

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
MAY 2, 2022

1. CALL TO ORDER - Mayor Lee, and Aldermen Dobbs, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Walter Redd gave the invocation and Alderman Vinson led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS – None.
4. OLD BUSINESS

1. Approve the Work Session Minutes and Regular Board Meeting of April 18, 2022.

Alderman Craine made the motion to approve agenda item 4.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Public hearing with respect to a Tax Increment Financing Plan for Orleans Way and Adoption of a Resolution approving the adoption and the implementation of the same.

The public hearing was opened with respect to the referenced Tax Increment Financing Plan for Orleans Way, whereupon the City Clerk advised that all of the pre-requisites to the public hearing have been met, whereupon Chris Gouras with Gouras and Associates and Jim Defoe with Mirror Lake Land Company, LLC, described the nature of the proposed plan and bond counsel, Sue Fairbank with Butler Snow, explained the nature of the plan, and thereafter those desiring to make public comment were given the opportunity to come forward and speak whereupon no additional public comments were received, and the public hearing was closed. Thereafter, Alderman Coker made the motion to approve agenda item 5.1, to adopt the Resolution Approving the Adoption of the TIF Plan for Orleans Way, in accordance with the related memo from the Mayor which is appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

2. Adopt a Resolution of the Mayor and Board of Aldermen of the City of Brandon adopting, approving, and authorizing the execution of a development and reimbursement agreement in connection with a mixed-use development known as Orleans Way.

Alderman Craine made the motion to approve agenda item 5.2, to Adopt a Resolution approving the Development Agreement with Mirror Lake Land Company, LLC regarding the Orleans Way TIF and to approve the Development Agreement appended thereto, and to authorize the Mayor and City Clerk to execute the same, in accordance with the related memo from the Mayor, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

3. Authorize submission of a grant application for Delta Regional Authority States' Economic Development Assistance Program (SEDAP) and authorize the Mayor and City Clerk to execute all related documents.
4. Approve Boy Scout Troop 2719 to utilize cedar wood to make wood duck boxes for placement at Quarry Park.

Alderman Williams made the motion to approve agenda items 5.3 & 5.4, in accordance with the related memos from the Mayor which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve a professional services agreement, for the purpose of promoting tourism in accordance with HB 1629 (2018 Mississippi Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same and approve and authorize all related show expenditures in accordance with the agreements.

- Drayton Farley May 7, 2022 (support Willie Nelson)
- Son of Davy Touring LLC May 7, 2022 (support Willie Nelson)
- Live Nation Worldwide May 12, 2022 (Brooks & Dunn)
- Dave Matthew Band May 17, 2022
- Starset May 18, 2022 (support Breaking Benjamin)

2. Declare computer equipment and electrical supplies as surplus property and authorize sale of the same on GovDeals online auction, pursuant to the memo.
3. Accept the fiscal year 2021 Audit Report as prepared by Barlow and Company and authorize publication of notice.
4. Approve:
 - a. Docket of Claims for May 2, 2022.
 - b. Fox Everett claims released April 21 and 26, 2022.
 - c. Electronic transfers for April 2022.

Alderman Dobbs made the motion to approve agenda items 6.1-6.4, in accordance with the related memos from the City Clerk which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. LORI FARRAR, EVENTS COORDINATOR

1. Hire Shonda Watkins and Eric Kerr as amphitheater runners and set rate of pay, effective May 3, 2022 in accordance with the memo.
2. Approve a merit increase for Christina Narvaez effective May 3, 2022 pursuant to the memo.

3. Remove amphitheater runners that are no longer working from the payroll roster pursuant to the memo.
4. Approve Jani King pricing schedule for professional services for Brandon City Hall room rentals to include option five for events with 200-299 attendees.

Alderman Womack made the motion to approve agenda items 7.1-7.4, in accordance with the related memos from the Events Coordinator which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Cancel and non-renew water tank maintenance contracts with Utility Service Company, Inc. also known as Suez, Inc effective January 6, 2023 (end of term of contract) and authorize the Mayor, Board and City Clerk to execute the Notice of Cancellation & Non-Renewal for each contract, to-wit:
 - Overby Street Tank
 - Hospital Tank
 - Highway 471 Tank
 - Caine Circle Tank
 - Highway 18 Hebron Hill Standpipe
2. Authorize advertisement for bids and preparation of specifications for the Eastmark Drive Roadway Improvements Project.
3. Declare as an emergency in accordance with MCA Section 31-7-13(k), the collection of storm related trees and debris removal performed by Specialty Tree Service in the amount of \$5,700.00 and authorize payment of the same.
4. Approve travel for David Morehead, John Jenkins, and Herman Bates to attend the 2022 MS Rural Water Association Annual Management and Technical Conference in Biloxi, MS on May 31 – June 3, 2022.
5. Approve the utility adjustments and adjustment denials pursuant to the memo.
6. Adopt Resolution authorizing MDOT Emergency Road & Bridge Repair Fund Program (ERBRF)

Alderman Coker made the motion to approve agenda items 8.1-8.6, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. MATT DODD, COMMUNITY DEVELOPMENT

1. Set public hearings for May 16, 2022:

- Consideration of a conditional use application request from Entergy Services, LLC to install a new self-support tower (0.15 acres of Parcel #J9-3-10).
 - Consideration of a variance application request from Ronnie and Pam McGee to reduce the rear yard setback requirement (312 Rail Spike Rd., Parcel #I9F-2-330).
2. Approve a Comprehensive Sign Plan for Tesla, located at 255 Mar-Lyn Drive.
 3. Adopt an Ordinance amending Chapter 42, Article II Sections 42-31 (B) and 42-33 (B) (4) of the Code of Ordinances of the City of Brandon, Mississippi.

