onto the Minutes the Order of the Mississippi Department of Revenue approving the amended hours for the sale of alcohol by package store permittees.
7. Approve:
  - a. Docket of Claims for May 16, 2022.
  - b. Fox Everett claims released May 5, 2022.

Alderman Vinson made the motion to approve agenda items 6.1-6.7, in accordance with the related memos from the Mayor which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. LORI FARRAR, EVENTS COORDINATOR

1. Hire Tammy Roden and Sara Ivy upon completion of hiring prerequisites as Amphitheater runners effective May 17, 2022 and set the rate of pay pursuant to the memo.

Alderman Williams made the motion to approve agenda item 7.1, in accordance with the related memo from the Mayor which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Declare an emergency and approve the CCTV cleaning and investigation services of storm drain and sewer lines near 530 Busick Wells Road from Suncoast, Inc. in the amount of \$9,215.00 and authorize payment of the same in accordance with MCA Section 31-7-13(k).
2. Declare an emergency and approve the repairs to the Richland Creek lift station from Harvey Services in the amount of \$24,318.91 and authorize payment of the same in accordance with MCA Section 31-7-13(k).
3. Approve Red Oak Construction change order #1 increasing the project by \$46,940.00 with regard to the Industrial Park Waterline Project and authorize the Mayor to execute the same, first finding that the change is to the original contract are necessary and would better serve the purpose of the city and such change is being made in a commercially reasonable and is not being made to circumvent the public purchasing statutes in accordance with MCA Section 31-7-13(g).
4. Accept the bids received on April 26, 2022 for Herbicide Treatment of right -of-ways, ditches, detention ponds and cemeteries and award to Chempro Services with Helena Agri Enterprises as an alternate, as the lowest and best bids received, and authorize the Mayor to execute any related documents.
5. Purchase a MX5400HST Tractor with a bushhog and box scraper from Deviney Equipment, a state contract vendor, in the amount of \$33,331.39 and authorize payment of the same.
6. Hire William Morrow, Jakobe Mack, and Nickolas Proctor as seasonal employees upon completion of hiring prerequisites effective May 17, 2022 through August 31, 2022 and set rate of pay pursuant to the memo.
7. Hire Cody Garner as Water Laborer II upon completion of hiring prerequisites effective May 17, 2022 and set rate of pay pursuant to the memo.

Alderman Womack made the motion to approve agenda items 8.1-8.7, in accordance with the related memos from the Mayor which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

9. MATT DODD, COMMUNITY DEVELOPMENT

1. Public hearing and board action with regard to the consideration of a conditional use request from Entergy Services, LLC to install a new self-support communications tower (0.15 acres of parcel #J9-3-10).

The public hearing was opened with respect to the referenced application whereupon the Director of Community Development advised that all of the pre-requisites to the public hearing have been met, and that the matter was presented to the Planning Commission which recommended approval of the application and that the Community Development Department prepared a Staff Report #22-015 regarding the application which is appended to the Minutes of the public hearing and thereafter the Director described the nature of the application and those in favor of or in opposition to the application were given the opportunity to come forward and speak whereupon no additional public comments were received, and the public hearing was closed. Thereafter, Alderman Craine, first finding that the applicable requirements Section 9.7 of the Zoning Ordinance of the Code of Ordinances have been met and further incorporating the matters presented in the Staff Report, which is appended hereto, made the motion to approve agenda item 9.1 as presented, in accordance with the recommendation of the Community Development Department as included in the Staff Report, which is appended hereto, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

2. Public hearing and board action with regard to the consideration of a variance request from Ronnie and Pam McGee to reduce the rear yard setback requirement for 312 Rail Spike Road (Parcel #I9F-2-330).

The public hearing was opened with respect to the referenced application whereupon the Director of Community Development advised that all of the pre-requisites to the public hearing have been met, and that the matter was presented to the Planning Commission which recommended approval of the application and that the Community Development Department prepared a Staff Report #22-104 regarding the application which is appended to the Minutes of the public hearing and thereafter the Director described the nature of the application and those in favor of or in opposition to the application were given the opportunity to come forward and speak whereupon no additional public comments were received, and the public hearing was closed. Thereafter, Alderman Womack, first finding that the applicable requirements of Section 9.6 of the Zoning Ordinance of the Code of Ordinances have been met and further incorporating the matters presented in the Staff Report, which is appended hereto, made the motion to approve agenda item 9.2 as presented, in accordance with the recommendation of the Community Development Department as included in the Staff Report, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

3. Accept the resignation of Jonathan Albright effective May 6, 2022.

Alderman Williams made the motion to approve agenda item 9.3, in accordance with the related memo from the Mayor which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Accept the resignation of Jordan Toney effective May 12, 2022.
2. Hire the following, upon completion of hiring prerequisites, and set the rates of pay pursuant to the memos:
  - a. Johnny Wayne Jenkins as a Patrolman effective May 17, 2022.
  - b. Breanna G. Jackson as a Communications Officer effective May 23, 2022.
3. Adjust the rate of pay for Patrol Officer Justin Brad Martin effective May 1, 2022 pursuant to the memo.

Alderman Craine made the motion to approve agenda items 10.1-10.3, in accordance with the related memos from the Mayor which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Authorize Division Chief Jerry King, Battalion Chief Justin Adcock and Battalion Chief Bryhn Beck to travel to Biloxi, MS to attend the Mississippians for Emergency Medical Services Conference on October 16-19, 2022.
2. Authorize Chief Brian Roberts, Deputy Chief Patrick Wofford, and Captains Ray Husband, Chris Nickens, and Scott Webb to travel to Fairhope, AL for the purpose of evaluating fire truck specifications on May 25-26, 2022.
3. Authorize Lt. Donald Fortin to travel to Picayune, MS to attend a swift water rescue class on May 19, 2022.
4. Declare one (1) Crosley washing machine bearing serial #CX0320934 as surplus and authorize the destruction of the same; and declare one (1) 1997 Ford F-150 bearing vin ending #9752 as surplus and authorize the sale of the same on GovDeals online auction.

Alderman Dobbs made the motion to approve agenda items 11.1-11.4, in accordance with the related memos from the Mayor which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to go into Executive Session, seconded by Alderman Dobbs and upon affirmative vote of the members, with the exception of Alderman Williams who voted "NAY", the motion carried.

Alderman Coker then made the motion to enter into Executive Session to discuss personnel matters involving the police and event services departments and potential litigation involving a pending city construction project, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Based on the recommendation of the Mayor and Fire Chief, Alderman Coker made the motion to terminate employee #1433 effective immediately, seconded by Alderman Vinson and upon unanimous vote the motion carried. A summary of the matters related to such termination shall be placed in the employee's personnel file.

Alderman Womack made the motion to offer Carley Keyes the position of General Event Services Coordinator at the annual salary of \$53,000.00 and to revise budget accordingly, and to reassign Lori Farrar as Brandon Amphitheater Events Coordinator/Assistant Box Office Director at her current salary, seconded by Alderman Craine and upon unanimous vote the motion carried.

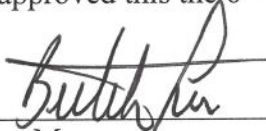
Alderman Craine then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

(That there were votes were taken in Executive Session was announced upon return to the Board Room).

ADJOURN

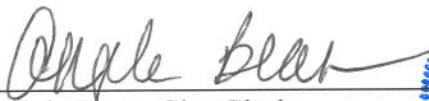
Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried. (Next Regular Board Meeting: June 6, 2022).

Minutes approved this the 6<sup>th</sup> day of June 2022.



Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