Alderman Williams made the motion to approve agenda items 9.1-9.3, in accordance with the related memos from the Mayor which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

4. Public Hearing and Board action regarding the consideration of proposed amendments to Section 4.1 Table of Uses and Section 4.4.9 Retail and Personal Uses of the Official Zoning Ordinance of the City of Brandon pertaining to adding provisions permitting, regulating, and authorizing liquor stores in the CC: Community Center Commercial Zoning District.

The public hearing was opened with respect to the referenced application whereupon the Director of Community Development advised that all of the pre-requisites to the public hearing have been met, and that the matter was presented to the Planning Commission which recommended approval of the application and that the Community Development Department prepared a Staff Report regarding the application which is appended to the Minutes of the public hearing and thereafter the Director described the nature of the application and those in favor of or in opposition to the application were given the opportunity to come forward and speak whereupon no additional public comments were received, and the public hearing was closed. Thereafter, Alderman Coker, first finding that the applicable requirements of the Code of Ordinances have been met and further incorporating the matters presented in the Staff Report, which is appended hereto, made the motion to approve agenda item 9.4, and to adopt an Ordinance amending Section 4.1 Table of Uses and Section 4.4.9 Retail and Personal Uses of the Official Zoning Ordinance of the City of Brandon as presented, in accordance with the recommendation of the Community Development Department as included in the Staff Report, which is appended hereto, seconded by Alderman Vinson, and upon affirmative vote of the members present except Alderman Dobbs who voted "NAY", the motion carried.

5. Adopt an ordinance amending Chapter 6, Sections 6-2, 6-11, 6-12 and 6-17 of the Code of Ordinances of the City of Brandon and adding Section 6-10.2 to the Code of Ordinances of the City of Brandon.

Alderman Williams made the motion to approve agenda item 9.5, in accordance with the related memo from the Community Development Director which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Approve merit increases for Deon Allen, Tevis Delandro and Cameron Bryant effective April 18, 2022 for the completion of MELOTA.
2. Approve travel as follows pursuant to the memos:
 - Sgt. Bradley Turner, May 23-25 to attend Homicide Investigation Class in Philadelphia, MS.
 - Lt. Brian Elwell, June 12-17 to attend MLEOA 2022 Summer Conference in Biloxi, MS.
 - Chief William Thompson, June 27-28 to attend the MML Annual Conference.
 - Stg. Jarrot Langston and Sgt. Alex Ward, July 10-15 to attend the MS Command College in Oxford, MS.
 - Lt. Brad Conner, October 10 -14 to attend the NRA Law Enforcement Handgun/Shotgun Instructor Classes in Pearl, MS.
3. Declare as surplus, emergency equipment that is no longer in service or of value to the City, as set forth in the memo, and authorize the destruction of the same.
4. Approve purchase from the Drug Seizure Fund one (1) 2018 Dodge Charger Police car from Noel Daniels Auto, in the amount of \$27,335, as the lowest and best quote received.

Alderman Williams made the motion to approve agenda items 10.1-10.4, in accordance with the related memos from the Police Department which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

Fire Chief Report: 174 EMS calls with an average response time of 9:04. All sirens worked except three: Reckett Benckiser, Cornerstone and Boyce Thompson and Rouse Elementary. Repairs have been initiated and parts ordered.

1. Hire Autery Dunbar as a firefighter effective May 17, 2022 and set rate of pay pursuant to the memo.
2. Approve purchase of a cutter/spreader unit (Jaws of Life) from G & W Diesel Services, as the lowest and best quote, in the amount of \$21,183.34.
3. Declare as surplus and destroy obsolete or broken equipment that is no longer in use or of value to the City in accordance with the memo.
4. Approve application for Community Partnership Grant from CenterPoint Energy and authorize the City Clerk to execute the same.

Alderman Craine made the motion to approve agenda items 11.1-11.4, in accordance with the related memos from the Fire Department which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to go into Executive Session, seconded by Alderman Womack and upon affirmative vote of the members present with the exception of Alderman Williams who voted "NAY", the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss personnel matters with the police department and the acquisition, sale, transfer and/or lease of real property at Quarry Park, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

In accordance with the recommendation of the Chief of Police, Alderman Williams made the motion to suspend employee no. 1883 and employee no. 840 for a day without pay and to suspend their car take home privileges for thirty (30) days, effective immediately, and to include a memo reflecting the same in the personnel files of such employees, seconded by Alderman Coker and upon unanimous vote the motion carried.

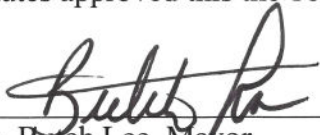
Alderman Craine then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Williams and upon unanimous vote the motion carried.

(That a vote was taken in Executive Session was announced upon return to the Board Room).

ADJOURN

Alderman Craine made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried. (Next Regular Board Meeting: May 16, 2022).

Minutes approved this the 16th day of May 2022.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk

